

LAKELAND LIBRARY COOPERATIVE  
ADVISORY COUNCIL  
Thursday, September 8, 2016 Meeting  
*OFFICIAL MINUTES*

**1. Call to Order**

Advisory Council Chair Hope Nobel called the meeting to order at 10:50 a.m.

**2. Public Comment**

VanderWagen reminded members of the annual luncheon following this meeting.

**3. Approval of the Agenda**

Motion by Engelsman, second by Powers to approve the 9/8/2016 Advisory Council agenda. Motion carried.

**4. Approval of the Minutes**

Motion by Ortiz, second by Engelsman to approve the July 14, 2016 Advisory Council meeting minutes. Motion carried.

**5. Board Report - Lance Werner**

None

**6. Director's Report - Sandra Wilson**

Wilson reported that the Newaygo Director's position had been filled. Kelly Tinkham who had been Interim Director is now the permanent Director. Interim Director, Katie Manting-Kirk is currently managing Patmos Library in Jamestown until the Director's position can be filled. Mattie Cook is the new Director at Lake Odessa.

Wilson asked Directors to submit ideas for the new Library of Michigan grant opportunity for a Lakeland wide grant application. This will be on the agenda for the October Board meeting.

**7. Committee Reports**

A. Continuing Education- Included in packet.

Nobel recognized the good work of the committee members and requested that the CE Committee consider consulting MLA, MCLS and Library of MI calendar of events to avoid scheduling workshops and events on the same days.

B. Youth Services - No Report

C. Personnel – No Report

D. Finance Committee – No Report

**8. Other Reports If Representative's Present**

A. MLA Board Representative Report.

Arnett reported that MLA was looking at developing a strategic plan for the new year. MLA's annual conference is scheduled for October 26, 27, and 28. MLA membership is stable.

B. MLA Legislative Committee Report.

Parus reported that there was much unfinished business on the MLA legislative agenda and that

several bills will die if not voted up or down by December. Parus encouraged members to keep abreast of MLA alerts and be ready to contact MI representatives to push through the tax capture bills.

Arnett reported that a bill is being introduced that would consolidate entities that are subject to tax capture and that if this bill should include an opt out for libraries, the library community would support it. More detail on this bill to come.

**9. Old Business**

None

**10. New Business**

**A. Election of Officers for October 1, 2016.**

Motion by VandeVusse, second by Powers to approve the slate of officers as submitted by the Nominating Committee: Chair - Hope Noble (ML), Vice Chair - Dale Parus (IC) and Secretary – LaVonne Marshall (OC). Motion passed.

Nobel noted that officers would be serving their second term as an Advisory Council officer and that there was a 2 year term limit.

**B. Groups A & B Caucuses for PPS Committee Representatives.**

A and B groups met individually to caucus to select representatives for the PPS Committee. Motion by Bose, second by Clark to approve the representatives:

Group A

I. Boyer - AS

D. Clark - EC

M. Cook - IL

M. Walker – AW

L. Lovell, Alternate - ES

Group B

C. Sheridan – OS

B. O’Grady – MA

L. Marshall – OC

L. Ortiz – BH

L. Powers, Alternate – MG

Motion carried.

**C. CE Committee Previous Year Excess Plan FY2016-2017 – *Recommendation from Finance Committee Committee.***

Motion by Sheridan, second by Martin to accept the CE Committee Previous Year Excess Plan FY2016-2017. Motion passed.

**D. Clare Membiela, Library of Michigan Library Law Consultant.**

Membiela is the new Library Law Consultant at Library of Michigan. She took this opportunity to introduce herself to LLC members. She provided information on her education, background and provided information on how she is working to support Michigan libraries. She gave a detailed

description on the ways she is and is not allowed to support librarians in dealing with legal matters. Although she holds a law degree, she is not licensed to practice law in Michigan. She offers a wealth of knowledge and is developing new ways to support Michigan librarians. She asked for input on how best to serve our needs.

E. Proposed Strategic Plan Second Review - *From Lakeland Board.*

Wilson reported that the LLC Board had made changes to the Strategic Plan after member input was submitted.

1. LLC board changed specific dates of implementation for individual aspects of the plan to fiscal years.
2. The word "compulsory" was removed from the Objective S1. on savings for the ILS.

Members were asked to review the plan and offer input:

Governance Input

Arnett requested clarification on changing Board terms.

Nobel requested that past Board presidents be added to the list of who will be doing new Board member orientation.

Arnett questioned how "offer quarterly social activities for member libraries" relates to governance. Powers who served on the Strategic Planning Committee commented that scheduled social activities foster personal connections and helps to build relationships among LLC members.

Services Input

No Input

Advocacy Input

Two typos were found and corrections offered.

Education Input

Arnett directed the members to Objective E3 of the Education Plan. Arnett would support a scholarship fund but felt the amount of \$82,000 was too much money. He suggested less money be offered.

Sheridan reported that only half the money requested for state's Library of Michigan scholarships is used and asked the members to consider this when mandating that \$82,000 be used for education. Wilson commented that the Library of Michigan fund would probably not keep awarding funds to the same person.

A motion to strike Strategic Plan Education Objective E3 failed.

Nobel suggested groups of libraries could combine their \$2,000 and do a joint in service day. Someone else suggested to direct some money to LLC sponsored workshops.

LLC Board members who worked on the Strategic Plan's second review defended the Education Objective. Suggestions were offered for broadening thinking about educational opportunities.

Nobel called for final input. No further additions were offered on the Strategic Plan.

Official Advisory Council Minutes  
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11. Member announcements – None due to time constraints.
12. Next Scheduled Meeting: November 10, 2016 following LLC Board meeting at KU.
13. Motion by Powers, second O’Grady to adjourn the meeting. The meeting adjourned at 12:12 p.m.

Submitted by,

*Lavonne Marshall*, Coopersville Area District Library