

**LAKELAND LIBRARY COOPERATIVE
BOARD MINUTES – Official
Thursday, December 12, 2019 at 9:30 a.m.
Kent District Library Service Center, Comstock Park, MI**

Present: Diane Kooiker, John McNaughton, Dale Parus, Karen McKinnon, Peggy Hemerling, Lance Werner, Mattie Cook, and Shirley Bruursema (arrived at 9:36 am).

Staff Present: Carol Dawe and Kelly Schroeder

Absent: Kelly Richards

- 1) **CALL TO ORDER AND ROLL CALL:** The meeting was called to order at 9:29 a.m. by Diane Kooiker. Mary Johnson, the new Branch Operations Manager at MADL, was introduced. There were 20 additional members/guests in attendance.
- 2) **APPROVAL OF AGENDA:** John McNaughton moved, supported by Mattie Cook, to approve the agenda as presented - *motion carried*.
- 3) **QUESTIONS FROM MEMBERS:** There were no questions from members.
- 4) **PUBLIC COMMENTS:** There were no public comments.
- 5) **APPROVAL OF MINUTES:** Lance Werner moved, supported by Peggy Hemerling, to approve the board minutes from November 14, 2019 as presented – *motion carried*.
- 6) **FINANCIAL REPORT:**
 - a) November Financials: Carol Dawe wanted to point out that it was still a work in progress. Lance Werner moved, supported by John McNaughton, to approve the November Financials as presented - *motion carried*.
 - b) Monthly Check Register: Peggy Hemerling moved, supported by Lance Werner, to approve the Monthly Check Register as presented - *motion carried*.
- 7) **PRESIDENT’S REPORT:** There was nothing to report from the Board President.
- 8) **DIRECTOR’S REPORT:** Carol passed around a magazine from Calgary Public Library. She stated she was still working on pricing for CapiraMobile and BiblioCommons. She was able to get Capira pricing reduced, but the information was received last night. She will put more information together for January. She would like to have a Zoom meeting with the Finance Committee to discuss funding. Diane referenced the SB 611 information on pages 17-19 and said that this topic has been the best discussion the Herrick management team has ever had (both sides of the issue) and she encourages every library to discuss it.
- 9) **COUNCIL/COMMITTEE REPORTS:**
 - a) Advisory & ILS Councils Combined September 10, 2019 Minutes- Carol says that the combined meetings have been well embraced and would like to discuss moving forward with combined meetings. She is meeting with the Personnel Committee after this meeting and will be looking at goals for the year and evaluating policies will be a part of that. Diane mentioned that she had met with Carol recently to go over her review with input from the library directors. Stay tuned for more information and the board will be finalizing that proposal at some point in the future. Dale Parus expressed his agreement with this option.
- 10) **PUBLIC COMMENTS:** Sheryl VanderWagen announced Training Tuesdays and that she had emailed everyone, as well as flyers going out in delivery and extras were on the back table. This is a result of working on her goals, specifically regarding system training. All sessions are open for registration on the calendar. If all goes well, she will continue this kind of training.
- 11) **BOARD MEMBER COMMENTS:**
 - a) Shirley Bruursema spoke about the QSAC Committee finishing up a rough draft of the requirements and information. They evaluated every part of it and the new flyer may be out in January. She encouraged libraries to join as it is rewarding to achieve these standards and get to hang a plaque honoring that.

- b) Lance Werner announced that the Governor has appointed him to the State Historic Advisory Board. There are a lot of historical documents out there in libraries and he hopes it is possible to make them available, especially in other languages, as well as materials from an array of diverse groups in our communities. As for SB 611, there is a work group next week where he hopes to better define crime as it relates to this proposal, to explain that disclosure of information is specific to identifying a criminal and not to library records, and that this can be an opt-in situation per library with each creating their own policies. Lance has appreciated the robust conversations and desires to do the best job we can for those we serve.
 - c) Dale Parus announced that Ionia Community Library will be going out for their next millage vote on August 4, 2020.
 - d) Karen McKinnon wishes everyone a happy holiday and mentioned that Leighton Township Library is looking for a new Youth Services staff person. They recently had someone retire from the library who had been there for 30 years.
 - e) Diane Kooiker said they've been working on design and development for the Herrick North Branch and they are set for bids the 2nd week of January. They are anticipating the branch will be relocated from April to December next year, possibly at the mall.
- 12) **NEXT MEETING:** Thursday, January 9, 2020, 9:30 a.m. at Kent District Library Service Center
- 13) **ADJOURNMENT:** Lance Werner moved, supported by John McNaughton, to adjourn at 9:48 a.m. - *motion carried.*

Respectfully submitted by,
Kelly Ann Schroeder