

**LAKELAND LIBRARY COOPERATIVE  
BOARD MINUTES – Official  
Thursday, August 12, 2021, at 9:30 a.m.  
Kent District Library Service Center and ZOOM**

Present: Dale Parus, Peggy Hemerling, Karen McKinnon, Diane Kooiker, Maggie McKeithan, Lance Werner, Shirley Bruursema, John McNaughton, Kelly Richards  
Staff Present: Carol Dawe and Sheryl VanderWagen  
Absent: None

- 1) **CALL TO ORDER AND ROLL CALL:** The meeting was called to order at 9:35 a.m. by Dale Parus. There were 31 additional participants.
  - a) Introduction of new members: Deanna Riggleman is the new director at Tamarack District Library.
- 2) **APPROVAL OF AGENDA:** Lance Werner moved, supported by John McNaughton, to approve the agenda as presented - *motion carried*.
- 3) **QUESTIONS FROM MEMBERS:** Carol Dawe reported that she had a question regarding the budget and Bibliocore costs for Herrick District Library. She will meet with Diane.
- 4) **PUBLIC COMMENTS:** No public comment
- 5) **APPROVAL OF MINUTES:** Lance Werner moved, supported by John McNaughton, to approve the board minutes from July 8, 2021, as presented – *motion carried*.
- 6) **FINANCIAL REPORT:**
  - a) July Financials and Check Register: Motion by Lance Werner, supported by Shirley Bruursema to approve the July Financials and Check Register – *motion carried*.
- 7) **PRESIDENT’S REPORT:** No report.
- 8) **COOPERATIVE DIRECTOR’S REPORT:** Carol Dawe had nothing to add to her written report. She spoke about the ARPA grant progress. The legislature is not expected to act on the funding until September, but it is still looking good for an October 1 start. She also mentioned that all new directors in Lakeland have been assigned a mentor and she encouraged both mentors and mentees to connect with each other. The Personnel Committee will have a meeting scheduled in the next couple of weeks.
- 9) **COUNCIL/COMMITTEE REPORTS**
  - a) Advisory Council May 13, 2021, Official Minutes – were presented for information.
- 10) **NEW BUSINESS:**
  - a) 2021-2022 Budget discussion and vote – Shirley Bruursema asked about the truck expense. Carol noted that this is a placeholder in the budget since the bids for two new trucks are not in at this time. The plan under consideration is to keep one of the current trucks as a backup instead of using rentals. She also noted currently there is a truck shortage in the market so there isn’t a timeframe for replacement. Motion by Lance Werner, supported by John McNaughton to approve the 2021-2022 FY Budget as presented - *motion carried*.
  - b) Policy recommendation initiative – This came up as several members asked for assistance with a collection development policy model. Carol suggested that Lakeland could be a repository of sample/vetted/approved policies for the membership when they need assistance with updating or creating their local policies. Another example is the ALA Library Bill of Rights which could be adopted as a Lakeland Library Bill of Rights to assist and support local libraries who want to adopt their own policies. This can give members the support they need from the larger organization when that becomes necessary. Motion by Lance Werner, supported by Kelly Richards that Lakeland provide a repository for library policy samples that member libraries can use to formulate their own local policies - *motion carried*.  
It was also noted that the latest edition of the Library of Michigan Trustee Handbook has a good section on policies and is posted to the Library of Michigan website.

11) **PUBLIC COMMENTS:** Heather Wood-Gramza announced that Howard Miller Public Library will be the first library in the world to have a Toverfel (Dutch for Magic Table) that is used with adults with cognitive differences.

12) **BOARD MEMBER COMMENTS:**

Kelly Richards reported that MADL has received their new bookmobile and it will be going out later this month. One of their patrons from the Muskegon Heights branch library won the Maranda Summer Reading Program grand prize. They had a celebration at the branch, you can view the video on the MADL and Maranda Facebook pages. The Egleston Branch is currently closed for renovations. They will re-open later this month.

Karen McKinnon reported that they are doing a donation drive for furniture in the library addition. Donations are coming in.

Lance Werner reported that KDL has asked everyone to mask up with masks highly recommended for both staff and patrons. Lance was recognized by the Grand Rapids Business Journal as one of the 200 most powerful CEOs in the area. He noted the recognition is more than personal and validates what all libraries do for their communities.

John McNaughton reported that their new bookmobile arrived. They had been using a temporary vehicle to provide the service. Grand Rapids Public Library staff member, Jessica Bratt has published a children's book that is now available, [Let's Talk About Race](#).

Diane Kooiker reported the social worker they have hired through the Community Action House in Holland has been on the job for a month. They are very pleased with the results so far.

Shirley Bruursema reported that she assisted in another successful millage campaign making for a total of 133 wins.

Maggie McKeithan reported the Spring Lake District Library has also asked staff and patrons to mask up. The Spring Lake Book Bike is a regular at the local farmers market every week.

Peggy Hemerling reported that Hastings Public Library recently celebrated the library's 125<sup>th</sup> Anniversary with a community party. They gave out cookies and ice cream and had a very successful foam party attended by 190 people.

Dale Parus reported that Ionia Community Library will have a millage election on November 2 for their new library.

13) **NEXT MEETING:** Thursday, September 9, 2021, at 9:30 a.m. at Kent District Library Service Center.

14) **ADJOURNMENT:** Lance Werner, supported by Peggy Hemerling moved to adjourn at 10:21 a.m. - *motion carried.*

Respectfully submitted by,  
Sheryl VanderWagen