

**Lakeland Library Cooperative  
Continuing Education Committee  
March 23, 2017 Minutes**

**Call to Order:** 1:12pm

**Present:** Carol DeBoer (AW), Pam Myers (OG), Roxanne Landin (NF), Jocelyn Shaw (SM), Tim Gleisner (HO), Laura Powers (MG), Janet Cornell (LL), Britney Dillon (IB)

**Minutes** of February 23, 2017 approved with following changes: May 12<sup>th</sup> Roundtable will include Digital Resources, May 12<sup>th</sup> and Nov 3<sup>rd</sup> Roundtable workshops will go until 12:45pm.

**Finance Report:** Balance in CE account is \$4,548.37

Janet will look into creating a breakdown of workshop finances to help budget for future workshops.

**Workshop Evaluations:** none

**Upcoming Workshops Status Reports**

- **April 28, 2017** Storytelling with Jennifer Strauss (Roxanne Landin) Fremont Area District Library, 9:00am – 12:00pm. Another reminder will go out before registration closes, 9 registered so far.
- **Create Lists Roundtable Discussion** – not for beginners (Carol DeBoer) Sandie Enders will take over
- **May 12, 2017 Adult Services Roundtable** (Pam Myers) Georgetown Township Library, 9:00am – 12:45pm. Flyer is out and registration is open. Asking for a minimum of 2 ideas for participants to bring and share.
- **September 1, 2017 fall Social Media** (Jocelyn Shaw) Hackley Public Library with 2 sessions depending on skill level. Beginners from 9:30am – 12:00pm; Advanced from 1:30pm – 4:30pm. No lunch will be provided as there will be different participants between am and pm sessions. Will send out a “save the date” notice.
- **August 3, 2017 Interest Group IT** (Laura Powers) KDL Service Center, 9:30am – 11:30am. Will contact Thom Riley to lead meeting
- **September 7, 2017 Interest Group HR** (Tim Gleisner) KDL Service Center, 9:00am – 11:30am. Contacting Brian Mortimore to lead.

Want to schedule interest groups for 1<sup>st</sup> Thursday at KDL, September – April. Groups would be for HR, Legal, IT, PR, and Marketing. Each meeting would feature an expert on the topic to present for 15-20 minutes followed by Q & A. Goal would be to meet twice per year per group, for all but the legal group.

- **October 5, 2017 Interest Group Legal** (Tim Gleisner/Laura Powers) KDL Service Center, 9:00am – 11:30am. Contacting Clare Membiela at Library of Michigan to lead.
- **November 3, 2017 Adult Services Roundtable** (Pam Myers) Georgetown Township Library, 9:00am – 12:45pm
- **Feb/Mar 2018 Spring Speaker** (Laura Powers) Possible speakers: Beck Tench on Participatory Groups or Miguel Figueroa on Future of Libraries; looking for an all day program with topics for all staff in multiple sessions; possible topics on networking and tools for managing business/personal life
- **Dates TBD Book Discussion** (Tim Gleisner) Looking at different types of venues to meet casually and build relationships with others in cooperative, location also addressed. Possible Thursday evening sessions with first session in Comstock Park at Elk Brewing. Possible book: Simon Sinek “Start with Why”

**Youth Services Report:** Finalized prizes from Maranda at March 6<sup>th</sup> meeting. Grand Prize is a package to Great Lakes Crossing and Sea Life Michigan Aquarium. Next meeting is in May.

**Other Business:** CE Facebook group and CE website – Tim will present at the PPS Committee Meeting on April 20, 2017.

Meeting adjourned at 3:17pm

**Next Meeting:** April 20, 2017 at 1pm at Georgetown Township Library

Respectfully Submitted, Janet Cornell