

**LAKELAND LIBRARY COOPERATIVE
ADVISORY COUNCIL**

Thursday, November 8, 2018
Unofficial Minutes

1. **Call to Order:** Advisory Council Chair, Dale Parus (IC), called the meeting to order at 10:09AM.
2. **Public Comment:** Shelley Williams (SW) announced her upcoming retirement and talked about the timeline to have a replacement in place.
3. **Approval of the Agenda:** Motion by Janice Williams (MH), seconded by Bethany Nettleton (ML), to approve the agenda as presented. Motion carried.
4. **Approval of the Minutes:** Motion by Sharon Engelsman (AB), seconded by Mattie Cook (MG), to approve the minutes of the September 13, 2018 Regular Meeting and the October 11, 2018 Special Meeting as presented. Motion carried.
5. **Board Report:** Diane Kooiker (HO) reported on the Lakeland Board committee assignments.
6. **Cooperative Director's Report:** There were no questions about the written report included in the meeting packet.
7. **Committee Reports:**
 - a. *Continuing Education:* A summary from the September 20, 2018 meeting was included in the Council meeting packet.
8. **Other Reports:**
 - a. *MLA Board Representative Report:* Kelly Richards (UM) reported that the MLA Board is working on the job description for the Executive Director position and looking for firms to assist with the hiring process.
 - b. *MLA Legislative Committee Report:* Shirley Bruursema (KU) reported that there is currently nothing of urgency being worked on until the new legislature begins its work.
9. **New Business:**
 - A. *Return Anywhere:* Motion by Claire Sheridan (OS), seconded by Heather Wood-Gramza (OZ), to recommend to the ILS Council that Lakeland work on a way to access the KDL and GRPL ILS systems with the ultimate goal of providing cooperative-wide reciprocal return of items and advertising the service as "Return Anywhere". Motion carried.
 - B. *Director Development Opportunities:* Carol Dawe (LL) would like to provide opportunities for director development and topic discussion at Advisory Council and ILS Council meetings and is requesting feedback and ideas for future topics. Carol distributed a compilation of information regarding Student Library Card policies and procedures from throughout the Cooperative for discussion.

C. *Review of SWOT Analysis Implementation Report:* The SWOT Analysis Report and ILS Strategic Plan are both available on the Lakeland website. Carol is working on a way to keep directors updated as changes are implemented.

10. **Next Meeting Date:** January 10, 2019

11. **Adjournment:** Motion by Bethany Nettleton (ML), seconded by Kelly Richards (UM) to adjourn. Motion carried. Adjourned at 11:17AM.

Respectfully submitted,

Rob Bristow (OG)

Advisory Council Secretary