

**LAKELAND LIBRARY COOPERATIVE
BOARD MINUTES – Official
Thursday, July 9, 2020
Zoom**

Present: Diane Kooiker, Mattie Cook, Karen McKinnon, Dale Parus, Kelly Richards, Peggy Hemerling, and Shirley Bruursema

Staff Present: Carol Dawe and Kelly Schroeder

Absent: John McNaughton and Lance Werner

- 1) **CALL TO ORDER AND ROLL CALL:** The meeting was called to order at 9:31 a.m. by Diane Kooiker. There were 28 additional people in attendance. Samantha Reid-Goldberg was welcomed and gave a brief introduction.
- 2) **APPROVAL OF AGENDA:** Shirley Bruursema moved, supported by Karen McKinnon, to approve the agenda as presented - *motion carried*.
- 3) **QUESTIONS FROM MEMBERS:** There were no questions from members.
- 4) **PUBLIC COMMENTS:** There were no public comments.
- 5) **APPROVAL OF MINUTES:** Peggy Hemerling moved, supported by Mattie Cook, to approve the Board minutes from June 11, 2020 as presented – *motion carried*.
- 6) **FINANCIAL REPORT:**
 - a) June Financials: Shirley Bruursema asked if everything was on target. Carol Dawe explained that LLC was a little ahead since the office was closed for over 2 months (delivery trucks and other expenses). Shirley Bruursema moved, supported by Kelly Richards, to approve the financials as presented - *motion carried*.
 - b) Monthly Check Register: Peggy Hemerling moved, supported by Kelly Richards, to approve the Monthly Check Register as presented - *motion carried*.
- 7) **PRESIDENT’S REPORT:** Diane Kooiker had nothing to report at this time.
- 8) **DIRECTOR’S REPORT:** Carol Dawe said that the MCDA will be sending a friendly letter to every library trustee in Michigan reminding them about their roles, resources, and training opportunities. The letter should go out early September. She will be happy to come to your library and do board trainings. Peggy Hemerling asked if the letters were coming to the library for staff to pass out or directly to the trustees. Carol said directly to the trustees, so please provide current addresses if they differ than what is available through the Library of Michigan. The letters will also be specific as to library establishment and info on Cooperative Directors, etc. Dale Parus expressed appreciation at the proactive measures being taken.
- 9) **COUNCIL/COMMITTEE REPORTS:**
 - a) Advisory and ILS Councils Combined May 14, 2020 Minutes – there were no questions or discussion.
- 10) **PUBLIC COMMENTS:** Diane Kooiker asked everyone what was happening in their libraries.
 - a) Peggy Hemerling (BH) talked about curbside being open for a few weeks, the library opened to the public on Monday and everyone was cooperative and happy. They removed furniture and some materials. People seem to feel safe and kids 2+ have also been wearing masks. It has not been as busy as they thought it would be. They will continue to do the drive-thru by appointment only soon.
 - b) LaVonne Marshall (OC) said they are doing really well. They also removed furniture. They have had to start charging for masks, but most people have one in their car. They are also doing curbside. Stats have dropped from last year. Adult Summer Reading has been popular, and they started using Beanstack this year.

- c) Amber McLain (OJ) said they are loving curbside and will continue to offer it ongoing. They seem to have plenty of space. Jamestown is growing and this is some people's first experience at the library. People feel safe.
- d) Shirley Bruursema (KDL) said that KDL has postponed opening publicly due to safety and there is no set date. Curbside is going well and people are appreciative. Kent County continues to have high numbers, so they will judge based on that for when to re-open. They will be re-writing their strategic plan.
- e) Kelly Richards (UM) said they have opened with minimal capacity. They did curbside a week prior to that. People still seem afraid to come in. Kelly has spoken with the Public Health Director and consensus seems that it will be worse before it gets better. Kelly's focus is to protect staff and patrons.
- f) Heather Wood-Gramza (OZ) said they have had curbside going for a month now and are not yet open to the public. She said it was working well. Many of their patrons like to browse, so they've set up ways to facilitate that. One idea is mystery bags with multiple books inside. Those are very popular. They have also put together some grab-n-go bags for programs, and some will include videos they can follow. Other libraries mentioned they are also doing this.
- g) Carol Dawe asked about Summer Reading participation and there were mixed responses – some up and some down. Dale Parus (IC) said they had been growing their adult program for the past 3 years, but it was down this year.
- h) There were no additional public comments.

11) BOARD MEMBER COMMENTS:

- a) Karen McKinnon (AL) said they had a roofing and ceiling repair project. They started curbside June 17th and 2 weeks ago opened for limited hours. People are happy.
- b) Dale Parus (IC) said they opened to the public on June 8th and it seems slow getting people back in. They are trying a variety of ways to reach the public, including PSAs, news, social media, etc. They did not file for the election this August and are not sure when they will get back on. They have thrown out the current strategic plan and will work on a new one. They will tread water until Christmas. Staff morale has been good, and they are working together. Dale encouraged everyone to include staff as much as possible when planning. He also encouraged everyone to get open and serve the public. He announced he will be serving on the MLA Legislative Committee this year. He is also in touch with the health department and invited them out. He encourages others to do as well.
- c) Kelly Richards added another reminder to talk to your public health directors and he appreciates everyone's support and sharing info.
- d) Shirley Bruursema said several Lakeland member libraries were going for an August 4th election/millage. She mentioned that KDL is anxious to open and staff is their #1 concern. There are many people upset about needing to wear masks so use caution and good judgement. She thinks it will be awhile before things get back to normal.
- e) Diane Kooiker suggested that stats don't matter right now. They are meaningless in this COVID-19 crisis. Keep trying to see what works and keep people safe.
- f) There were no other comments from board members.

12) NEXT MEETING: Thursday, August 13, 2020, 9:30 a.m. at TBD

13) ADJOURNMENT: Dale Parus moved to adjourn at 10:10 a.m. - *motion carried.*

Respectfully submitted by,
Kelly Ann Schroeder