

**Lakeland Library Cooperative
Continuing Education Committee
November 17, 2016 Minutes**

The meeting was called to order by Chairperson Carol DeBoer at 1:40 p.m.

Present: Carol DeBoer, Roxanne Landin, Pamela Myers

Minutes of the September 22, 2016 meeting were approved (with corrections).

Finance Report: Available funds at the time of the meeting were \$4,548.37.

Workshop Evaluations:

- **September 30, 2016 – Sowing a Seed Library** (Carol DeBoer)
 - Positive evaluations. Workshop was well received.
 - 14 attendees with 12 evaluation responses.
- **October 20, 2016 – Creating Customized Reports from Your State Aid Report** (Sandie Enders)
 - Workshop report anticipated at a future meeting, as Sandie Enders was absent.
- **November 4, 2016 – Adult Services Roundtable** (Pamela Myers)
 - Positive evaluations were received.
 - The workshop had 16 attendees with 10 evaluation responses.
 - Due to the structure of the Adult Services Roundtable workshops, it was agreed that no late registrations will be accepted after the registration deadline for future Adult Services Roundtables.
 - It was discussed and decided that the Committee would stick with the paper format for form distribution at the Adult Services Roundtable workshops.

Upcoming Workshop Status Reports:

- **Create Lists Roundtable** (Carol DeBoer)
 - Location: Planned for Georgetown Township Public Library
 - Date: February 17, 2017 or February 24, 2017
 - Time: 9:30 am – 12:30 pm (Registration 9:15 am – 9:30 am)
- **Readers' Advisory** (Carol DeBoer)
 - Location: TBD
 - Date: March 10, 2017 or March 17, 2017
 - Time: TBD
 - Carol will contact Jessica Trotter at Capital Area District Library.
- **Storytelling with Jenifer Strauss** (Roxanne Landin)
 - Location: Fremont Area District Library
 - Date: April 28, 2017
 - Time: TBD

- **Social Media** (Jocelyn Shaw)
 - Location: TBD
 - Date: TBD (Spring 2017)
 - Time: TBD
 - No update available, as Jocelyn Shaw was absent.

Youth Services Report provided by Roxanne Landin.

Other Business:

- Melissa Huisman has resigned from the Committee for the time being due to her workload at Gary Byker Memorial Library of Hudsonville.

- Revised Meeting Dates for the remainder of the 2016 – 2017 fiscal year:
 - Meeting location for all meetings will be Georgetown Township Public Library, and meeting time will be 1:30 pm.
 - January 19, 2017
 - February 23, 2017
 - March 23, 2017
 - April 20, 2017
 - May 25, 2017
 - June 22, 2017
 - July 20, 2017
 - August 24, 2017
 - September 28, 2017

The meeting was adjourned at 3:30 pm.

The next meeting will be held on January 19, 2017 at 1:30 pm at the Georgetown Township Public Library.

Respectfully submitted,
Pamela Myers