

**LAKELAND LIBRARY COOPERATIVE
BOARD MINUTES – Official
Thursday, February 11, 2021 at 9:30 a.m.
Via Zoom**

Present: Dale Parus, Shirley Bruursema, Karen McKinnon, Diane Kooiker, Peggy Hemerling, Kelly Richards, Mattie Cook and Lance Werner

Staff Present: Carol Dawe and Kelly Schroeder

Absent: John McNaughton

- 1) **CALL TO ORDER AND ROLL CALL:** The meeting was called to order at 9:32 a.m. by Dale Parus. There were 30 additional participants.
- 2) **APPROVAL OF AGENDA:** Diane Kooiker moved, supported by Shirley Bruursema, to approve the agenda as presented - *motion carried*.
- 3) **QUESTIONS FROM MEMBERS:** There were no questions from members.
- 4) **PUBLIC COMMENTS:** There were no public comments.
- 5) **APPROVAL OF MINUTES:** Peggy Hemerling moved, supported by Shirley Bruursema, to approve the Board minutes from January 14, 2021 as presented – *motion carried*.
- 6) **FINANCIAL REPORT:** Dale Parus mentioned this included a monthly look, as well as YTD look at the budget, and that it looked healthy. Carol added that the audit report will be at the March meeting. She also urged the new directors to reach out if they had any questions. Karen McKinnon moved, supported by Kelly Richards, to approve the Financial Reports as presented - *motion carried*.
- 7) **PRESIDENT'S REPORT:** Dale Parus mentioned the bylaws review committee line on the agenda for needed volunteers, as well as offering kudos to Carol for her hard work. He added that he will be part of a meeting later this month to meet with Representative Meijer, which will include Lance Werner, John McNaughton, Carol Dawe, and others.
- 8) **DIRECTOR'S REPORT:** Carol Dawe reiterated how busy everyone is. She thanked everyone for getting their State Aid reports in and that the check will be coming soon. She also thanked everyone for their BiblioCore responses and that the project is on target for June 1st. She mentioned that the auditor's report will be at the March meeting and thanked Janet for her hard work. Janet is also working with Carol and the attorney on the HR policy and handbook. It will go to Personnel once ready. She also thanked her colleagues, adding that the normal work doesn't go away [plus special projects like BiblioCore].
- 9) **NEW BUSINESS:**
 - a) Establishment of a Bylaws/Plan of Service Review Committee – Dale summarized that the task has been on Carol's plate to revise these for a number of years and is now ready to roll. They are asking for volunteers for an ad hoc review committee to work with Carol. Carol added that she has used other Cooperative's policies, that less is more, and she'll bring forward a draft for review. Kelly Richards and Diane Kooiker volunteered.
- 10) **PUBLIC COMMENTS:**
 - a) There were many thank you remarks to Carol for the chocolate gifts.
- 11) **BOARD MEMBER COMMENTS:**
 - a) Lance Werner said there was a soft open for the Amy Van Andel Branch and they were all very excited. Please stop by to see the new library and community center. He also said that Shirley Bruursema is amazing and continues to inspire us all.
 - b) Diane Kooiker said that the Herrick North Branch has re-opened and invited people to come by for a tour. There has not been a grand opening yet.
 - c) Kelly Richards said that MADL is remodeling every branch and that there is a potential satellite location in the works. There will be more news on that in the coming months. They may have a grand re-opening of everything all at one time.

- d) Peggy Hemerling said that Hastings is open now, though limited, and it is wonderful and has been going well.
 - e) Shirley Bruursema thanked Carol for the MCDA news. She also mentioned that the Grandville Branch of KDL is doing an addition, the Walker Branch is anticipating some renovations and a couple others are in the study stage. She said that curbside service has been successful, but that it is great to be open again.
 - f) Karen McKinnon congratulated those with new openings and branches. She added that Leighton Township Library was approved by the Township Commission for an addition.
 - g) Dale Parus mentioned that Ionia Community Library was now doing some of the behind-the-scenes work for their new building planning.
 - h) There were no other comments from board members.
- 12) **NEXT MEETING:** Thursday, March 11, 2021, at 9:30 a.m. via Zoom
- 13) **ADJOURNMENT:** Kelly Richards moved, supported by Peggy Hemerling, to adjourn at 9:55 a.m. - *motion carried.*

Respectfully submitted by,
Kelly Ann Schroeder