

**LAKELAND LIBRARY COOPERATIVE
ADVISORY COUNCIL
Thursday, July 13, 2017
Official Minutes**

1. Call to Order 10:49

Advisory Council Vice Chair, Dale Parus called the meeting to order at 10:49 am in the absence of Advisory Council Chair, **Hope Nobel**.

2. Public Comment: None

3. Approval of the Agenda

Motion by Janice Williams, seconded by Laura Powers to approve the Thursday, July 13, 2017 Advisory Council agenda. Motion carried.

4. Approval of the Minutes

Motion by Sharon Englesman, seconded by Molly Walker to approve the May 11, 2017 Advisory Council meeting minutes. Motion carried.

5. Board Report - Teresa Williams Krupar

LLC Board has approved three important items:

1. the reinstatement to inter-loan of music and DVD's
2. hiring Bradbury Miller Associates to assist in the recruitment of a new co-op director
3. RFP approved to hire a consultant to evaluate the needs for future ILS needs.

Also reported that target date for hiring and on-boarding of a new co-op director for January depends on August meeting with Bradbury Miller Associates.

6. Director's Report - Sandra Wilson

Wilson reported that LLC will have \$42,000 more in state aid next year.

7. Committee Reports

A. Continuing Education- Minutes of meetings provided in packet no additions

B. Youth Services - Minutes of meetings provided in packet no additions

C. Personnel - Teresa Williams Krupar – sent recommendations to hire Bradbury Miller Associates to assist with recruiting a new cooperative director to take Sandra Wilson's place. Sent info on staff raises approved at board meeting to LLC HR. The committee will be meeting soon discuss the hiring of new cooperative director.

D. Finance Committee - Diane Kooiker

MLA health insurance LLC will forgo involvement with MLA health insurance group until enough Michigan libraries participate to make it worthwhile. The committee looked at the importance of the work that the continuing education committee does on a regular basis for member libraries. They are proposing a new way to look at the continuing education funds to consider making funding a line item on the LLC budget. Worked on fund balance. The committee met with auditor, Joe Verlin request help to understand some of the challenging terms in the audit. Recommendations regarding the fund balance and other important line items like MERS liability and State Aid and how to use it to come to full board in August. The committee is making good progress.

8. Other Reports If Representatives Present

A. MLA Board Representative Report - Ray Arnett not available

B. MLA Legislative Committee Report- Shirley Bruursema, Lance Werner and Dale Parus

Shirley Bruursema and Lance Werner were not present. Dale Parus reported that there was not much to report since the committee doesn't meet during the summer. Dale reported that there is a 1.2 million dollar increase in state aid funding and that LLC will receive \$42,000 additional funds as a result.

He also advised members to be alert this fall for another attempt at millage campaign reform that would make it more difficult for Michigan libraries to run millage campaigns.

9. Old Business: -None

10. New Business

A. Bylaws proposal revision recommendation from ILS council – meeting schedule from 4 meetings to 6 annual meetings. Motion by Laura Powers, second by Laura Ortiz to approve the bylaw revisions as recommended from ILS Committee. Motion carried.

B. ILS Council to change policy to require the director or a substitute as representative to attend and vote at meetings from each library and be that the designated substitute be allowed to vote and represent their library on the ILS council.

LLC board will consider this proposal at the August meeting...ILS Council recommendation for director or a substitute from that library who will attend meetings and be allowed to vote at the meetings. Wilson asked members to submit a substitute name to LLC if you haven't already done so.

Motion Laura Ortiz Brittney, second Britney Dillon. Motion carried.

B. Michigan activity pass report. Sandra reports that the activity passes are popular with Lakeland member library patrons and please consider MAP logo and links on your library's website if you don't already have it.

C. Programs and Other Libraries Residents Attendance Discussion

Melissa Huisman who asked this question was not present. Please contact her by email if you have suggestions.

Myers ~~also~~ suggested that LLC add marketing associate membership to website. Let fee stay at \$125.

D. Advisory Council officer Nominating Committee caucus

Groups caucused and selected the following members to form an Advisory Council nominating committee.

Group E and D – Diane Kooiker

Group C – Rob Bristow

Group B and A - Claire Sheridan.

E. Caucus group C for Nominating Committee for Board Representative Slate of Nominees

Wilson reminded members that LLC needs to get approval to change the way LLC group C board members are elected from the current method to an alphabetical rotation from Library of Michigan before actually adopting this method. Committee Vice Chair, Dale Parus proposed suspending this agenda item until after Member announcements since it was the last item on the agenda and a group C caucus could take a while. Motion by Laura Powers, second by Pam Myers support to suspend group C Caucus until after member announcements. Motion carried.

Sheryl VanderWagen suggested that the committee bring a list of LLC libraries by population and Group A-E to the next meeting so that the committee could efficiently direct new members to the right group. Wilson stated she always has a list for meetings in case someone asks.

11. Member Announcements

Molly Walker (Henika District Library) installed a story walk at her library. Maranda from Wood TV participated as a story teller and the event will be aired on television.

Dale Parus (Ionia Community Library) reported that Ionia libraries are looking at installing a story walk too.

Bethany Nettleton Seeley (Fruitport District Library) reported that work on the new library is moving along nicely. She has hired a children's librarian and a young adult programming. Programming is up and running and a library party at Pomona Park in Fruitport is scheduled for July 29th. Everyone is invited.

Meeting still in progress for group C caucus.

Dale called meeting back to order at 12:28.

Group C caucus results for nominating committee for group C LLC Board Representative are:

John Martin (Loutit) and Rob VandeVusse (Howard Miller) with Rob Bristow (Allendale) if the Library of Michigan does approve of the new method in time for nominations. If not then it will go alphabetical again for the next two year term and it will be Dale Parus.

Motion by Laura Powers, second by John Martin to adjourn. Meeting was adjourned at 12:29 am

Minutes submitted by Lavonne Marshall, Secretary.