

**LAKELAND LIBRARY COOPERATIVE
ADVISORY & ILS COUNCILS COMBINED MINUTES – Official
Thursday, July 9, 2020 following Board meeting at 9:30 a.m.
Via Zoom**

Council Members Present: Kerry Fountain (Advisory Chair), Britney Dillon (ILS Chair), LaVonne Marshall (ILS Vice Chair), Heather Wood-Gramza (Advisory Secretary) and Mattie Cook (ILS Secretary)
Staff Present: Carol Dawe, Kelly Schroeder, Sheryl VanderWagen
Absent: Rob Bristow (Advisory Vice-Chair)

- 1) **CALL TO ORDER AND ROLL CALL:** The meeting was called to order at 10:16 a.m. by Britney Dillon. There were 29 additional people in attendance.
- 2) **APPROVAL OF AGENDA:** Heather Wood-Gramza (OZ) moved, supported by Karen McKinnon (AL), to approve the agenda as presented - *motion carried*.
- 3) **PUBLIC COMMENTS:** There were no public comments.
- 4) **APPROVAL OF MINUTES:** Virginia DeMumbrum (SW) moved, supported by LaVonne Marshall (OC), to approve the Advisory and ILS Councils Combined Meeting Minutes from June 11, 2020 – *motion carried*.
- 5) **BOARD PRESIDENT REPORT:** Diane Kooiker had nothing to report as everyone was at the Board meeting.
- 6) **ILS MANAGER'S REPORT:** Sheryl VanderWagen gave some dates for overdue and that she will be creating statements on July 17th. She will try to explain the quarantine of materials and ask patrons to look for their items, but she has limited space for the message. After that is completed, she will work on getting overdue and billing notices ready by July 27th. Sheryl reminded everyone that any bags filled with one library's materials should be labeled with that library's 2-letter code and NOT LL. This way they don't handle all the materials only to discover they were all going to one place (and they can possibly be delivered if later on the route that day). Sheryl also talked about the patron issues coming into the ticketing system for expired cards and eBook issues. She had extended some expirations generously during the closures but will now have shorter extension times and urge patrons to reach out to their home libraries. Sheryl is looking at using Zoom for training sessions. She will initially limit them to very short topics and small groups. She might be able to record some in the future.
- 7) **COOPERATIVE DIRECTOR'S REPORT:** Carol Dawe talked about Michael Berse and Capira Technologies now being under the OCLC umbrella. This should give them resources and help keep them sustainable. They are also working with OCLC on a mobile app. Carol asked for a nod of heads if people have Friends Groups or Board meetings back in the libraries and they do not. She then asked about creative ideas for working around the issue of meeting in groups. Dale Parus (IC) said they can use City Hall and urged everyone to get creative with local partnerships. Carol will work up a survey for members to gather ideas.
- 8) **COMMITTEE REPORTS:** There were no reports.
- 9) **OTHER REPORTS:**
 - a) MLA Board Representative Report – Kelly Richards: No report.
 - b) MLA Legislative Committee Report – Shirley Bruursema, Lance Werner, Kelly Richards: Shirley Bruursema said they did not meet this month. They will start again in August with a new committee and get acquainted.
 - c) MLA Professional Development and Networking Committee Report – Mattie Cook: Mattie is no longer on the committee. She is still working with them on the Annual Conference which will now be virtual. It is still in October and they hope for it to be fun, as well as everyone to find value in it.
- 10) **NEW BUSINESS:**

- a) Digital Resources Discussion: OverDrive/RBdigital and Hoopla: Carol is meeting with some other Cooperative Directors on Monday to develop a plan to talk to OverDrive. She will send an email after that to update everyone. Hoopla will be focusing on Consortia level and there may be news this fall. Please send her your questions and concerns. Adam DeWitt (SF) asked if OverDrive bought out the audio portion of RBdigital as well. Carol said it was just the RBdigital Access for Libraries portion only, not the actual content (Recorded Books).
- b) Budget Discussion: Carol explained that everyone would be placed in small groups to talk about services they feel are important (that LLC has now or for the future) and that way LLC has heard from members as planning proceeds. Select a group leader and the leader will send notes to Carol following the meeting. The discussion after the groups breakouts was that people value Lakeland staff (moral support, group purchases, teamwork) and services like delivery, ILS, technology, and cataloging. It was also mentioned that people appreciate Continuing Education, especially the annual larger event, and find it to be valuable. They are also looking forward to BiblioCommons. Melissa Huisman (OH) asked if we can count on a State Aid cut and Carol said they are anticipating a 37%-50% cut. Congressman Levin is putting forward a stabilization bill that will support libraries.

11) **PUBLIC COMMENTS:**

- a) Jessica Hunt (NG) asked about the Preparedness Plans, designating staff as managers/hours of availability and how are other libraries working with that. There was discussion on the topic.
- b) Ingrid Boyer (AS) announced that they are 1 week away from construction completion. They will have furniture available if anyone is interested.
- c) There were no other comments from members.

12) **NEXT MEETING:** Thursday, August 13, 2020, following the Board meeting at 9:30 a.m. at TBD.

13) **ADJOURNMENT:** Heather Wood-Gramza (OZ) moved, supported by Laura Rodriguez (NC), to adjourn at 11:10 a.m. - *motion carried.*

Respectfully submitted by,
Kelly Ann Schroeder