

**Lakeland Library Cooperative
Circulation Committee Meeting
March 22, 2023
ONLINE- ZOOM
1:30 P.M.**

AGENDA

- I. Call to Order
- II. Additions/Changes to the Agenda
- III. Approve the Agenda
- IV. Approve the Minutes of the November 30, 2022 meeting (attached)
- V. Director's report: Carol Dawe
- VI. Member Services report: Amber McLain
- VII. ILS Manager report: Sheryl VanderWagen
 - A. Videogame sharing update;
 - B. Updating DVD's & Music to shareable;
 - C. GRPL/KDL Patron API check;
 - D. 1 day courtesy notice update;
 - E. MeLCat reports,
 - F. Merge patron records update if any;
 - G. Institutional due dates on some MeLCat loans;
 - H. Sierra 5.6 upgrade.
 - I. Renewal of items belonging to other libraries
 - J. Holds in Capira vs Bibliocommons
- VIII. Ongoing Business
 - A. Pink Slip reminder
- IX. Round Robin
 - A. Marking items for display
 - B. Damaged Items from Other Libraries
 - C. Forwarding Circulation Committee info to other library staff
 - D. Deceased Patrons
- X. Next Meeting Dates May 24th at Grant District Library, Grant Michigan.
- XI. Adjournment