

LAKELAND LIBRARY COOPERATIVE

Board Meeting

Kent District Library Service Center

June 14, 2018

Official

MINUTES

Board Present: Shirley Bruursema, Sharon Engelsman, Martha Ferriby, Teresa Kline, Diane Kooiker, John McNaughton, Lance Werner

Board Absent: Kelly Richards

Call to order The meeting was called to order at 9:32 a.m. by President Kline. The roll-call sign-up sheet was circulated.

Agenda Motion by Werner to approve the agenda. Seconded by Kooiker. Motion carried.

Questions From Members with Board President/Cooperative Director Answers

There were no questions submitted before the meeting.

Public Comment No public comment.

Minutes

-- *May 10, 2018 Minutes*

Motion by Bruursema to approve the minutes of the May 10, 2018 meeting. Seconded by Engelsman. Motion carried.

Financial Report

-- *May Balance Sheet*

-- *April Investment Report*

There were no questions about the financial reports. The reports were received and filed.

Cooperative Director's Report

-- *Written Report*

There were no questions about the written report. Carol reported that staff is working on a variety of initiatives which we will report on soon. She reminded everyone that if something is needed, to please contact her.

Committee Reports

-- *Finance Committee* – No report. Next meeting will be July 10, 2018

-- *Personnel Committee* – No report. Next meeting will be June 28, 2018

--*Advisory Council* – Unofficial minutes of the May 10, 2018 meeting were included in the packet.

Unfinished Business – No unfinished business

New Business

Appointment of Finance Committee member

Motion by Bruursema to appoint John McNaughton to the Finance committee. Seconded by Ferriby. Motion carried.

There was a vacancy on the Finance Committee because of Kooiker's election the Treasurer's office for the remainder of the fiscal year.

Board Development Lakeland will take over the next few meetings to share projects and initiatives on which staff is working.

Public Comment No public comment.

Board Comments Engelsman reported that Salem Township Library had a busy start to summer reading 2018.

Ferriby reported that their geode program on the first day of summer reading was very popular and recommended it to everyone. She also announced that she will be retiring in the fall and that Miller Bradbury would be working to conduct the search for her replacement.

Werner reported that KDL has released the aptitude assessment that they have worked to develop for the last two years. It will be available to any library at the cost of \$20 per test. Contact Brian Mortimore (bmortimore@kdl.org) for information on how to get it. Lance and Brian reviewed the development of the assessment since they began working on it two years ago. It will be available to any library in the next 3-4 weeks. The tool was developed with the Performance Assessment Network and will require a library to register on their website. Once a library is registered, the test will contain the local library logo and will automatically notify applicants that they need to take the test. The library has immediate access to the test results and may determine whether to share those results with the candidate. Mortimore recommended that libraries using the test adopt a policy of not sharing the results with the candidates. The assessment is not recommended as a performance evaluation tool for existing employees. Contact Brian for more information.

Kline reported that Fennville District Library will be hosting Heather Shumaker, author of *Saving Arcadia* on the Michigan Notable Author Tour on June 16, 2018 at 11:00 a.m.

Bruursema reported that she is working on several mileages for the upcoming election in August. She did a workshop for trustees with Larry Neal in Frankenmuth over the weekend. She will be attending ALA in New Orleans.

McNaughton reported the summer reading has begun at Grand Rapids Public Library and that the library is entering a new strategic planning process.

Adjournment

The meeting was adjourned at 10:01 a.m.

The next meeting will be held on Thursday, July 12, 2018 at 9:30 a.m. at the Kent District Library Service Center.

Minutes submitted by,

Sheryl VanderWagen
ILS Manager