

**LAKELAND LIBRARY COOPERATIVE
BOARD MINUTES – Official
Thursday, October 21, 2021, at 9:30 a.m.
Kent District Library Service Center**

Present: Dale Parus, Karen McKinnon, Diane Kooiker, Maggie McKeithan, Shirley Bruursema, Kelly Richards, Peggy Hemerling, Lance Werner

Staff Present: Carol Dawe and Sheryl VanderWagen

Absent: John McNaughton

- 1) **CALL TO ORDER AND ROLL CALL:** The meeting was called to order at 9:32 a.m. by Dale Parus. There were 4 additional participants.
- 2) **APPROVAL OF AGENDA:** Diane Kooiker moved, supported by Shirley Bruursema, to approve the revised agenda as presented - *motion carried*.
- 3) **ELECTION OF OFFICERS:** Shirley Bruursema moved, supported by Kelly Richards to elect the 2021-2022 slate of officers as presented – *motion carried*.
FY2021-2022 Officers are: Dale Parus, President; Maggie McKeithan, Vice-President; Karen McKinnon, Treasurer; Peggy Hemerling, Secretary
- 4) **QUESTIONS FROM MEMBERS:** None
- 5) **PUBLIC COMMENTS:** No public comment
- 6) **APPROVAL OF MINUTES:** Peggy Hemerling moved, supported by Kelly Richards, to approve the board minutes from September 9, 2021, as presented – *motion carried*.
- 7) **FINANCIAL REPORT:**
 - a) September Financials and Check Register: Motion by Kelly Richards, supported by Maggie McKeithan to approve the August Financials and Check Register – *motion carried*.
- 8) **PRESIDENT’S REPORT:** Dale Parus reported that MLA and the Michigan library community successfully lobbied for an additional \$2,000,000 in State Aid to Public Libraries for the 2021-2022 fiscal year.
- 9) **COOPERATIVE DIRECTOR’S REPORT:** Carol Dawe noted that the Cooperative will consider a strategic planning process once we know what the State Aid increase will be for Lakeland. That will be determined by the new census counts. She reported that she was elected president of the Michigan Cooperative Directors Association. She thanked Kelly Richards for his service to the Cooperative as he departs to Philadelphia in the next few months. Maggie McKeithan asked about the decline in bag counts in delivery compared to last September. Carol noted that these numbers can fluctuate from month to month as there are backlogs and as traffic patterns change in the libraries but overall, the numbers are increasing. Maggie noted that in general September circulation counts were lower than last September. Karen McKinnon noted that there are many more children in school this September than last September which can have an impact on library activity.
- 10) **COUNCIL/COMMITTEE REPORTS**
 - a) Advisory Council July 8, 2021, Regular and Special minutes – were presented for information.
 - b) Personnel Committee Minutes, September 22, 2021 – were presented for information
 - c) Personnel Committee Minutes, October 15, 2021 – were presented for information
- 11) **NEW BUSINESS:**
 - a) Cooperative Director Annual Evaluation – Motion by Kelly Richards, supported by Lance Werner to accept the Personnel Committee recommendation for a 5% salary increase for the director retroactive to October 1, 2021 - *motion carried*.
 - b) Operating Budget Amendment – Motion by Lance Werner, supported by Kelly Richards to approve FY2020-21 Budget Amendment #5 as presented – *motion carried*
 - c) Fund Depository Designates – Motion by Lance Werner, supported by Kelly Richards to approve the Designation of Fund Depositories for FY2021-2022 as presented – *motion carried*

12) **PUBLIC COMMENTS:** No public comment.

13) **BOARD MEMBER COMMENTS:**

Shirley Bruursema reminded everyone to thank those who were instrumental in getting the extra \$2M in State Aid for Public Libraries, most notably Senator Wayne Schmidt. Senator Schmidt is also MLA Legislator of the Year. She attended several good MLA sessions. She encouraged everyone to keep on top of attempts to divert Penal Fines away from libraries.

Lance Werner congratulated Carol Dawe and Kelly Richards on their new roles and responsibilities. He noted that Kelvin Watson, director of the Las Vegas-Clark County Library District is running for ALA President. He encouraged everyone to cast their vote for him in the upcoming ALA election.

Maggie McKeithan reported that Spring Lake District Library recently celebrated its 20th year in the current building. They held a big party and mortgage burning with a big community turnout.

Diane Kooiker reported that the new Herrick District Library website is up (<http://herrickdl.org>). They are using Biblioweb from Bibliocommons. Carol Dawe noted that at this time our shared Bibliocommons catalog can support one Biblioweb instance and that we are encouraging Bibliocommons to change that to allow for more Biblioweb instances.

Peggy Hemerling reported that Hastings Public Library is moving into a capital campaign where they hope to raise \$1.1M for the library. They are working with a fundraising consultant, and she is also exploring grant opportunities in addition to seeking the support of local donors. They have \$400K to start the campaign.

Karen McKinnon reported that the Leighton Township Library building addition is progressing.

Dale Parus reported that the Ionia Community Library millage election will take place on November 2, 2021.

Kelly Richards stated that he is both happy and sad as he prepares to take the director position in Philadelphia. The process began in May and is still ongoing. He spoke about his experience at MADL and with Lakeland and his appreciation for everything and everyone in the years he has been MADL director. The entire group wished him well in his new endeavor.

14) **NEXT MEETING:** Thursday, November 11, 2021, 9:30 a.m. at Kent District Library Service Center.

15) **ADJOURNMENT:** Lance Werner, supported by Peggy Hemerling moved to adjourn at 10:11 a.m. - *motion carried.*

Respectfully submitted by,
Sheryl VanderWagen