

**LAKELAND LIBRARY COOPERATIVE  
BOARD MINUTES – Official  
Thursday, April 14, 2022, at 9:30 a.m.  
Kent District Library Service Center**

Present: Dale Parus, Peggy Hemerling, Maggie McKeithan, Diane Kooiker, Karen McKinnon, Shirley Bruursema, Lance Werner

Absent: John McNaughton

Staff Present: Carol Dawe, Sheryl VanderWagen,

- 1) **CALL TO ORDER AND ROLL CALL:** The meeting was called to order at 9:30 a.m. by Dale Parus. There were 19 additional participants.
- 2) **APPROVAL OF AGENDA:** Lance Werner moved, supported by Peggy Hemerling, to approve the agenda as presented - *motion carried*.
- 3) **QUESTIONS FROM MEMBERS:** None
- 4) **PUBLIC COMMENTS:** There was a moment of silence in memory of Patrick Lyoya.
- 5) **APPROVAL OF MINUTES:** Shirley Bruursema moved, supported by Karen McKinnon, to approve the board minutes from March 10, 2022, as presented – *motion carried*.
- 6) **FINANCIAL REPORT:**
  - a) March Financials and Check Register: Motion by Lance Werner, supported by Peggy Hemerling to approve the March financial report, check register, and pass-through transactions as presented – *motion carried*.
  - b) Pass-through account discussion (ARPA Grant): Carol Dawe reported that the ARPA pass-through reimbursements are reflected in the financial report.
- 7) **PRESIDENT’S REPORT:** None
- 8) **COOPERATIVE DIRECTOR’S REPORT:** Carol Dawe reminded everyone to sign up for the ZingTrain workshop that will be held online on May 11, 2022. Cost is \$15.00. If libraries need to be billed for the workshop, notify Carol and she will sign up your staff members and LLC will bill you for those registrations. The Cooperative Directors are also working on Diversity, Equity and Inclusion training so they can assist their members with staff training and planning.
- 9) **COMMITTEE REPORTS**
  - a) Advisory Council Official Minutes – February 10, 2022 included in the packet for information
  - b) Finance Committee – Official minutes of the June 30, 2021 meeting and the unofficial minutes of the April 4, 2022 meeting included in the packet for information.
  - c) Personnel Committee – Official minutes of the October 15, 2021 meeting and the unofficial minutes of the April 4, 2022 meeting were included in the packet for information.
- 10) **NEW BUSINESS**
  - a) Budget Revisions--Motion by Peggy Hemerling, supported by Maggie McKeithan to accept the recommended revisions to the FY2021-2022 operating budget and capital budget as presented.
- 11) **PUBLIC COMMENT:** None
- 12) **BOARD MEMBER COMMENT:**
  - a) Karen McKinnon reported that the two open house events for the Leighton Township Library building addition were successful.
- 13) **NEXT MEETING:** Thursday, May 12, 2022, 9:30 a.m. at Kent District Library Service Center.
- 14) **ADJOURNMENT:** Lance Werner moved, supported by Peggy Hemerling to adjourn at 9:46 a.m. – *motion carried*.

Respectfully submitted by,  
Sheryl VanderWagen