

**LAKELAND LIBRARY COOPERATIVE  
BOARD MINUTES – Official  
Thursday, July 8, 2021, at 10:00 a.m.  
Kent District Library Service Center**

Present: Dale Parus, Peggy Hemerling, Karen McKinnon, Diane Kooiker, Maggie McKeithan, Lance Werner, Shirley Bruursema, John McNaughton, Kelly Richards

Staff Present: Carol Dawe and Sheryl VanderWagen

Absent: None

- 1) **CALL TO ORDER AND ROLL CALL:** The meeting was called to order at 10:04 a.m. by Dale Parus. There were 24 additional participants.
- 2) **APPROVAL OF AGENDA:** Lance Werner moved, supported by John McNaughton, to approve the agenda as presented - *motion carried*.
- 3) **QUESTIONS FROM MEMBERS:** Carol Dawe reported that she had a question whether libraries had staff members who were not vaccinated for COVID-19. Carol asked for an informal show of hands. Almost all libraries have staff members who have not been vaccinated.
- 4) **PUBLIC COMMENTS:** No public comment
- 5) **APPROVAL OF MINUTES:** Lance Werner moved, supported by Shirley Bruursema, to approve the board minutes from June 10, 2021, as presented – *motion carried*.
- 6) **BOARD DEVELOPMENT: De-escalation Presentation by Tiffany Russell LMSW –** The presentation was delayed. Carol will re-schedule the presentation for the August 12, 2021, Board meeting. The Continuing Education Committee will also consider hosting a separate session on ZOOM so that library staff members can participate.
- 7) **FINANCIAL REPORT:**
  - a) June Financials and Check Register: Motion by Lance Werner, supported by Kelly Richards to approve the June Financials and Check Register – *motion carried*.
- 8) **PRESIDENT’S REPORT:** Dale Parus encouraged the Continuing Education Committee in their work to provide opportunities for staff development in the coming year.
- 9) **COOPERATIVE DIRECTOR’S REPORT:** Carol Dawe had nothing to add to her written report. She spoke about the ARPA grants which the library cooperatives are spearheading for the Library of Michigan. Lakeland is coordinating the capacity grant with Woodlands and White Pine Cooperatives TLN and SLC are spearheading the technology grant. She noted that there will be opportunities for libraries to purchase many kinds of technology and equipment through the grant which will be available to all libraries in Michigan. She noted that the capacity grant will be for Overdrive materials and will have firm deadlines for all participants to meet.
- 10) **COUNCIL/COMMITTEE REPORTS**
  - a) Finance Committee – approved minutes from 1-6-2021 were presented for information.
  - b) Finance Committee – unapproved minutes from 6-30-2021 were presented for information.
- 11) **NEW BUSINESS:**
  - a) Operating Budget Amendment 3 – Motion by Peggy Hemerling, supported by Lance Werner to approve Operating Budget Amendment 3 as presented – *motion carried*.
  - b) Fund Balance Reserves and ARPA Capacity Grant – The ARPA Capacity Grant requires the funds to be spent up front then reimbursed from the Library of Michigan. Therefore, Lakeland will be required to use fund balance reserve to seed the grant. Motion by Lance Werner, supported by Karen McKinnon to approve the use of Lakeland Fund Balance Reserves for the purposes of seeding the funds for this grant as presented – *motion carried*.
  - c) Non-Resident Cards policy – Motion by Peggy Hemerling, supported by Maggie McKeithan to approve the changes to the Non-Resident Cards policy as recommended by the Advisory Council – *motion carried*.

- d) Unlimited SIP License Purchase – Motion by Lance Werner, supported by Kelly Richards to approve the purchase of unlimited SIP licenses from Innovative Interfaces as presented – *motion carried*. Note: the billing for this purchase will occur at the beginning of FY2021-2022 and has been incorporated in the proposed FY2021-2022 budget.

12) **PUBLIC COMMENTS:** No public comment

13) **BOARD MEMBER COMMENTS:** No board member comment

14) **NEXT MEETING:** Thursday, August 12, 2021, at 9:30 a.m. at Kent District Library Service Center.

15) **ADJOURNMENT:** Lance Werner moved to adjourn at 10:30 a.m. - *motion carried*.

Respectfully submitted by,  
Sheryl VanderWagen