

Lakeland Library Cooperative  
Continuing Education Committee September 28, 2023 at 1:00 pm  
(via Zoom)

<https://us02web.zoom.us/j/7407387755>

Chair: Alison Anderson

Vice Chair: Ingrid Boyer

Agenda

- I. Call to order and roll call
- II. Additions or deletions to the agenda
- III. Approval of the agenda (Motion)
- IV. Review and Approval of the minutes from August 24, 2023 (Motion)
- V. Updates from the Cooperative Director
- VI. Ongoing/New Business
  - a. Planned Program Updates
    - i. Back to Basics
    - ii. Lunch and Learn – Structure and Plans?
      1. November - Seed Libraries
        - a. Baking Volunteers
          - i. Alison
          - ii. Carol
          - iii. Ingrid
        - b. Provide Water
      2. January - Library of Things
        - a. Jeff Lezman is good to go
      3. March – Outreach
      4. May – Social Media
    - iii. Genealogy – Update
      1. Wednesday, October 11th, 2:00 pm
      2. All set
  - b. October Meeting date change—Weds. 25?
  - c. New ideas?
    - i. Communication plan
    - ii. Implementing continuing education programs (flyers, zoom, evaluation, etc.)
    - iii. Spring Slate
      1. AI Programs
      2. VR Programs
      3. Book Discussion
    - iv. Continuing Education Google Drive:  
[https://drive.google.com/drive/folders/1ncctLHG5hShYCRn3-ckhoAuOuQWIEQz5?usp=drive\\_link](https://drive.google.com/drive/folders/1ncctLHG5hShYCRn3-ckhoAuOuQWIEQz5?usp=drive_link)
- VII. Next Meeting Date: October 26, 1 PM
- VIII. Adjournment (Motion)

Lakeland Library Cooperative  
Continuing Education Committee August 24, 2023 at 1:00 pm  
(via Zoom)

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Chair: Alison Anderson

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### **MINUTES**

- I. Call to order and roll call  
***Meeting called to order at 1:02. In attendance: Carol Dawe (LLC), Amber McClain (LLC), Alison Anderson (Spring Lake), Matt Lubbers-Moore (Fruitport), Jill Hansen-Aune (Fremont), Mary Johnson (MADL), Ingrid Boyer (SDDL), Ciera Bakovka (Henika).***
- II. Additions or deletions to the agenda -- ***None***
- III. Approval of the agenda (***Motion: Mary/Support: Ciera***)
- IV. Review and Approval of the minutes from June 22, 2023 (***Motion: Ciera/Support: Mary***)
- V. Updates from the Cooperative Director -- ***None***
- VI. Ongoing/New Business
  - a. Planned Program Updates
    - i. In-Service Day in November
      - Amber showed us the flyer she has begun work on.***
      - Carol shared the names of the three panelists: Jessica Trotter (Capital Area District Libraries), Allison Escoto (The Center for Fiction in Queens), Rebecca Vnuk (Library Reads)***
      - Registration will open first to Lakeland libraries with a maximum of 5 attendees from each library. After a certain amount of time, registration will be open to other libraries in the state.***
      - Carol & Amber will continue to make arrangements and finalize details.***
    - ii. Lunch and Learn
      - It was decided that more time was needed to plan for these events so the September session was cancelled.***
      - There was discussion of food. Concerns were raised over cost and allergies. It was ultimately decided that participants would be encouraged to bring their own packed lunch and members of the committee (Carol, Alison, Ingrid) would provide home-baked desserts. Carol would also purchase bottled water.***
      - The new schedule is as follows: Seed Libraries on November 9, Library of Things on January 11, Outreach on March 14, and Social Media on May 9.***
      - In preparation for the Seed Library session, Amber and Alison will attend the***

**Michigan Seed Library Summit on Sunday, October 22.**

iii. Makerspace

**--All positive feedback. 12 people attended.**

iv. Genealogy

**--Ingrid will have Jeanette Weiden review the flyer before Amber distributes it. Amber will work with the presenter on Zoom logistics.**

b. New ideas

**--Alison brought up Zingerman's customer service trainings as a good option for the future. They have worked with Lakeland in the past. Their trainings are very well done and customer service is always a relevant topic.**

**--Ingrid suggested exploring a program on artificial intelligence. Ciera suggested adding virtual reality.**

**--Ciera suggested mental health/stress management as another topic to consider for future trainings.**

**--Carol brought up the possibility of organizing some sort of book discussion program to cover topics like leadership, communication, etc. There was extended discussion on format options and book selection. Carol will begin exploring this and Ingrid offered to work with her if needed. Discussion will continue at the next meeting.**

VII. Next Meeting Date: September 21, 1 PM

VIII. Adjournment (**Motion: Ciera/Support: Jill**)  
**Meeting adjourned at 2:00 pm**