

**LAKELAND LIBRARY COOPERATIVE  
ADVISORY COUNCIL MINUTES – OFFICIAL  
Thursday, January 11 at 9:30 a.m.  
At the KDL Service Center**

Council Members Present: Mary Cook (OG), Stef Reed (MG)

Lakeland Staff Present: Carol Dawe, Ann Langlois, Amber McLain

- 1) **CALL TO ORDER AND ROLL CALL:** The meeting was called to order at 10:05 by Mary Cook.
- 2) **APPROVAL OF AGENDA:** Peggy Hemerling moved, supported by Matt Lubbers-Moore to approve the agenda as presented - *motion carried*.
- 3) **PUBLIC COMMENTS:**
  - a) Lance Werner highlighted that the DiMattia award is accepting nominations at the moment
  - b) Tiffany Chase discussed her grad paper for her MLIS and is collecting real use stories from the field for it.
- 4) **APPROVAL OF MINUTES:** Jessica Hunt moved, supported by Cierra Bakovka, to approve the Advisory Council minutes from November, as presented – *motion carried*.
- 5) **President Report:** Nothing
- 6) **BOARD REPORT:** Lance said Happy New Year
- 7) **ILS MANAGER’S REPORT:** Ann Langlois introduced herself, discussed her experience, and expressed excitement to be here. Ann also discussed the linking of accounts in Sierra – this led to a lengthy discussion on ethics and legalities of linking families vs households vs adults. Ann then went on to discuss having Standard Operating Procedures for Circulation and Patron Registration.
- 8) **MEMBER SERVICE MANAGER’S REPORT:** Amber went over BiblioSuggest coming soon, Patron Point auto-renew being turned on on Monday, and new training coming in the near future.
- 9) **COOPERATIVE DIRECTOR’S REPORT:** Carol spoke about how Hoopla cataloging records will be on Bibliocommons but not in Sierra and this is currently in testing with Herrick. Carol also spoke about how the costs for BiblioApps is being folded into our annual maintenance. The Lakeland BiblioApp is projected to be pushed out in March.
- 10) **COMMITTEE REPORTS:**
  - a) **None**
- 11) **OTHER REPORTS:**
  - a) **MLA:** Dale was absent
- 12) **PUBLIC COMMENTS:**
  - a) Jen Salgat mentioned that Unique management is raising their price if they don’t get access to patron emails.
  - b) Peggy Hemerling requested that we have a discussion about hotspot lending because Hastings is having a hard time getting them back. She also shared that Hastings’ window project is going well, but is delayed.
- 13) **NEXT MEETING:** Thursday, February 8, following the 9:30 a.m. Board Meeting at Kent District Library Service Center
- 14) **ADJOURNMENT:** Cierra Bakovka moved, supported Mary Johnson adjourn at 11:00 - *motion carried*.

Respectfully submitted by,  
Amber McLain