

**LAKELAND LIBRARY COOPERATIVE
BOARD MINUTES – Official
Thursday, October 12, 2023, at 9:30 a.m.
Kent District Library Service Center**

Present: Lance Werner (KDL), John McNaughton (GRPL), Diane Kooiker (HO), Ron Suszek (MADL), Dale Parus (IC), Rob Bristow (OG), Shirley Bruursema (KDL), Carol Dawe (LL)
Lakeland Staff Present: Janet Cornell
Absent: Maggie McKeithan (OS), Joe Zappacosta (SM)

- 1) **CALL TO ORDER AND ROLL CALL:** The meeting was called to order at 9:30 am by Lance Werner.
- 2) **APPROVAL OF AGENDA:** John McNaughton moved, supported by Rob Bristow, to approve the agenda as presented - *motion carried*.
- 3) **QUESTIONS FROM MEMBERS:** There were no questions from members.
- 4) **PUBLIC COMMENTS:** There were no public comments.
- 5) **APPROVAL OF MINUTES:** Ron Suszek moved, supported by Diane Kooiker, to approve the board minutes from September– *motion carried*.
- 6) **FINANCIAL REPORT:**
 - a) September Financials and Check Register: John McNaughton moved, supported by Rob Bristow, to approve the September Financials as presented - *motion carried*.
 - b) MI Class Annual Report - Carol Dawe mentioned that the included report was very clear and informative on how our funds were invested. Recommended anyone looking to invest their finances to consider them as an option. John McNaughton moved, supported by Rob Bristow, to accept the MI Class Annual Report – *motion carried*.
- 7) **PRESIDENT’S REPORT**
 - a) Lance Werner had nothing to report.
- 8) **DIRECTOR’S REPORT**
 - a) Carol reported that an update on the Strategic Plan will be given in November.
 - b) Carol also mentioned she is working on Standards.
- 9) **COUNCIL/COMMITEE REPORTS**
 - a) Advisory Council official minutes for September 14, 2023, included for informational purposes.
- 10) **NEW BUSINESS:**
 - a) Fund Depositories Designates – Dale Parus moved, supported by Ron Suszek, to approve the Designation of Fund Depositories Resolution for fiscal year 2023-2024 - *motion carried*.
 - b) Public Comment Policy Draft – John McNaughton moved, supported by Ron Suszek, to approve the Public Comment Policy Draft as presented - *motion carried*.
 - c) Board Member Oath Draft – Carol reported that the Michigan Cooperative Directors are encouraging every cooperative to have board members take an oath. This would set a good example for libraries to do this with their boards and help educate them on their roles and responsibilities – delineating the differences and duties between directors and boards. The board will do this in November once a full board has been elected. John McNaughton moved, supported by Rob Bristow, to approve the Board Member Oath Draft as presented - *motion carried*.
- 11) **PUBLIC COMMENTS:**
 - a) Merri Jo Tuinstra (ES) shared that they are close to finishing their Atrium Renovation and will be hosting an open house later this month.
- 12) **BOARD MEMBER COMMENTS:**
 - a) John McNaughton – GRPL formulated an annual report on instances occurring at the library. Violent instances were up a quarter over last year, and they have seen an uptick in the amount during this season. Although they want to be compassionate and understanding with mental health and homeless populations, it is concerning with front staff getting burned out and scared

dealing with these instances. Suggested forming a committee, or even emailing him, to discuss this issue and to come up with suggestions to resolve it.

- b) Ron Suszek – Mentioned he enjoyed the BiblioApps demo on October 11th and the comments that were shared.
- c) Dale Parus – none
- d) Diane Kooiker – none
- e) Rob Bristow – Mentioned he is happy to be a part of and serve on the board.
- f) Shirley Bruursema – Busy with the upcoming millage election at KDL, street signs are going up and preparations are running smoothly.
- g) Lance Werner – Added to Shirley's comments on the millage election. They are finding some great support; A recent pollster found that they have a 73% likelihood of the millage passing, showing that most people value the services libraries provide.

Lance also mentioned that he will not be at the next board meeting as he will be attending the Urban Library Council in Seattle as a keynote speaker on the topic of book banning.

13) NEXT MEETING: Thursday, November 9, 2023, at 9:30 a.m. at Kent District Library Service Center.

14) ADJOURNMENT: The meeting was adjourned at 9:52 am.

Respectfully submitted by,
Janet Cornell