

Lakeland Library Cooperative
Continuing Education Committee July 27, 2023 at 1:00 pm
(via Zoom)

<https://us02web.zoom.us/j/7407387755>

Chair: Alison Anderson

Vice Chair: Ingrid Boyer

Agenda

- I. Call to order and roll call
- II. Additions or deletions to the agenda
- III. Approval of the agenda (Motion)
- IV. Review and Approval of the minutes from June 22, 2023 (Motion)
- V. Updates from the Cooperative Director
- VI. Ongoing/New Business
 - a. Planned Program Updates
 - i. In-Service Day in November
 1. See rough draft attached
 - ii. Lunch and Learn – Structure and Plans?
 1. September - Seed Libraries
 - a. Food?
 - b. Registration for lunch
 2. November - Social Media
 3. January - Library of Things
 - a. Jeff Lezman is good to go
 4. March – Outreach
 - iii. Makerspace – Update
 - iv. Genealogy – Update
 1. All set—just need to set up Zoom & registration
 - b. New ideas?
 - i. Communication plan
 - ii. Implementing continuing education programs (flyers, zoom, evaluation, etc.)
- VII. Next Meeting Date: August 24, 1 PM
- VIII. Adjournment (Motion)

Lakeland Library Cooperative
Continuing Education Committee June 22, 2023 at 1:00 pm
Chair: Alison Anderson
Vice Chair: Ingrid Boyer

In attendance: Alison Anderson (OS), Rob Bristow (OG), Mary Johnson (MADL), Jill Hansen-Aune (NF), Ingrid Boyer (AS), Carol Dawe (LLC)

Agenda

- I. Call to order and roll call
Meeting was called to order at 1:10 pm.
- II. Additions or deletions to the agenda
None
- III. Approval of the agenda (Motion)
Motion: R. Bristow/Support: M. Johnson
- IV. Review and Approval of the minutes from April 27, 2023 (Motion)
Motion: I. Boyer/Support: R. Bristow
- V. Updates from the Cooperative Director
None
- VI. Ongoing/New Business
 - a. Planned Program Updates
 - i. Escape Room Kits (Ingrid)
Tabled till the Fall.
 - ii. Lunch and Learn – Structure and Plans?
General notes & survey results: It was observed that a majority of people were interested in listening to others as opposed to facilitating or leading a discussion. All topics had a fair amount of respondents expressing interest.

Tables will be arranged in a large u-shape. Participant will rearrange furniture following the Advisory Committee meeting. Carol and Lakeland staff will take care of arranging food.
 1. September - Seed Libraries --- *M. Johnson will lead*
 2. November - Social Media---*Amber McLain and Matt Lawrence will lead*
 3. January - Library of Things---*A. Anderson will lead*
 - a. Jeff Lezman
 4. March – Outreach---*R. Bristow will lead*

iii. Makerspace – Update

Scheduled for August 17 at the Montague Branch (MADL). Daniel from Herrick and Christina from MADL will be presenting from the respective perspectives of a large and small library. Alison will be meeting with the presenter prior to the event to introduce them to each other and go over content. Alison will follow-up with Amber to create a flyer.

iv. Genealogy – Update

Scheduled for October 11 via Zoom. Jeanette Weiden from Loutit will be presenting. Ingrid will follow-up with Amber to create a flyer.

VII. New Business

a. Survey Results---discussed under agenda item VI. a. ii.

b. In-Service Day in November

Carol is working with KDL staff to finalize logistics, talking with Rebecca about content and reviewing food options. They will be holding hotel rooms for possible use by presenters.

VIII. Next Meeting Date: July 27, 1 PM

IX. Adjournment (Motion)

Motion: R. Bristow/Support: M. Johnson

Meeting adjourned at 1:31 pm

Respectfully submitted by Ingrid Boyer