

LAKELAND LIBRARY COOPERATIVE

Board Meeting

Kent District Library Service Center

September 13, 2018

Official

MINUTES

Board Present: Mattie Cook, Sharon Engelsman, Martha Ferriby, Teresa Kline, Diane Kooiker, John McNaughton, Kelly Richards, Lance Werner

Board Absent: Shirley Bruursema

Call to order The meeting was called to order at 10:10 a.m. by President Kline. The roll-call sign-up sheet was circulated. Carol Dawe introduced Kelly Schroeder who will be the Lakeland full-time administrative assistant beginning October 1, 2018.

Agenda Motion by Werner to approve the agenda. Seconded by Richards. Motion carried.

Questions From Members with Board President/Cooperative Director Answers

There were no questions submitted before the meeting.

Public Comment Deb Bose, Interim Director of the Tamarack District Library announced that Tamarack has hired Bethany Nettleton to be the new director. Bethany starts at Tamarack on September 17, 2018.

Minutes

-- *August 9, 2018 Minutes*

Motion by Werner to approve the minutes of the August 9, 2018 meeting. Seconded by Ferriby. Motion carried.

Financial Report

-- *August Balance Sheet & Budget vs. Actual*

-- *July Investment Report*

There were no questions about the financial reports. The reports were received and filed.

President's Report No report

Cooperative Director's Report

-- *Written Report*

There were no questions about the written report. Carol offered to attend member library board meetings as needed either to talk about Lakeland services or to assist with some other project. Please contact her.

Committee Reports

--*ILS Council* – The minutes of the August 9, 2018 meeting were included in the packet.

--*Nominating Committee* – The report was included in the packet.

--*Personnel Committee* – Minutes of the August 23, 2018 meeting were included in the packet.

Unfinished Business – No unfinished business

New Business

FY2017-2018 Budget Transfers/Amendment 5 (Line Item Budget Reconciliation for Fiscal Year End)

Motion by Werner to approve the 2017-2018 Budget Transfers/Amendment 5 as presented.
Seconded by Engelsman. Motion carried.

FY2017-2018 Budget Transfer/Amendment 6 (Fund Balance Transfer for new director search expenses)

Motion by Werner to approve the fund balance transfer for new director search expenses.
Seconded by Cook. Motion carried.

Note: On August 10, 2018 the board approved the use of the fund balance to cover the costs of the new director search.

FY2018-2019 Proposed Budget and Cost to Library – From Finance Committee and Advisory Council

At the Advisory Council meeting immediately prior to this meeting the membership recommended the proposed FY2018-2019 Budget and Cost to Libraries to the Board.
Motion by Werner to approve the FY2018-2019 Proposed Budget and Cost to Libraries as recommended by the Finance Committee and the Advisory Council. Seconded by Kooiker.
Motion carried.

FY2018-2019 Goals of the Cooperative Director – From Personnel Committee

Motion by McNaughton to approve the Cooperative Director’s goals for FY2018-2019 as set forth by the Personnel Committee. Seconded by Werner. Motion carried.
The goals cover the four main areas on which the membership has chosen to focus:
Governance, technology, advocacy and the shared ILS.

Board Development Carol asked, and the Board agreed to move Board development to Advisory Council meetings in the future. She suggested that we use a combination of idea sharing and outside resources and for the schedule be set quarterly. She will call for topics for three months at a time and set the calendar as needed.

Public Comment None

Board Comments Richards announced that MADL has hired an IT Manager and that they are looking forward to moving ahead with projects to improve technology at MADL.

Kooiker reported that Herrick District Library received a large donation of Legos and will be opening a Lego Lab at the end of the month. The lab is intended for use by all ages.

Ferriby asked about the Board meeting start time for the October meeting which is set to begin at 10:00 a.m. rather than 9:30. She noted that she will be retiring and that she has enjoyed her last 24 years at Hackley and working with the Lakeland members. The Board thanked her for her service. She noted the interviews for the new director at Hackley are taking place this week.

McNaughton noted that at GRPL they are focusing on staffing assessment and the GRPL board will be evaluating the Strategic Planning proposals they have received. They will be choosing one of the responders at their next meeting. He has been appointed to serve on the board of the Lakeshore Diversity Alliance.

Werner announced that he is running for ALA President and asked for support from the membership. A brief discussion ensued regarding what members would like to see from ALA. His website will be up soon, and he is currently working on setting a platform for his candidacy. He asked interested members to contact him if they have suggestions. If elected, he will serve as President Elect in 2019-2020 and President in 2020-2021.

Adjournment

The meeting was adjourned at 10:35 a.m.

The next meeting will be held on Thursday, October 11, 2018 at 10:00 a.m. at the English Hills Country Club (1200 4 Mile Rd. NW, Grand Rapids).

PLEASE NOTE CHANGE OF TIME AND LOCATION

Minutes submitted by,

Sheryl VanderWagen
ILS Manager