

**LAKELAND LIBRARY COOPERATIVE  
BOARD MINUTES – Unofficial  
Thursday, March 14, 2024 at 9:30 a.m.  
Kent District Library Service Center**

Present: John McNaughton (GRPL), Joe Zappacosta (SM), Rob Bristow (OG), Maggie McKeithan (OS), Ron Suszek (MADL), Carol Dawe (LLC), Dale Parus (IC), Lance Werner (KDL)  
Lakeland Staff Present: Ann Langlois, Amber McLain  
Absent: Diane Kooiker (HDL)

- 1) CALL TO ORDER AND ROLL CALL:** The meeting was called to order at 9:32. by Lance Werner.
- 2) APPROVAL OF AGENDA:** John McNaughton moved, supported by Rob Bristow, to approve the agenda as presented - *motion carried.*
- 3) QUESTIONS FROM MEMBERS:** There were no questions from members.
- 4) PUBLIC COMMENTS:** Deb Schultz (Volunteer Coordinator for KDL) announced that there is a “Spring Linking” event for Friends groups within Lakeland – the event will cover bank accounts for friends groups as well as roundtable discussions regarding volunteer engagement, fundraising, and community involvement.
- 5) APPROVAL OF MINUTES:** John McNaughton moved, supported by Maggie McKeithan, to approve the board minutes from February 8, 2024– *motion carried.*
- 6) FINANCIAL REPORT:**
  - a) February 2024 Financials and Check Register: Rob Bristow moved, supported by Ron Suszek, to approve the February 2024 Financials as presented - *motion carried.*
- 7) PRESIDENT’S REPORT**
  - a) Nothing to report.
- 8) DIRECTOR’S REPORT**
  - a) See written report.
  - b) Carol announced that the auditor will be present for the April meeting.
  - c) The Library Cooperatives of MI retreat will be held at Hackley in August.
  - d) The Library Cooperatives of MI is also working on a “Leadership Wheel” that will help identify the needs of others/assist with working with others.
  - e) Lakeland is working with Nick Heimler for IT.
  - f) The budgeting process will begin in the coming months.
- 9) COUNCIL/COMMITTEE REPORTS**
  - a) Advisory Council Minutes included for information.
- 10) PUBLIC COMMENTS:**
  - a) None.
- 11) BOARD MEMBER COMMENTS:**
  - a) John McNaughton – None.
  - b) Ron Suszek – The Muskegon Libraries are holding a joint board meeting May 15 to discuss the process of migrating to their own ILS and the information thus far.
  - c) Joe Zappacosta – Asked for IT service suggestions.
  - d) Rob Bristow – None.
  - e) Maggie McKeithan – Spring Lake will have their grand reopening April 20.
  - f) Dale Parus – None.
- 12) NEXT MEETING:** Thursday, April 11, at 9:30 a.m. at Kent District Library Service Center.
- 13) ADJOURNMENT:** John McNaughton moved, supported by Ron Suszek, to adjourn at 9:44 - *motion carried.*

Respectfully submitted by,  
Amber McLain