

**LAKELAND LIBRARY COOPERATIVE
ADVISORY COUNCIL MINUTES – Official
Thursday, May 13, 2021 at 11:00 a.m.
Via Zoom**

Council Members Present: Kerry Fountain, Britney Dillon and Heather Wood-Gramza
Staff Present: Carol Dawe, Sheryl VanderWagen, and Kelly Ann Schroeder

- 1) **CALL TO ORDER AND ROLL CALL:** The meeting was called to order at 11:06 a.m. by Kerry Fountain (IS). There were 34 additional participants.
- 2) **APPROVAL OF AGENDA:** Heather Wood-Gramza (OZ) moved, supported by Teresa Kline (AF), to approve the agenda as presented - *motion carried*.
- 3) **PUBLIC COMMENTS:** Heather Wood-Gramza (OZ) thanked Kelly Ann Schroeder (LL) and wished her well as she leaves Lakeland at the end of May.
- 4) **APPROVAL OF MINUTES:** Peggy Hemerling (BH) moved, supported by Karen McKinnon (AL), to approve the Advisory Council minutes from March 11, 2020 as presented – *motion carried*.
- 5) **BOARD REPORT:** Dale Parus (IC) talked about everyone being in an unusual transition phase and wished everyone luck as they figure out what's right for their libraries and communities. He urged everyone to get vaccinated if they can. He talked a bit about Lakeland and the software coming out soon, and the good working relationship with the Cooperative. He added that it may be tough for Lakeland to keep pivoting and called for library support when it is needed.
- 6) **ILS MANAGER'S REPORT:** Sheryl VanderWagen reminded everyone that she emailed yesterday about Capira for info and updates. Please get any links, logos, etc. to her by next Friday.
- 7) **COOPERATIVE DIRECTOR'S REPORT:** Carol Dawe had some technical difficulties with her laptop and deferred further discussion to later agenda items.
- 8) **COMMITTEE REPORTS:** There were no comments or questions.
- 9) **OTHER REPORTS:**
 - a) MLA Board Representative Report – N/A
 - b) MLA Legislative Committee Report – Dale Parus shared some insight on election law legislation being discussed – reach out to your Senators about how important it is to have ample time for elections – and ARPA (sounds favorable and a possible increase in funding can help the Cooperative).
- 10) **UNFINISHED BUSINESS:**
 - a) BiblioCore Update – Carol thanked the BiblioCore Team (Sheryl, Thom, Jeff and Kelly) for their hard work. We are still in the staff training session and will move to patron testing soon. She reminded everyone to train, test and ask questions. Sheryl added to send any issues or additional training login requests to tech-help@llcoop.org and to test link and review your library's subscriptions for accuracy. She also gave kudos to Jeff for his work on the bib record cleanup. Carol would like to put together a marketing committee/team, so please reach out to her if you are interested and willing to help. She hopes to meet the end of next week.
- 11) **NEW BUSINESS:**
 - a) Brief Bib Record Recommendation Discussion – Sheryl gave a history overview on the change from paper forms to the current short records for submitting a new record, as well as the outcomes of suppressed vs. un-suppressed records, including how holds tiers pull – local, agency, then system. It was determined that the concern is more in the preliminary cataloging end of things, and how best to ensure patron holds, less than a need to change loan rules (libraries want to keep new items local as it is now). A committee will be created to discuss how to best handle the initial cataloging piece, especially exploring how to work with the acquisitions module, pre-published materials and patron holds merging. Please email Kerry Fountain if you'd like to be on this committee.

- b) Patron Point Discussion – Libraries were interested in pursuing a quote and Carol will get more details for the June meeting.
 - c) Wowbrary Update – Some libraries shared interest or questions. Carol will send out the email again for those that missed it.
- 12) **PUBLIC COMMENTS:**
- a) There were no public comments.
- 13) **NEXT MEETING:** Thursday, June 10, 2021, TBD.
- 14) **ADJOURNMENT:** Dale Parus (IC) moved, supported by Heather Wood-Gramza (OZ), to adjourn at 11:56 a.m. - *motion carried.*

Respectfully submitted by,
Kelly Ann Schroeder