

**LAKELAND LIBRARY COOPERATIVE  
BOARD MINUTES – Official  
Thursday, September 14, 2023, at 9:30 a.m.  
Kent District Library Service Center**

Present: John McNaughton (GRPL), Diane Kooiker (HO), Ron Suszek (MADL), Maggie McKeithan (OS), Dale Parus (IC), Lance Werner (KDL), Carol Dawe (LL), Joe Zappacosta (SM), Shirley Bruursema (KDL)

Lakeland Staff Present: Amber McLain, Janet Cornell

Absent: Karen McKinnon (AL)

- 1) CALL TO ORDER AND ROLL CALL:** The meeting was called to order at 9:32 am. by Lance Werner.
- 2) APPROVAL OF AGENDA:** John McNaughton moved, supported by Diane Kooiker, to approve the agenda as presented - *motion carried.*
- 3) QUESTIONS FROM MEMBERS:** There were no questions from members.
- 4) PUBLIC COMMENTS:** There were no public comments.
- 5) APPROVAL OF MINUTES:** Shirley Bruursema moved, supported by Ron Suszek, to approve the board minutes from August. – *motion carried.*
- 6) FINANCIAL REPORT:**
  - a) August Financials and Check Register: John McNaughton moved, supported by Maggie McKeithan, to approve the August Financials as presented - *motion carried.*
- 7) PRESIDENT'S REPORT**
  - a) Lance Werner had nothing to report.
- 8) DIRECTOR'S REPORT**
  - a) See written report.
- 9) COUNCIL/COMMITTEE REPORTS**
  - a) See Advisory Council minutes.
- 10) NEW BUSINESS:**
  - a) 2023-2024 Meeting Dates Approval – John McNaughton moved, supported by Dale Parus to approve the 2023-2024 meeting dates. – *motion carried.*
  - b) 2023-2024 Health Care Resolution – Diane Kooiker moved, supported by John McNaughton to approve the 2023-2024 Health Care Resolution. – *motion carried.*
  - c) FY2022-2023 End of Year Budget Amendments – John McNaughton moved, supported by Joe Zappacosta to approve the FY2022-2023 budget amendments. – *motion carried.*
  - d) FY2023-2024 Budgets – Dale Parus mentioned that without an increase in state aid, the budget reflects a 3-5% decrease. John McNaughton moved, supported by Diane Kooiker to approve the FY2023-2024 Budgets. – *motion carried.*
  - e) Plan of Service Revisions – Dale Parus moved, supported by John McNaughton to approve the Plan of Service revisions. – *motion carried.*
  - f) Ex Officio Board Member Appointment – Lance Werner explained that that the board was adjusted to reflect changes in member numbers, giving equitable representation across the membership. Due to these changes, Shirley Bruursema will be added as an Ex Officio member of the Lakeland board until she is no longer a member of the Kent District Library Board. Shirley was given a round of applause and thanked everyone, commenting on her years of service.
- 11) PUBLIC COMMENTS:**
  - a) None
- 12) BOARD MEMBER COMMENTS:**
  - a) Shirley Bruursema – With 5 different fiscal year ends in the cooperative, she has been busy working with 5 different millage elections.
  - b) Joe Zappacosta – Joe gave a shoutout to the HR Collaborative group based in Grand Rapids for assistance in Hackley's employee handbook revisions.

- c) Dale Parus - None
- d) John McNaughton - None
- e) Diane Kooiker - None
- f) Ron Suszek - None
- g) Maggie McKeithan – Spring Lake renovations begin October 1<sup>st</sup>. Bids came in lower than expected so they are within \$18,000 of their fundraising goal.
- h) Lance Werner – KDL’s millage campaign is ongoing. Thanked Shirley for all her hard work and service over the years at KDL and Lakeland.

**13) NEXT MEETING:** Thursday, October 12, 2023, at 9:30 a.m. at Kent District Library Service Center.

**14) ADJOURNMENT:** John McNaughton moved, supported by Ron Suszek, to adjourn at 9:51 am - *motion carried.*

Respectfully submitted by,  
Janet Cornell