

**LAKELAND LIBRARY COOPERATIVE
BOARD MINUTES – Unofficial
Thursday, October 13, 2022, at 9:30 a.m.
Kent District Library Service Center**

NOTE: The date for the next meeting as stated on the October Agenda is incorrect. The next meeting will be held November 10, 2022.

Present: Dale Parus, Karen McKinnon, John McNaughton, Diane Kooiker, Shirley Bruursema, Lance Werner, Maggie McKeithan, Ron Suszek, Joe Zappacosta
Staff Present: Carol Dawe, Sheryl VanderWagen

- 1) **CALL TO ORDER AND ROLL CALL:** The meeting was called to order at 9:34 a.m. by Dale Parus. There were 21 additional participants.
- 2) **APPROVAL OF AGENDA:** Lance Werner moved, supported by Ron Suszek, to approve the agenda as presented - *motion carried*.
- 3) **ELECTION OF OFFICERS/PASSING OF THE GAVEL:** Ballots were cast for 2022-2023 Board officers. The following Board members were elected: President, Lance Werner; Vice-President: Dale Parus; Secretary, Shirley Bruursema; Treasurer, Karen McKinnon
Lance Werner took over the President's chair.
- 4) **QUESTIONS FROM MEMBERS:** Carol Dawe reported that she had one question regarding the Director's salary which was answered.
- 5) **PUBLIC COMMENTS:** None
- 6) **APPROVAL OF MINUTES:** Dale Parus moved, supported by John McNaughton, to approve the board minutes from September 8, 2022, as presented – *motion carried*.
- 7) **FINANCIAL REPORT:**
 - a) September Financials and Check Register: Motion by John McNaughton, supported by Karen McKinnon to approve the September financial report and check register as presented – *motion carried*.
- 8) **PRESIDENT'S REPORT:** Lance reported that he is looking forward to serving as Lakeland's Board president.
- 9) **COOPERATIVE DIRECTOR'S REPORT:** Carol Dawe pointed out her written report. There were no additional questions. Carol reported that Innovative Interfaces moved our server to another server in the data center overnight and that LLC staff is continuing to work to resolve the slowness issues. She also reported that Mary Johnson from MADL and she did a Diversity, Equity, and Inclusion session with library staff members from the Allegan County libraries on Monday, October 10 for their all-staff day. The presentation was very well received, and she thanked Mary for working with her.
- 10) **COMMITTEE REPORTS**
 - a) Advisory Council Official Minutes – August 11, 2022, included in the packet for information
 - b) Personnel Committee Minutes – Official October 15, 2021, and draft September 19, 2022, included in the packet for information.
 - c) Finance Committee – Official July 23, 2022, and Draft October 6, 2022, minutes included in the packet for information.
- 11) **ONGOING BUSINESS**
 - a) Benton Harbor Update (see Board report) – Carol recommended that we do not proceed with bringing Benton Harbor into Lakeland. She has spoken with the library director and Andrea Estelle from Otsego Public Library. The Southwest Michigan Library Cooperative is currently undergoing their own strategic planning process and it is in the best interest of all concerned.
- 12) **NEW BUSINESS**

- a) Fund Depositories – Motion by John McNaughton, supported by Maggie McKeithan to approve the Designation of Fund Depositories Resolution for fiscal year 2022-2023 – *motion carried*
- b) Healthcare Resolution – Motion by Ron Suszek, supported by John McNaughton to approve the Resolution to Adopt 80%/20% Employer/Employee Health Care Cost Option as set forth in 2011, PA 152, The Publicly Funded Health Insurance Contribution Act for fiscal year 2022-2023 – *motion carried*
- c) Cooperative Director Evaluation (See Personnel and Finance Committee minutes) – Motion by Dale Parus, supported by John McNaughton to approve the recommendation from the Personnel and Finance Committees to approve the Cooperative Director's evaluation and the recommended compensation - *motion carried*

13) PUBLIC COMMENT:

Peggy Hemerling thanked Carol Dawe for the work she put in researching the Benton Harbor membership situation.

14) BOARD MEMBER COMMENT:

- a) Ron Suszek reported that MADL is partnering with Hope College and the NEA Big Read program.
- b) Maggie McKeithan reported that the Spring Lake District Library welcomed Heather Wood-Gramza from the Library of Michigan for their all-staff day on October 10. Heather did a brainstorming session with staff around their strategic plan.
- c) Shirley Bruursema thanked Dale Parus for his leadership as Board president these last two years. She also reported that KDL's all-staff day was a success. She provided the treats for today's meeting.
- d) Karen McKinnon reported that the Leighton Township Library Board voted to become fines free and that will take effect when Sheryl VanderWagen has it configured in Sierra.
- e) Dale Parus reported that the proposal for financing a new library in Ionia will be on the November 8 ballot.

15) NEXT MEETING: Thursday, **November 10, 2022**, 9:30 a.m. at Kent District Library Service Center.

16) ADJOURNMENT: Shirley Bruursema moved, supported by John McNaughton to adjourn at 9:54 a.m. – *motion carried*.

Respectfully submitted by,
Sheryl VanderWagen