Present: Dale Parus, Mattie Cook, Diane Kooiker, Karen McKinnon, Kelly Richards, Peggy Hemerling, Lance Werner, John McNaughton [1:44 p.m.], and Shirley Bruursema [technical difficulties until late in the meeting]
Staff Present: Carol Dawe and Kelly Schroeder

1) CALL TO ORDER AND ROLL CALL: The meeting was called to order at 1:35 p.m. by Dale Parus. There were 35 additional participants. Dale announced Elyshia Hoekstra’s appointment as the new director at Coopersville Area District Library.

2) APPROVAL OF AGENDA: Karen McKinnon moved, supported by Mattie Cook, to approve the agenda as presented - motion carried.

3) QUESTIONS FROM MEMBERS: There was a question received regarding the Non-Resident Card Committee. Carol Dawe will work with Advisory Council to move forward with that committee. There were no additional questions from members.

4) PUBLIC COMMENTS: There were no public comments.

5) APPROVAL OF MINUTES: Peggy Hemerling moved, supported by Kelly Richards, to approve the Board minutes from October 8, 2020 as presented – motion carried.

6) FINANCIAL REPORT: Carol explained that this was the first year Janet reconciled the new funds, and she did a great job. Kelly Richards moved, supported by Diane Kooiker, to approve the Financial Reports as presented - motion carried.

7) PRESIDENT’S REPORT: Dale Parus announced the committee officers and Carol added that meetings have been scheduled:
   a) Finance Committee:
      i) Mattie Cook, Chair
      ii) Diane Kooiker
      iii) Karen McKinnon
      iv) Dale Parus, Ex-Officio
   b) Personnel Committee:
      i) Dale Parus, Chair
      ii) Kelly Richards
      iii) John McNaughton
      iv) Peggy Hemerling

8) DIRECTOR’S REPORT: Carol Dawe mentioned that she had attended a Foster & Swift Open Meetings Act webinar. She said that it may get complicated after January 1st for virtual meetings. Dale urged everyone to reach out to their representatives. Carol added that a library closure discussion will take place at the Advisory Council meeting. For Capira, if anyone is having issues or has questions, please open a Tech-Help ticket. Sheryl VanderWagen added that there will be a Sierra and Encore upgrade next Wednesday after 9 p.m.

9) COUNCIL/COMMITTEE REPORTS:
   a) Advisory & ILS Combined September 10, 2020 Official Minutes – There were no questions or comments.

10) NEW BUSINESS:
    a) BiblioCommons Purchase: Dale explained that Carol had brought this to the lawyer for some legal changes, but otherwise it is a standard contract which had already been approved at Advisory Council. He also thanked LLC staff for getting a satisfactory price point and implementation timeline. John McNaughton moved, supported by Peggy Hemerling, to approve
10) Motion to purchase of BiblioCore as presented and to empower Carol Dawe to sign the contract - motion carried.

11) PUBLIC COMMENTS:
   a) Kelly Tinkham (NN) mentioned a couple grants the library would be receiving.
   b) Amber McLain (OJ) talked about their successful take home boxes for programs.
   c) There were no additional public comments.

12) BOARD MEMBER COMMENTS:
   a) Kelly Richards (UM) briefly mentioned that COVID was crazy in Muskegon County.
   b) Karen McKinnon (AL) wished everyone well as they worked through this and to have a Happy Thanksgiving.
   c) John McNaughton (GRPL) commented that he and a GRPL staff person would be talking about their mobile library during the Advisory Council meeting.
   d) Shirley Bruursema (KDL) said that the Trustees Workshop was successful with about 90 attendees. There will be a more in-depth one next week as well.
   e) Lance Werner (KDL) mentioned that they had closed some departments and branches will be going to curbside for the foreseeable future starting Monday.
   f) Dale Parus (IC) said they were able to use the CARES grant money to boost their Wi-Fi to reach further to the street.
   g) There were no other comments from board members.

13) NEXT MEETING: Thursday, December 10, 2020, at 9:30 a.m. via Zoom.

14) ADJOURNMENT: John McNaughton moved, supported by Karen McKinnon, to adjourn at 1:58 p.m. - motion carried.

Respectfully submitted by,
Kelly Ann Schroeder