

**LAKELAND LIBRARY COOPERATIVE
BOARD MINUTES – Official
Thursday, June 9, 2022, at 9:30 a.m.
Kent District Library Service Center**

Present: Dale Parus, Maggie McKeithan, John McNaughton, Diane Kooiker, Karen McKinnon, Shirley Bruursema, Lance Werner

Absent: Peggy Hemerling, Brenda Hall

Staff Present: Carol Dawe, Sheryl VanderWagen,

- 1) **CALL TO ORDER AND ROLL CALL:** The meeting was called to order at 9:37 a.m. by Dale Parus. There were 26 additional participants. Matt Lawrence, interim director of Patmos Library was introduced. John Martin introduced Sarah Derdowski who will assume the position of Executive Director and Amy Bailey, Library Director at Loutit District Library when he retires in July.
- 2) **APPROVAL OF AGENDA:** John McNaughton moved, supported by Diane Kooiker, to approve the agenda as presented - *motion carried*.
- 3) **QUESTIONS FROM MEMBERS:** None
- 4) **PUBLIC COMMENTS:** None
- 5) **APPROVAL OF MINUTES:** Shirley Bruursema moved, supported by Maggie McKeithan, to approve the board minutes from April 14, 2022, as presented – *motion carried*.
- 6) **FINANCIAL REPORT:**
 - a) May Financials and Check Register: Motion by Lance Werner, supported by Karen McKinnon to approve the May financial report, check register, and pass-through transactions as presented – *motion carried*.
 - b) Pass-through account discussion (ARPA Grant): Carol Dawe reported that the ARPA pass-through reimbursements are reflected in the financial report.
- 7) **PRESIDENT’S REPORT:** Dale Parus reported that he and Carol are working on preparations for the Strategic Planning sessions with Amanda Standerfer.
- 8) **COOPERATIVE DIRECTOR’S REPORT:** Carol Dawe reminded everyone that the Cooperative Directors in the state work closely with each other and MLA regarding the intellectual freedom concerns that are ongoing throughout the state. When a member library receives a challenge to materials, she, along with the MCDA and MLA, are there to assist and support our members during the process. Libraries in Michigan are not alone in these challenges and need to draw on available resources and people for assistance and support.
- 9) **COMMITTEE REPORTS**
 - a) Advisory Council Official Minutes – March 10, 2022 included in the packet for information
- 10) **UNFINISHED BUSINESS**
 - a) Strategic Planning Update—Dale Parus and Carol Dawe gave an update on the proposed planning process with Amanda Standerfer. All libraries should set aside, October 13, 2022 (the regular Board/Advisory Council meeting date) for the Summit session. The Summit session will be a 6-hour in person session; add it to your calendars today. There will also be interviews, listening sessions and surveys in which the membership will be asked to participate in the months ahead of that date. The times and number of sessions is still being worked out. The Board agreed to serve as a Committee of the Whole as the Planning Team overseeing the process. The process is scheduled to be completed in October or November 2022 after Parus’s term as Board President has expired but the Board agreed that he will remain as Team Leader throughout the process.
 - b) Truck Update – Carol Dawe reported that Terry Cross located a used truck at a dealership in Elyria, OH that had 38,000 miles at a cost \$50,000. The truck has been purchased and delivered to Lakeland. We will keep the two older trucks so that we have a spare. He will

continue to look for a second truck to replace the last old truck. Both old trucks have well over 200,000 miles on them.

11) NEW BUSINESS

- a) Jamestown Conservatives Flyer – There was a general discussion of a flyer that was passed out at the Memorial Day parade containing misleading information regarding Lakeland and the Patmos Library.

12) PUBLIC COMMENT:

- a) Kelly Tinkham (NN) announced that the charging devices they were able to purchase through the ARPA equipment grant have been well-received by the citizens in her area.

13) BOARD MEMBER COMMENT:

- a) Shirley Bruursema reported that she is working on several millage campaigns for August.
- b) Karen McKinnon reported that the new doner wall at Leighton Township Library has been installed.
- c) Maggie McKeithan reported the Spring Lake District Library is beginning work with an architectural firm to work on an interior space refresh.
- d) John McNaughton reported that Grand Rapids Public Library is undergoing a technology audit and that they are continuing to work with the city on the parking lot situation.
- e) Dale Parus noted that he has been working with Carol on revisions to the Lakeland Plan of Service and Bylaws which will be brought to the Board for consideration this summer.

14) NEXT MEETING: Thursday, July 14, 2022, 9:30 a.m. at Kent District Library Service Center.

15) ADJOURNMENT: John McNaughton moved, supported by Karen McKinnon to adjourn at 10:20 a.m. – motion carried.

Respectfully submitted by,
Sheryl VanderWagen