

**LAKELAND LIBRARY COOPERATIVE
BOARD MINUTES – Official
Thursday, May 13, 2021 at 9:30 a.m.
Kent District Library Service Center & Zoom**

Present: Dale Parus, Peggy Hemerling, Karen McKinnon, Diane Kooiker, Maggie McKeithan, and Kelly Richards (arrived at 9:37 a.m.)

Staff Present: Carol Dawe and Kelly Schroeder

Absent: Shirley Bruursema, Lance Werner, and John McNaughton

- 1) **CALL TO ORDER AND ROLL CALL:** The meeting was called to order at 9:35 a.m. by Dale Parus. There were 26 additional participants. Carol gave some instructions on how the meeting will be conducted.
- 2) **APPROVAL OF AGENDA:** Peggy Hemerling moved, supported by Diane Kooiker, to approve the agenda as presented - *motion carried*.
- 3) **QUESTIONS FROM MEMBERS:** There were no questions from members.
- 4) **PUBLIC COMMENTS:** There were no public comments.
- 5) **APPROVAL OF MINUTES:** Diane Kooiker moved, supported by Karen McKinnon, to approve the Board minutes from March 11, 2021 as presented – *motion carried*.
- 6) **FINANCIAL REPORT:** Dale talked about how the budget is laid out and said it was looking healthy. Carol wanted to point out that the attorney fees were related to the revised HR Manual. The FY2020 Retirement Report is included as information only and a motion is not needed. Kelly Richards moved, supported by Peggy Hemerling, to approve the Financial Reports as presented - *motion carried*.
- 7) **PRESIDENT’S REPORT:** Dale Parus said we’re taking a big first step toward normalcy. He elaborated on the State of Michigan’s “Vacc to Normal” plan and urged everyone to get vaccinated with hopes that we can move into further steps this fall. He complimented Lakeland staff on their hard work, as well as member libraries.
- 8) **DIRECTOR’S REPORT:** Carol Dawe announced that Kelly Ann Schroeder would be leaving at the end of May. She will be assessing the open positions at Lakeland and evaluating how best to move forward. Carol also reminded everyone to test BiblioCore and thanked Thom, Sheryl, Jeff and Kelly for their hard work on this project. She and Janet are working on the budget, and Bylaws and Plan of Service have been pushed back. The HR Manual is almost ready for the Personnel Committee to review.
- 9) **PUBLIC COMMENTS:**
 - a) Heather Wood-Gramza announced that Howard Miller Public Library is going fines free July 1st.
 - b) There were no additional public comments.
- 10) **BOARD MEMBER COMMENTS:**
 - a) Karen McKinnon talked about Leighton Township Library finishing up plans for Summer Reading, but the hesitation in hiring performers, etc. given the past year and the uncertainty. They also received a grant from LSTA which they will use on a 3-D printer, makers space items, and literacy kits. She also wished Kelly S. well.
 - b) Diane Kooiker mentioned Herrick District Library is getting back to some normal and 1-on-1 appointments, as well as partnering locally, having a social worker at the library and vending machines.
 - c) Maggie McKeithan said Spring Lake District Library is also hesitantly planning Summer Reading, they’ll have a book bike and will be at the Farmer’s Market to do Storytimes this summer.
 - d) Kelly Richards gave an update on Muskegon Area District Library’s remodeling projects around the branches. They hope to have one big grand re-opening when things get back to normal. There has been a lot of support from the communities. The Bookmobile should be ready to go by the end of the month.

- e) Peggy Hemerling said the Hastings Public Library's Friends Group recently met at the city park and they are very supportive and looking for ways to help. She added that the library is 14 years old now and there is a known design flaw with the windows. They are looking to replace them and estimating about \$1M for the project. The Board has been planning for it. They have also seen more people in the library – new and returning faces. They are not doing programs for Summer Reading, but will continue the grab-n-go bags, etc. She also thanked Kelly S. for her service at Lakeland.
 - f) Dale Parus said that Ionia Community Library will have outdoor programs for kids and book clubs this summer. Dale added a welcome to Lisa Vande Bunte at Salem Township Library and Mary Cook at Allendale Township Library.
 - g) There were no other comments from board members.
- 11) **NEXT MEETING:** Thursday, June 10, 2021, at 9:30 a.m. at KDL Service & Meeting Center.
- 12) **ADJOURNMENT:** Kelly Richards moved, supported by Peggy Hemerling, to adjourn at 9:55 a.m. - *motion carried.*

Respectfully submitted by,
Kelly Ann Schroeder