



LAKELAND LIBRARY COOPERATIVE

LEADING ♦ LEARNING ♦ LENDING

ADVISORY COUNCIL MONTHLY MEETING

Thursday, October 12, 2023
Following the 9:30 a.m. Board Meeting

Kent District Library Service Center
814 West River Center Drive NE, Comstock Park, MI 49321

AGENDA

- 1) CALL TO ORDER AND ROLL CALL
- 2) APPROVAL OF AGENDA (m)
- 3) PUBLIC COMMENTS
- 4) APPROVAL OF MINUTES OF THE SEPTEMBER 14TH, 2023 (m) PAGE 2
- 5) COUNCIL PRESIDENT REPORT – Mary Cook, Chair
- 6) BOARD REPORT – Lance Werner, Board President (i)
- 7) ILS MANAGER’S REPORT (i)
- 8) MEMBER SERVICES MANAGER’S REPORT (i)
- 9) COOPERATIVE DIRECTOR’S REPORT -Carol Dawe (i)
- 10) COMMITTEE REPORTS (f)
 - a) Continuing Education Committee- Unofficial Minutes (i) PAGES 3-4
- 11) OTHER REPORTS (If Representatives Present) (i)
 - a) MLA Legislative Committee Report – Shirley Bruursema, and Dale Parus
- 12) NEW BUSINESS
 - a) Board Elections (m) PAGES 5
 - b) Advisory Council Officer Elections (m) PAGES 6
 - c) Mobile App Demonstration Discussion (m)
- 13) PUBLIC COMMENTS
- 14) NEXT MEETING - Thursday, November 9th, 2023, following the Board Meeting at Kent District Library Service Center. **Please join us for our first Lunch and Learn after the meeting. The topic is Seed Libraries, and the presenters are from libraries of various sizes with different types of experience with these unique materials. Water and dessert will be provided.** A flyer will be sent out with more information. All are invited.
- 15) ADJOURNMENT (m)

**LAKELAND LIBRARY COOPERATIVE
ADVISORY COUNCIL MINUTES – Unofficial
Thursday, September 14, 2023 at 9:30 a.m.
At the KDL Service Center**

Council Members Present:

Lakeland Staff Present:

- 1) **CALL TO ORDER AND ROLL CALL:** The meeting was called to order at 10:05 by Mary Cook.
- 2) **APPROVAL OF AGENDA:** Teresa Kline moved, supported by Deanna Riggelman to approve the agenda as presented - *motion carried*.
- 3) **PUBLIC COMMENTS:** None.
- 4) **APPROVAL OF MINUTES:** Matt Lubbers-Moore moved, supported by **Joe Zappacosta**, to approve the Advisory Council minutes from **August 2023**, as presented – *motion carried*.
- 5) **COUNCIL PRESIDENT REPORT:** Mary Cook gave an update about board elections.
- 6) **BOARD REPORT:** None.
- 7) **ILS MANAGER'S REPORT:** Carol gave an update about how things are going since Sheryl's retirement. She also emphasized that the libraries should email tech-help whenever possible to provide a written record for staff.
- 8) **MEMBER SERVICE MANAGER'S REPORT:** Amber shared that Patron Point student forms are up and running, BiblioSuggest is being worked on, and Continuing Ed has events upcoming.
- 9) **COOPERATIVE DIRECTOR'S REPORT:** Carol ran a survey about New Director orientation being online versus in person.
- 10) **COMMITTEE REPORTS:**
 - a) Continuing Education – included for information.
 - b) Circulation – included for information.
- 11) **OTHER REPORTS:**
 - a) **MLA:** Shirley Bruursema shared that the fall legislative session will be busy. First Amendment protections, big box store issues, and gun limitations are expected to be discussed. Dale Parus shared more about the big box and gun issues.
- 12) **ONGOING BUSINESS:**
 - a) Fall Programming and Projects
 - i) Ionia is currently undergoing a staffing shift
 - ii) Flat River is currently renovating their teen area
 - iii) Allendale is currently getting estimates for their new website
 - iv) Tamarack is working with their High School to get books in student hands because the school doesn't have a library
 - v) Spring Lake is having a block party with John Ball Zoo, a Firetruck, and more
 - vi) Hudsonville shared that LibraryMarket's calendar has been approached for a possible MCLS group purchase
- 13) **NEW BUSINESS:**
 - a) The group split into two to caucus for two open Board seats.
 - b) Motion to approve Dale Parus for Class 4 representative - Matt Lubbers Moore moved, supported by Maggie McKeithan.
- 14) **PUBLIC COMMENTS:** None.
- 15) **NEXT MEETING:** Thursday, **October 12, 2023** following the 9:30 a.m. Board Meeting at Kent District Library Service Center
- 16) **ADJOURNMENT:** Motion to adjourn at 10:44 - *motion carried*.

