

**LAKELAND LIBRARY COOPERATIVE
ADVISORY & ILS COUNCILS COMBINED MINUTES – Unofficial
Thursday, August 13, 2020 following Board meeting at 9:30 a.m.
Zoom**

Council Members Present: Kerry Fountain (Advisory Chair), LaVonne Marshall (ILS Vice Chair), Heather Wood-Gramza (Advisory Secretary) and Mattie Cook (ILS Secretary)

Staff Present: Carol Dawe, Kelly Schroeder, Sheryl VanderWagen

Absent: Britney Dillon (ILS Chair) and Rob Bristow (Advisory Vice-Chair)

- 1) **CALL TO ORDER AND ROLL CALL:** The meeting was called to order at 10:02 a.m. by Kerry Fountain. There were 32 additional people in attendance.
- 2) **APPROVAL OF AGENDA:** Peggy Hemerling (BH) moved, supported by Mattie Cook (MG), to approve the agenda with notation to update the MLA Reports sections for next meeting - *motion carried.*
- 3) **PUBLIC COMMENTS:** There were no public comments.
- 4) **APPROVAL OF MINUTES:** Heather Wood-Gramza (OZ) moved, supported by Kelly Tinkham (NN), to approve the Advisory and ILS Councils Combined Meeting Minutes from July 9, 2020 as presented – *motion carried.*
- 5) **BOARD PRESIDENT REPORT:** Diane Kooiker had nothing to report as everyone was at the Board meeting.
- 6) **ILS MANAGER'S REPORT:** Sheryl VanderWagen had nothing additional to add and there were no questions.
- 7) **COOPERATIVE DIRECTOR'S REPORT:** Carol Dawe had nothing additional to add.
- 8) **OTHER REPORTS:**
 - a) MLA Board Representative Report – Kelly Richards: No report.
 - b) MLA Legislative Committee Report – Shirley Bruursema, Lance Werner, Kelly Richards: Add Dale Parus. Dale mentioned that this last meeting was the first meeting of the new session and he was unable to attend due to a conflict but did attend a sub-committee meeting. He said MLA understands that some of the long-standing issues have not gone away and there are no easy answers. They will do the lobbying that needs to be done. There is hope that Federal and State Aid will have a positive outcome.
 - c) MLA Professional Development and Networking Committee Report – Mattie Cook: Remove Mattie Cook for next month as she is no longer on the committee.
- 9) **UNFINISHED BUSINESS:**
 - a) Fine Suspension Discussion: January 2021 or other date - Sheryl VanderWagen: Sheryl said there were 6400 items out yet from the beginning of February (not overdue because of autorenewals). She is working with Unique Management and they are currently focusing on return of items. She is asking for consideration to extend the fine suspension beyond September 1st. There was discussion regarding potential abuse versus helping patrons. There were questions about managing material in quarantine and check-in, as well as how many of Lakeland member libraries were fines free. Sheryl suggested library staff backdate items to the date they entered quarantine. They may still have overdues, but only up until that date they were actually returned. Sheryl explained that there were many variations to the fine free options at member libraries, but approximately 16 or 17 are fines free in some way at this time. Peggy Hemerling (BH) moved, supported by Mary Johnson (UM), to extend the fines suspension through to September 30th with fines to resume October 1st. After further discussion, Peggy amended the motion, supported again by Mary, to change the date through October 31st and fines to resume November 1st – *motion carried.*

- b) Nomination Report for Advisory Council Officers - Heather Wood-Gramza: Heather (OZ), Maggie McKeithan (OS) and Kelly Richards (UM) are on the nominating committee. They worked via email and teleconference to try to create a seamless transition, as well as merge the two committees. Their nominations are below, and voting will be done at the meeting in September:
 - i) Kerry Fountain for Chair
 - ii) Britney Dillon for Vice Chair
 - iii) Heather Wood-Gramza for Secretary

10) **NEW BUSINESS:**

- a) Budget Packet Discussion: Carol Dawe talked about the Finance Committee meeting, trying to keep things balanced and costs low. They still want to meet patron needs and make progress to keep libraries relevant. There are some concerns about BiblioCore. It is in the budget so there is money to plan with, but there will be further discussion. Carol is working on this and hopes to hear good news about State Aid at a meeting on Friday. There is a desire to look at the formulas for the budget in the future, especially cataloging. Money from the Fund Balance will be used to offset some of the budget, except for ILS. Members discussed pros and cons of BiblioCore for their libraries and communities. Heather Wood-Gramza (OZ) moved, supported by Dale Parus (IC), to approve the budget as presented and pass it to the Board – *motion carried*.

11) **PUBLIC COMMENTS:**

- a) LaVonne Marshall (OC) announced that she will be retiring mid-October and that Carol is helping with the Director search.
- b) Bethany Nettleton (ML) announced that it is her last day at Tamarack and will be taking a marketing position outside of the library world.
- c) Kelly Richards (UM) spoke a little about the MLA Conference – that registration is down but it just opened and there is still time for Early Bird rates.
- d) There were no other comments from members.

12) **NEXT MEETING:** Thursday, September 10, 2020, following the Board meeting at 9:30 a.m. via Zoom.

13) **ADJOURNMENT:** Kelly Tinkham (NN) moved, supported by Kelly Richards (UM), to adjourn at 10:48 a.m. - *motion carried*.

Respectfully submitted by,
Kelly Ann Schroeder