

**LAKELAND LIBRARY COOPERATIVE  
ADVISORY COUNCIL MINUTES – Official  
Thursday, October 12, 2023, at 9:30 a.m.  
At the KDL Service Center**

Council Members Present: Mary Cook (OA), Kelly Tinkham (NN), Elyshia Hoekstra (OC)  
Lakeland Staff Present: Carol Dawe, Janet Cornell

- 1) **CALL TO ORDER AND ROLL CALL:** The meeting was called to order at 10:00 am by Mary Cook
- 2) **APPROVAL OF AGENDA:** Peggy Hemerling moved, supported by Matt Lubbers-Moore to approve the agenda as presented - *motion carried.*
- 3) **PUBLIC COMMENTS:**
  - a) Jennifer Salgat – shared how they bound children’s drawings from summer reading program like they did for Sheryl’s retirement book. It is easy to do, and they plan to do one each year.
  - b) Stefanie Reed – reported registration is open for Thinkspace. The theme this year is Future Ready Libraries, and they meet throughout the year with directors throughout the state to discuss various topics and issues. Scholarships are available through MLA and Library of Michigan to help those with registration fees.
- 4) **APPROVAL OF MINUTES:** Mary Johnson moved, supported by Deanna Riggelman, to approve the Advisory Council minutes from September, as presented – *motion carried.*
- 5) **COUNCIL PRESIDENT REPORT:** Mary Cook reported this would be the last meeting for Kelly Tinkham and wished her well in her new endeavors.
- 6) **BOARD REPORT:** None
- 7) **ILS MANAGER’S REPORT:** Carol reported that there is only so much Ann can do on her temporary service contract as she lacks some software capabilities working from Germany. Help desk requests are way up, but she’s plugging through them as best as she can right now. Her official start date is October 27<sup>th</sup>, but she will need to make a trip back to Germany for a couple of weeks to finalize her move back to the states.
- 8) **MEMBER SERVICE MANAGER’S REPORT:** Carol reported on behalf of Amber regarding a snag in the auto renewal for Patron Point in that the current configurations require every location to have the same renewal period. This is something the vendor is working on to correct and will keep us posted on the progress.
- 9) **COOPERATIVE DIRECTOR’S REPORT:** Carol gave an update on the email migration that is still in progress. Nick is helping Dave with this, and they have gotten quite a few done so far with more listed in the queue. She also gave an update on the reciprocal library agreement for digital content and discussion ensued on some of the current issues in the agreement with a request from some larger, stand-alone libraries.
- 10) **COMMITTEE REPORTS:**
  - a) Continuing Education – Carol reported that the Back-to-Basics registration is now open to all, and the first Lunch and Learn series on Seed Libraries will be held after the November meeting.
- 11) **OTHER REPORTS:**
  - a) **MLA:** Shirley Bruursema shared that there is a lot going on in Lansing. MLA is opposing HB4928 and 4929 on penal fine changes. A few other issues affecting libraries that may be discussed include paid family medical leave, gun issues, and in-person meeting for open meetings. The MLA conference also will be held next week.
  - b) Dale Parus reported that a couple of house resolutions for libraries were not voted upon due to politics within the party lines, but that we should continue to work with our representatives. The next Advocacy Day for Libraries is April 16<sup>th</sup>.
- 12) **NEW BUSINESS:**

a) Board Elections were held for Class I,II & III Libraries due to the lack of a quorum in September. Melissa Huisman moved, with support from Kelly Tinkham, to elect candidate Kerry Fountain as the Class I, II & III Library Representative – *motion carried*.

b) Advisory Council Officer Elections for 1-year terms – Matt Lubbers-Moore moved, with support from Jennifer Salgat, to elect the slate of officer candidates as presented – *motion carried*.

The newly-elected officers are:

Chair: Mary Cook (OA, Class V)

Vice Chair: Elyshia Hoekstra (OC, Class IV)

Secretary: Stefanie Reed (MG, Class IV)

c) Mobile App Demonstration– The contract for Capira ends 12/12/23, and a BiblioApp demo from BiblioCommons was held online October 11<sup>th</sup> as an alternative product. Discussion ensued regarding the event and the pros and cons of switching services. Melissa Huisman moved, with support from Stefanie Reed, to move forward with the mobile app from BiblioCommons – *motion carried*.

13) **PUBLIC COMMENTS:**

a) Stefanie Reed inquired about doing a security review for their library.

b) Peggy Hemerling gave an update on their building improvement project with their boiler being replaced and windows specifications taken for replacement soon.

c) Virginia DeMumbrum shared they hosted a “Long Table” community event that had a great turnout and response.

14) **NEXT MEETING:** Thursday, November 9, 2023, following the 9:30 a.m. Board Meeting at Kent District Library Service Center

15) **ADJOURNMENT:** Ingrid Boyer moved to adjourn at 10:51 am - *motion carried*.

Respectfully submitted by,  
Janet Cornell