

**LAKELAND LIBRARY COOPERATIVE
BOARD MINUTES – Official
Thursday, November 12, 2020 at 1:30 p.m.
Via Zoom**

Present: Dale Parus, Mattie Cook, Diane Kooiker, Karen McKinnon, Kelly Richards, Peggy Hemerling, Lance Werner, John McNaughton [1:44 p.m.], and Shirley Bruursema [technical difficulties until late in the meeting]

Staff Present: Carol Dawe and Kelly Schroeder

- 1) **CALL TO ORDER AND ROLL CALL:** The meeting was called to order at 1:35 p.m. by Dale Parus. There were 35 additional participants. Dale announced Elyshia Hoekstra's appointment as the new director at Coopersville Area District Library.
- 2) **APPROVAL OF AGENDA:** Karen McKinnon moved, supported by Mattie Cook, to approve the agenda as presented - *motion carried*.
- 3) **QUESTIONS FROM MEMBERS:** There was a question received regarding the Non-Resident Card Committee. Carol Dawe will work with Advisory Council to move forward with that committee. There were no additional questions from members.
- 4) **PUBLIC COMMENTS:** There were no public comments.
- 5) **APPROVAL OF MINUTES:** Peggy Hemerling moved, supported by Kelly Richards, to approve the Board minutes from October 8, 2020 as presented – *motion carried*.
- 6) **FINANCIAL REPORT:** Carol explained that this was the first year Janet reconciled the new funds, and she did a great job. Kelly Richards moved, supported by Diane Kooiker, to approve the Financial Reports as presented - *motion carried*.
- 7) **PRESIDENT'S REPORT:** Dale Parus announced the committee officers and Carol added that meetings have been scheduled:
 - a) Finance Committee:
 - i) Mattie Cook, Chair
 - ii) Diane Kooiker
 - iii) Karen McKinnon
 - iv) Dale Parus, Ex-Officio
 - b) Personnel Committee:
 - i) Dale Parus, Chair
 - ii) Kelly Richards
 - iii) John McNaughton
 - iv) Peggy Hemerling
- 8) **DIRECTOR'S REPORT:** Carol Dawe mentioned that she had attended a Foster & Swift Open Meetings Act webinar. She said that it may get complicated after January 1st for virtual meetings. Dale urged everyone to reach out to their representatives. Carol added that a library closure discussion will take place at the Advisory Council meeting. For Capira, if anyone is having issues or has questions, please open a Tech-Help ticket. Sheryl VanderWagen added that there will be a Sierra and Encore upgrade next Wednesday after 9 p.m.
- 9) **COUNCIL/COMMITTEE REPORTS:**
 - a) Advisory & ILS Combined September 10, 2020 Official Minutes – There were no questions or comments.
- 10) **NEW BUSINESS:**
 - a) BiblioCommons Purchase: Dale explained that Carol had brought this to the lawyer for some legal changes, but otherwise it is a standard contract which had already been approved at Advisory Council. He also thanked LLC staff for getting a satisfactory price point and implementation timeline. John McNaughton moved, supported by Peggy Hemerling, to approve

the purchase of BiblioCore as presented and to empower Carol Dawe to sign the contract -
motion carried.

11) PUBLIC COMMENTS:

- a) Kelly Tinkham (NN) mentioned a couple grants the library would be receiving.
- b) Amber McLain (OJ) talked about their successful take home boxes for programs.
- c) There were no additional public comments.

12) BOARD MEMBER COMMENTS:

- a) Kelly Richards (UM) briefly mentioned that COVID was crazy in Muskegon County.
- b) Karen McKinnon (AL) wished everyone well as they worked through this and to have a Happy Thanksgiving.
- c) John McNaughton (GRPL) commented that he and a GRPL staff person would be talking about their mobile library during the Advisory Council meeting.
- d) Shirley Bruursema (KDL) said that the Trustees Workshop was successful with about 90 attendees. There will be a more in-depth one next week as well.
- e) Lance Werner (KDL) mentioned that they had closed some departments and branches will be going to curbside for the foreseeable future starting Monday.
- f) Dale Parus (IC) said they were able to use the CARES grant money to boost their Wi-Fi to reach further to the street.
- g) There were no other comments from board members.

13) NEXT MEETING: Thursday, December 10, 2020, at 9:30 a.m. via Zoom.

14) ADJOURNMENT: John McNaughton moved, supported by Karen McKinnon, to adjourn at 1:58 p.m. -
motion carried.

Respectfully submitted by,
Kelly Ann Schroeder