

**LAKELAND LIBRARY COOPERATIVE
ADVISORY COUNCIL MINUTES – Official
Thursday, July 11, 2019 at 9:30 a.m.
Kent District Library Service Center, Comstock Park, MI**

Council Members Present: Dale Parus

Staff Present: Carol Dawe and Kelly Ann Schroeder (took minutes)

Absent: Kerry Fountain and Rob Bristow

- 1) **CALL TO ORDER AND ROLL CALL:** The meeting was called to order at 10:45 a.m. by Dale Parus.
- 2) **APPROVAL OF AGENDA:** Mattie Cook moved, supported by Sharon Engelsman, to approve the agenda as presented - *motion carried*.
- 3) **PUBLIC COMMENTS:** There were no public comments.
- 4) **APPROVAL OF MINUTES:** Elyshia Hoekstra moved, supported by Bethany Nettleton, to approve the Advisory Council minutes from May 9, 2019 as presented – *motion carried*.
- 5) **BOARD REPORT:** Diane Kooiker asked that if anyone had any questions to please reach out to her or Carol Dawe.
- 6) **COOPERATIVE DIRECTOR’S REPORT:** Carol had nothing additional to report.
- 7) **COMMITTEE REPORTS:**
 - a) Grants Committee June 26, 2019 Unofficial Minutes- Teresa Kline talked about the committee focusing on 3rd Grade Literacy and that a survey will be sent after Labor Day to gather more information. West Michigan Literacy Center will be partnering with the committee and will meet with them August 14th.
 - b) CE Committee May 23, 2019 Unofficial Minutes- There was no June meeting and the August meeting will be for planning the year ahead.
- 8) **OTHER REPORTS:**
 - a) MLA Board Representative Report- There was no representative to report.
 - b) MLA Legislative Committee Report- Dale Parus spoke on behalf of Shirley Bruursema. Typically, the committee doesn’t meet in the summer. They are approaching their end of year and will be working on budgets soon.
 - c) MLA Professional Development and Networking Committee- Mattie Cook talked about the great workshops they’ve had and that they are planning the Annual MLA Conference that is coming up in October.
- 9) **UNFINISHED BUSINESS:**
 - a) Non-Resident Cards
 - i) Survey Results Discussion:
 - (1) Carol summarized the survey results commenting that the formulas libraries use vary and that everyone should use what is best for their library. She mentioned this was also asked on the survey for the MCDA.
 - (2) Discussion came up about allowing holds for non-resident cards. There was a motion by Heather Wood-Gramza to allow for non-resident card holders to be able to place holds at the library they get a non-resident card from and that this be the same limit as regular card holders. This was supported by Mattie Cook. After questions and discussions, the motion was withdrawn and a motion was made by Mattie Cook, supported by Peggy Hemerling, to table this to the ILS Council meeting for further discussion – *motion carried*. More research will be conducted in preparation for that discussion.
 - ii) Policy Revisions Discussion: Tabled for the ILS Council Meeting on August 8, 2019.
- 10) **NEW BUSINESS:**
 - a) Operating Budget FY19-20- Carol explained that this has been refined to a summary and library costs and, once approved, it will go to the Board in August for their approval. She thanked

everyone for their incredible work. A motion was made by Diane Kooiker, supported by Sharon Engelsman, to approve the budget as presented – *motion carried*.

- b) Advisory Council Nominating Committee – Carol explained the process and asked for anyone that is interested in being on the Nominating Committee, or serving on Advisory Council, to talk to Dale. A description of expected duties was verbally shared.
- c) Narcan Discussion: Carol reminded everyone of the Library of Michigan webinar on this topic and it was opened to discussion. Everyone who has not yet done so is encouraged to reach out to their county health department to find out if they can receive training or other resources from them.

11) **DIRECTOR DEVELOPMENT:**

- a) Continuing Education Workshop Ideas- There was a call for suggestions on future topics and ideas were shared, including interest in Trustee and Friends Workshops.

12) **PUBLIC COMMENTS:**

- a) Kelly Tinkham (NN) announced an author visit with Viola Shipman on July 30th and suggested everyone check out their website for more details.
- b) Heather Wood-Gramza (OZ) said that they will launch their Braille Enhanced Story Walk on July 15th, which is a collaboration with the Library of Michigan.
- c) LaVonne Marshall (OC) talked about their partnership with The Rotary Reading Bus. They had to do some weeding and WZZM ended up doing a story about them. They now have donations pouring in from all over.
- d) Dale Parus mentioned a young girl and her lemonade stand donating over \$90 to the library.

13) **NEXT MEETING:** Monday, September 9, 2019, following the Board Meeting at Kent District Library Service Center

14) **ADJOURNMENT:** Kelly Tinkham moved, supported by Jessica Hunt, to adjourn at 11:56 a.m. - *motion carried*.

Respectfully submitted by,
Kelly Ann Schroeder