

**Lakeland Library Cooperative
Continuing Education Committee
April 28, 2022, at 1:00 pm (via Zoom)**

<https://us06web.zoom.us/j/85933475737>

Co-chairs: Erin Supri* (Meeting chair) and Alison Taylor

Agenda

- I. Call to order and roll call of attendees for the minutes taken by Alison
- II. Additions or deletions to the agenda
- III. Approval of the agenda
- IV. Approval of the minutes of March 31st, 2021. (attached) (discussion and vote)
- V. Update from the Cooperative Director (Carol)
 1. Budget Update (See attached)
 2. CE offering from our partners
 3. Other opportunities
- VI. Unfinished Business
 - A. Youth Services Picnic (Erin)
 - B. Front Line Worker Focus (Alison)
 - C. Newsletter ideas (Amber)
 - D. Adult Services Forum (Carol)
- VII. New Business
 - A. Other program ideas
- VIII. Next Meeting Date: May 26th, 2022
- IX. Adjournment

**Lakeland Library Cooperative
Continuing Education Committee
March 31, 2022
Unofficial Minutes**

Call to Order: 1:09 PM

Members Present: Matt Lubbers -Moore (SF), Kelly Worden (IB), Alison Taylor (OS), Erin Supri (IS), Rob Bristow (OG), Cierra Bakovka (AW)

Absent: Zandra Blake (GR), Sarah Rinsema (UM), Jackie Roseberry (NF), Kayla Bambrick (OC)

LLC Representatives: Carol Dawe, Amber McLain

Approval of Agenda: Motion by Erin Supri (IS), with support by Alison Taylor (OS) to approve the agenda as presented. Motion approved.

Approval of Minutes: Motion by Rob Bristow (OG), with support by Matt Lubbers -Moore (SF) to approve the minutes as presented. Motion approved.

Committee Leadership: Rob Bristow (OG) nominated Alison Taylor (OS) and Erin Supri (IS) to co-chair the committee, with support by Matt Lubbers -Moore (SF). All in favor, motion approved.

Update from Cooperative Director: No budget changes. There is currently \$4685 left in this year's budget and next year's budget is a work in progress. Funds leftover at the end of this year could be used for professional development collection at Lakeland. Zingerman's will be doing a customer service seminar on zoom for \$15 per participant. DEI seminar TBD for potentially fall.

Unfinished Business:

- *Youth Services Picnic* - Discussion of event opportunity ensued. Rob Bristow (OG) volunteered Georgetown's indoor space for the event. Date TBD. Sub-committee established for this event - Amber McLain, Erin Supri (IS), and Rob Bristow (OG).
- *Digital Scrapbook* - Discussion ensued. Committee chose not to pursue it.
- *Front Line Worker Focus* - Discussion ensued regarding potential gifts and accompanying literature and how to tie it back to continuing ed. Sub committee

established- Alison Taylor (OS), Carol, Matt Lubbers -Moore (SF), and Kelly Worden (IB).

New Business:

- Creating an Adult Services Group similar to the Youth Service Group
 - Discussed setting up a zoom group and listserv to figure out interests and needs

- Other program ideas - Sierra trainings, Reader's Advisory (Continue at next meeting), and adding continuing ed section to LLC newsletter. Committee Members to research current tips and ticks for Reader's Advisory and what your current staff prefers.

Next Regular Meeting: Thursday, April 28th at 1pm (Changing meetings to 4th Thursday of the Month)

The meeting adjourned at 2:14pm

Respectfully submitted,
Cierra Bakovka

Lakeland Library Cooperative
 Continuing Education Account
 Financial Activity for Fiscal Year 2021-22

Date	Workshop	Budget	Total Expenses	Expense Breakdown			Excess Lunch Exp
				Refresh	Presenter	Materials	
10/1/2021	Beginning Balance	\$ 4,500.00	-				
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Sub Totals	Ending Balance - CE Only	\$ 4,500.00	-	-	-	-	-
10/1/2021	Beginning Balance	500.00					
11/19/2021	Summer Reading Program		315.00			315.00	
Totals	Ending Balance - CE & YS	\$ 4,685.00	315.00	-	-	315.00	-

(Items in red are not complete as of report date.)