

**LAKELAND LIBRARY COOPERATIVE  
ADVISORY COUNCIL**

**Thursday, January 13, 2022  
Following the 9:30 a.m. Board Meeting**

**Kent District Library Service Center  
814 West River Center Drive NE, Comstock Park, MI 49321**

Officers: Britney Dillon (Chair), Mary Cook (Vice-Chair) Elyshia Hoekstra (Secretary)  
Quorum: 15

**AGENDA**

- 1) CALL TO ORDER AND ROLL CALL**
- 2) APPROVAL OF AGENDA** *(m)*
- 3) PUBLIC COMMENTS**
- 4) APPROVAL OF MINUTES**
  - a) Advisory Council Unofficial Minute of December 9, 2021 *(m)* PAGES 2
- 5) BOARD REPORT – Dale Parus, Board President** *(i)*
- 6) ILS MANAGER’S REPORT – Sheryl VanderWagen**
- 7) COOPERATIVE DIRECTOR’S REPORT - Please see Board Report-Carol Dawe** *(i)*
- 8) COMMITTEE REPORTS** *(f)*
  - a) Continuing Education
- 9) OTHER REPORTS (If Representatives Present)** *(i)*
  - a) MLA Board Representative Report – Kelly Richards
  - b) MLA Legislative Committee Report – Shirley Bruursema, Kelly Richards and Dale Parus
- 10) UNFINISHED BUSINESS**
  - a) ARPA Capacity Grant Update-Carol Dawe
  - b) Covid-19 Information Sharing-Britney Dillon
- 11) NEW BUSINESS**
  - a) Strategic Planning Discussion-Dale Parus/Carol Dawe
  - b) Michigan Library Card vs. MeLCat Visiting Patron Card
- 12) PUBLIC COMMENTS**
- 13) NEXT MEETING - Thursday, February 10, 2022, following the Board Meeting at KDL Service Center**
- 14) ADJOURNMENT** *(m)*

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**LAKELAND LIBRARY COOPERATIVE**  
**ADVISORY COUNCIL MINUTES – Unofficial**  
**Thursday, December 9, 2021, following the Board meeting**  
**Kent District Library Service Center**

Council Members Present: Britney Dillon, Mary Cook, Elyshia Hoekstra  
Staff Present: Carol Dawe, Sheryl VanderWagen

- 1) **CALL TO ORDER AND ROLL CALL:** The meeting was called to order at 10:31 a.m. by Chair, Britney Dillon. There were 24 additional participants.
- 2) **APPROVAL OF AGENDA:** Cierra Bakovka (AW) moved, supported by Melissa Huisman (OH), to approve the agenda as presented - *motion carried*.
- 3) **PUBLIC COMMENTS:** None
- 4) **APPROVAL OF MINUTES:**
  - a) Amber McLain (OJ) moved, supported by Cierra Bakovka (AW), to approve the Advisory Council minutes from November 11, 2021, as presented – *motion carried*.
- 5) **BOARD REPORT:** No report
- 6) **ILS MANAGER'S REPORT:** Sheryl VanderWagen reminded everyone of the December 17, 2021 deadline to submit 2022 holiday closures. Delivery dot and barcode orders are due by the end of the year. Sheryl will be on vacation beginning Thursday, December 16 until Monday, December 27.
- 7) **COOPERATIVE DIRECTOR'S REPORT:** There were no additions to the written report and no further questions.
- 8) **OTHER REPORTS:**
  - a) Continuing Ed Committee – Carol Dawe noted that the committee is undergoing a restructuring and that those interested in joining the committee should notify her or Heather Wood-Gramza.
  - b) MLA Board Representative Report – No report
  - c) MLA Legislative Committee Report – Dale Parus (IC) reported that the legislature is on holiday hiatus so there hasn't been a lot of recent action.
- 9) **UNFINISHED BUSINESS:**
  - a) ARPA Capacity Grant Updates: Carol gave an update at the Board meeting.
  - b) Book Challenges: These were also discussed during the Board meeting. Amber McLain sent an email with several educational opportunities on the topic to be held over the next couple of weeks. She encouraged members to participate if they can.
- 10) **NEW BUSINESS:**
  - a) Baker and Taylor Sustainable Shelves Program: Melissa Huisman gave a presentation on this program. Under the program, Baker and Taylor will buy back, for a small sum, some titles that are left over from book sales or withdrawn item from library collections and offer recycling for others. Gary Byker has been participating in the program. She reviewed how to set up participation with Baker and Taylor and how to create the necessary Excel spreadsheets with ISBN and titles using Create Lists in Sierra. If you are interested in the program, contact her for details and a copy of her presentation.
- 11) **PUBLIC COMMENTS:** Stefanie Reed asked how libraries are pricing non-resident cards with and without digital access. Most libraries are only setting one price, but a few have two prices.
- 11) **NEXT MEETING:** January 13, 2022, following the Board meeting at the Kent District Library Service Center.
- 12) **ADJOURNMENT:** Kelly Tinkham (NN), supported by Jessica Hunt (NG) moved to adjourn at 10:53 a.m. - *motion carried*.

Respectfully submitted by,  
Sheryl VanderWagen