

**LAKELAND LIBRARY COOPERATIVE
GRANTS COMMITTEE MINUTES – Official
Wednesday, February 26, 2020 at 9:30 a.m.
Lakeland Library Cooperative, Grand Rapids, MI**

Present: Teresa Kline (Chair), Bethany Nettleton, Heather Wood-Gramza,

Absent: Jackie Roseberry

Staff: Carol Dawe, Kelly Schroeder

- 1) **CALL TO ORDER AND ROLL CALL:** The meeting was called to order at 9:40 a.m. by Teresa Kline, Chair.
- 2) **APPROVAL OF AGENDA:** Heather Wood-Gramza moved, supported by Bethany Nettleton, to approve the agenda as presented - *motion carried*.
- 3) **APPROVAL OF MINUTES:** Bethany Nettleton moved, supported by Heather Wood-Gramza, to approve the Grants Committee minutes from January 29, 2020 as presented – *motion carried*.
- 4) **UNFINISHED BUSINESS:**
 - a) Youth Services Grant Update – Bethany Nettleton reported that the group met via phone and will meet in person March 3rd. They have narrowed their focus to stem kits and will provide further details in March.
- 5) **NEW BUSINESS:**
 - a) Michigan Humanities Grants Update – Carol Dawe provided a recap of her email with James Nelson from Michigan Humanities with the committee. A foundation is very interested in our focus on Family Literacy.
 - b) Pilot Programs – Heather Wood-Gramza presented data on 6 libraries that are interested in being a part of the pilot program. She will add Fennville as the 7th participant. There will be libraries represented from 5 of the 8 counties served by Lakeland. Wood-Gramza provided compelling economic and educational data including population served and 3rd grade literacy rates for each area served. It was agreed to include this data in the packet with the Abstract and program design.
 - c) Program-abstract/design: Discussion ensued and a draft of the abstract and design were completed by the group.
 - d) Next Steps/Assignments – Committee members decided the next action steps. Carol Dawe will provide a summary of Lakeland’s mission statement and service areas to add to the grant packet. Heather Wood-Gramza will update the pilot program document and the abstract and design statements. It was agreed that Kelly Schroeder would work on a cover page for the packet. Carol or Heather will send the final draft to the group before including it in the March 13 Advisory Council/ILS packet for their review. After Advisory provides input, Carol will send the completed packet to James Nelson at Michigan Humanities. Heather will also share our progress with the libraries in the pilot program. Bethany will report back to us on the youth services grant discussion of March 4th. Teresa will reach out to existing committee members and find replacements if needed.
- 6) **NEXT MEETING:** Wednesday, April 29th, 2020 at 9:30 a.m. at Lakeland Library Cooperative
- 7) **ADJOURNMENT:** The meeting adjourned at 11:00 a.m.