

**LAKELAND LIBRARY COOPERATIVE  
BOARD MINUTES – Official  
Thursday, July 14, 2022, at 9:30 a.m.  
Kent District Library Service Center**

Present: Dale Parus, Maggie McKeithan, John McNaughton, Diane Kooiker, Karen McKinnon, Shirley Bruursema, Peggy Hemerling, Ron Suszek

Absent: Lance Werner

Staff Present: Carol Dawe, Sheryl VanderWagen, Amber McLain

- 1) **CALL TO ORDER AND ROLL CALL:** The meeting was called to order at 9:33 a.m. by Dale Parus. There were 22 additional participants. Ron Suszek, new director at Muskegon Area District Library and Kevin Meyer, new director at Hopkins District Library were introduced.
- 2) **APPROVAL OF AGENDA:** John McNaughton moved, supported by Diane Kooiker, to approve the agenda as presented - *motion carried*.
- 3) **QUESTIONS FROM MEMBERS:** None
- 4) **PUBLIC COMMENTS:** None
- 5) **APPROVAL OF MINUTES:** Ron Suszek moved, supported by Shirley Bruursema, to approve the board minutes from June 9, 2022, as presented – *motion carried*.
- 6) **FINANCIAL REPORT:**
  - a) June Financials and Check Register: Motion by Peggy Hemerling, supported by Karen McKinnon to approve the June financial report, check register, and pass-through transactions as presented – *motion carried*.
  - b) Pass-through account (ARPA Grant): Carol Dawe reported that the ARPA pass-through reimbursements are reflected in the financial report.
- 7) **PRESIDENT’S REPORT:** Dale Parus reported that he and Carol are working on the Plan of Service and Bylaws revisions. There is an agenda item later in the meeting relating to this.
- 8) **COOPERATIVE DIRECTOR’S REPORT:** Carol Dawe reported that Samantha Reid-Goldberg from Hesperia will serve as interim director of the Croton Township Library while they conduct their search for a new director. She will cover about 10 hours per week. The Patmos library is looking for someone to be their interim director. Carol thanked Rob Bristow and Melissa Huisman for their assistance. She will work with the Patmos library board. She asked if there were questions on her written report.
- 9) **COMMITTEE REPORTS**
  - a) Advisory Council Official Minutes – June 9, 2022, included in the packet for information
- 10) **NEW BUSINESS**
  - a) ARPA Capacity Grant Extension Opportunity – There will likely be more funds available for digital content in the near future due to unspent funds. This is estimated to be between \$100,000 and \$250,000 depending on current purchasing deadlines and supply chain issues. This time the Cooperative Director’s Digital Content committee will be working with Hoopla and the new Hoopla flex plan for consortiums that will be available early 2023. This will give libraries a way to either join Hoopla or expand existing Hoopla collections. The Cooperative Directors are in discussion with Hoopla on the new flex plan for consortiums and if this money becomes available through ARPA, they will use it to seed the project. If the money does not become available, they will seek other ways to move forward with the Hoopla flex plan for consortiums. She also noted that the current MI-83 digital content doesn’t contain videos, so they are looking into purchasing video content through Overdrive. If this extension takes place, the use of the funds will be expanded to general education which includes non-fiction and classics. It does not include best-selling/popular fiction titles. If ARPA funds are not used for Hoopla, but instead, the funds come from general revenue, the popular fiction/best sellers could be included

in the Hoopla flex plan. The plan is to expand title offerings and not duplicate what we already have in Overdrive.

John McNaughton moved, supported by Maggie McKeithan to approve the extension of the ARPA Digital Content grant to purchase added digital content from Overdrive and Hoopla not to exceed \$250,000 by March 31, 2023, or a date in the future as specified by the Library of Michigan. *Motion carried.*

- b) Plan of Service/By-laws Preliminary Proposals – There was general discussion on three areas of consideration: 1) Number of meetings per year; 2) Scheduled times of Board and Advisory meetings; 3) LLC Member groups A-E vs LLC Member groups defined by Library of Michigan Classes 1-6. Each item was discussed separately. It was noted that items 1 and 3 must be incorporated into the Plan of Service and By-laws but that meeting times do not have to be specified.

Peggy Hemerling moved, supported by Maggie McKeithan to set the required number of meetings per year to 8 and to use the Library of Michigan Class 1-6 proposal as specified in the chart on page 23 of the agenda packet for Board representation in the revised Plan of Service and the By-laws. *Motion carried.*

Note: The board will continue to consider the impact of scheduled meeting times on the membership.

11) **PUBLIC COMMENT:** None

12) **BOARD MEMBER COMMENT:**

- a) Ron Suszek noted that this is his first meeting, and he appreciated the engagement of the board during the meeting.
- b) Peggy Hemerling reported that the Hastings Public Library Capital Campaign has raised \$800,000 of the needed \$1.2 million for window and HVAC replacement in the library. The next fundraiser will be a silent and public auction of old windows transformed into art pieces created by local artists.
- c) Diane Kooiker reported that the Herrick District Library is looking at remodeling the downtown branch which is now 25 years old, and they are working on RFP's for that project. Herrick District Library will open their 2<sup>nd</sup> 24-Hour Library vending machine in Park Township in August.
- d) Shirley Bruursema brought greetings from Kelly Richards, former MADL director. She reports that she is working with three Lakeland libraries along with others on millages for the August election.
- e) Maggie McKeithan reported Spring Lake District Library has expanded programming to a new park near the library called Tanglefoot Park that is located two blocks away from the library. This has been well received by the community.
- f) Dale Parus reported that Ionia Community Library staff have done outdoor programming at the local splashpad this summer. This has been popular. They have a millage on the August 2 ballot.

13) **NEXT MEETING:** Thursday, August 11, 2022, 9:30 a.m. at Kent District Library Service Center.

14) **ADJOURNMENT:** John McNaughton moved, supported by Peggy Hemerling to adjourn at 10:48 a.m. – motion carried.

Respectfully submitted by,  
Sheryl VanderWagen