Respectfully submitted by,
Amber McLain

Unofficial Lakeland Library Cooperative
Continuing Education Committee September 28, 2023 at 1:00 pm
(via Zoom)

<https://us02web.zoom.us/j/7407387755>

Chair: Alison Anderson

Vice Chair: Ingrid Boyer

Agenda

- I. Call to order and roll call
- II. Additions or deletions to the agenda
 - a. There was one addition to the agenda – changing the day of October’s meeting
- III. Approval of the agenda (Motion)
 - a. Cierra Bakovka motioned, and Rob Bristow seconded
- IV. Review and Approval of the minutes from August 24, 2023 (Motion)
 - a. Cierra Bakovka motioned, and Rob Bristow seconded
- V. Updates from the Cooperative Director
 - a. Carol gave an update on MCDA continuing education endeavors.
- VI. Ongoing/New Business
 - a. Planned Program Updates
 - i. Back to Basics
 1. We discussed the current count for back to basics
 - ii. Lunch and Learn – Structure and Plans?
 1. November - Seed Libraries
 - a. We have baking volunteers and will buy water to provide. Mary found three presenters and has developed a presentation which she has placed in our google drive.
 2. January - Library of Things
 - a. We discussed who would be there and what would be the best information to present – such as policies, statistics, and information getting started.
 - b. We also discussed sharing library of things between libraries.
 3. March – Outreach
 4. May – Social Media
 - iii. Genealogy – Update
 1. There was a SNAFU with the date but it is still going to be happening, just on Thursday the 12.
 - iv. Moving the meeting date to Wednesday October 25
 1. Approved by all – October’s meeting will be on October 25.
 - b. New ideas?
 - i. Communication plan
 - ii. Implementing continuing education programs (flyers, zoom, evaluation, etc.)
 1. We went over our feedback form and tweaked it to fit all programs. Alison will upload it to our Google Drive.
 - iii. Spring Slate
 1. AI Programs

- a. We discussed whether our AI program should be a Lakeland program, partnered with MCDA or other cooperatives, using a speaker, etc. We also looked at a few speakers.
 2. VR Programs
 - a. We have discussed how to conduct this program.
 - b. We also discussed dungeons and dragons programs.
 3. Youth Services Liaison
 - a. Ingrid volunteered to be the liaison for the youth services committee to address their needs.
 4. Book Discussion
 - a. This discussion was tabled.
- iv. Continuing Education Google Drive:
https://drive.google.com/drive/folders/1ncctLHG5hShYCRn3-ckhoAuOuQWIEQz5?usp=drive_link
- VII. Next Meeting Date: October 25, 1 PM
- VIII. Adjournment (Motion)
 - a. Cierra Bakovka motioned to adjourn, and Mary Johnson seconded

BOARD ELECTIONS**SECOND ATTEMPT DUE TO LACK OF QUORUM IN SEPTEMBER.****Thursday, October 12th, 2023 Meeting of LLC Advisory Council**

ADVISORY COUNCIL CAUCUSES FOR LLC BOARD MEMBERS-ELECTION

ADVISORY COUNCIL SECRETARY will record the electoral business of each Library Group.

CLASS I, II & III Libraries Kerry Fountain, Saranac Clarksville District Library

_____, Write-in

Member Class I, II & III Libraries (Quorum 11)

Location	2020 Census Population	2020 Census Class	2022 Pop by Class Group	Number of Board positions
Croton Township Library	3,368	1		
Freeport District Library	6,102	2		
Hesperia Community Library	5,839	2		
Home Township Library	4,343	2		
Hopkins District Library	4,851	2		
Lake Odessa Community Library	4,293	2		
Saugatuck-Douglas District Library	5,686	2		
Leighton Township Library	7,001	3		
Newaygo Area District Library	7,494	3		
Alvah N. Belding Memorial Library	11,087	3		
Cedar Springs Public Library	10,123	3		
Dorr Township Library	7,922	3		
Grant Area District Library	8,861	3		
Henika District Library	7,978	3		
Patmos Library	9,630	3		
Salem Township Library	8,289	3		
Saranac Public Library	10,470	3		
Sparta Carnegie Township Library	9,395	3		
Tamarack District Library	10,328	3		
Timothy C. Hauenstein Reynolds Township Library	9,992	3		
White Cloud Community Library	8,766	3		
Total Population			161,818	1 Elected Board Seat



LAKELAND LIBRARY COOPERATIVE

LEADING ♦ LEARNING ♦ LENDING

Advisory Council Officers Election: October 2023-September 2024

Advisory Council Meeting: October 12, 2023

Slate of Candidates for one year terms:

Chair: Mary Cook (Allendale, Class V)
Write-in: _____
Results:

Vice Chair: Elyshia Hoekstra (Coopersville, Class IV)
Write-in: _____
Results:

Secretary: Steph Reed (Flat River, Class IV)
Write-in: _____
Results:

In lieu of a nominating committee, we asked people to self-nominate or nominate someone with their consent to be placed on a ballot for officers for the Advisory Council. Each position is a one-year term with a maximum of serving 2 consecutive years. (There is a 3-year period before you can run for the same office.)

Write-in Candidates will be accepted on the day of the election. If there are multiple candidates per seat, runoffs will be conducted until a winner is decided by a majority of the votes cast.

Thank you all for participating in the Advisory Council! We are stronger together. We also thank Kelly Tinkham for her service as Vice President as she leaves her role as director at Newaygo.

Carol Dawe
Cooperative Director