

**LAKELAND LIBRARY COOPERATIVE
ADVISORY COUNCIL MINUTES – Official
Thursday, February 9, 2023, at 9:30 a.m.
At the KDL Service Center**

Council Members Present: Mary Cook (OA) and Elyshia Hoekstra (OC)

Lakeland Staff Present: Carol Dawe, Amber McLain, Sheryl VanderWagen

- 1) **CALL TO ORDER AND ROLL CALL:** The meeting was called to order at 10:02 by Mary Cook.
- 2) **APPROVAL OF AGENDA:** Melissa Huisman moved, supported by Peggy Hemerling to approve the agenda as presented - *motion carried*.
- 3) **PUBLIC COMMENTS:**
 - a) None
- 4) **APPROVAL OF MINUTES:** Peggy Hemerling moved, supported by Jessica Grant, to approve the Advisory Council minutes from January 12, 2023 with the correction of Peggy Hemerling's name – *motion carried*.
- 5) **BOARD REPORT:** There was nothing to report from the Board President.
- 6) **ILS MANAGER'S REPORT:** See written report. Beyond that, there is an additional barcode order out, and it must be submitted by February 17. Video Game sharing is in progress.
- 7) **MEMBER SERVICE MANAGER'S REPORT:** See written report. Amber shared that she did extensive training for Patron Point and is still willing to go out to do more training. She also reported that there are issues that are being worked on. MADL has reported issues with ID verification – Amber confirmed that we are aware and waiting to hear back from Patron Point about that.
- 8) **COOPERATIVE DIRECTOR'S REPORT:** Nothing to report.
- 9) **COMMITTEE REPORTS:**
 - a) Continuing Education – Minutes included for information.
- 10) **OTHER REPORTS:**
 - a) **MLA:** Shirley Bruursema shared the current state of legislature and expected trajectory of the year, and expects that we will have more information in the next month or so. The expectation of the Governor's focus is on education and tutoring budgets. Bob Devries is also seeking to designate money for libraries for capital processes. Advocacy Day is April 25, 2023.
- 11) **NEW BUSINESS:**
 - a) *Capira Update:* There will be a new dashboard in June with more usability. For Volume level holds – there will need to be a software rewrite on the Capira side of things after the Sierra update to fix things, but it is coming.
 - b) *Patron Point:* Amber will add “please enter last name with no spaces” on the last name field, decided against adding instructions for all caps as it is no longer necessary.
 - c) *Strategic Plan:* Leading (providing examples and foundations for examples of policies etc); Learning (foundational and standardized learning as well as participation in statewide learning initiatives); Lending (putting systems in place for lending both physical and institutional knowledge).
- 12) **PUBLIC COMMENTS:**
 - a) Stefanie Reed commented on the effectiveness of Janet's chart of accounts.
 - b) Shirley Bruursema advocacy and legislative meeting will be in March – seeking comments regarding charging a fee for challenges.
 - c) Virginia DeMumbrum asked whether libraries should be keeping registration cards. A discussion regarding digital signatures and legal efficacy followed.
 - d) Dale Parus mentioned receiving a donation in return for use of their donated building as a filming location.
- 13) **NEXT MEETING:** Thursday, March 9, 2024, following the 9:30 a.m. Board Meeting at Kent District Library Service Center

14) **ADJOURNMENT:** Matt Lubbers-Moore moved, supported by Mary Johnson to adjourn at 10:47 -
motion carried.

Respectfully submitted by,
Amber McLain