

Lakeland Library Cooperative
Continuing Education Committee March 28, 2024 at 1:00 pm
(via Zoom)

<https://us02web.zoom.us/j/7407387755>

Chair: Alison Anderson

Vice Chair: Ingrid Boyer

Present: Alison Anderson, Ingrid Boyer, Mary Johnson, Matthew Moore, Erin Supri, Cierra Bakovka, Carol Dawe, Amber McLain

Agenda

- I. Call to order and roll call
 - a. Alison Anderson called the meeting to order at 1:03
- II. Additions or deletions to the agenda
 - a. Attendance section added
- III. Approval of the agenda (Motion)
 - a. Erin Supri made the motion to approve the agenda with the addition of attendance and changing of next meeting date, Mary Johnson seconded
- IV. Review and Approval of the minutes from February 22, 2023 (Motion)
 - a. Mary Johnson made the motion to approve the minutes from the February 22nd meeting, Matt Moore seconded
- V. Updates from the Cooperative Director
 - a. Carol discussed a possible cross-cooperative program about how to use Canva
- VI. Ongoing/New Business
 - a. Planned Program Updates
 - i. Lunch and Learn
 1. March – Outreach
 - a. Went just over an hour
 - b. Probably would have benefited from a moderator
 2. May – Social Media
 - a. ~~Kerry Fountain~~, Stef Reed, Jackie Roseberry have expressed interest – Amber can also present if necessary
 - b. Ingrid mentioned that she may have a staff member with a different perspective from the small business world
 - c. Making this program a panel/roundtable
 - d. Making a slideshow with discussion questions that are sent out in advance so people can think on their responses
 3. Next FY Slate Brainstorming – Keep it in mind!
 - b. New ideas?
 - i. Spring Slate
 1. AI Programs/VR Programs - Program is Scheduled for April 10 at 2 PM - AI in Libraries: A Practical Guide for Non-Techies
 - a. We will open this to other cooperatives
 - b. Ingrid will be doing the intro and Amber will handle Zoom
 - c. Alison will contact Nick to go over the finer details
 2. Youth Services Program?
 - a. Ingrid reached out to Kathy at the Library of Michigan and got two names for possible presenters

- b. The consensus for time was late August, Early September.
 - c. This would be an in-person program.
 - d. For a location, it would need to be somewhere centralized: Zeeland, KDL, Georgetown?
 - 3. Adult Services Program?
 - a. Continuing Education Roundtable: Adult Services Tips and Tricks/Idea Sharing
 - b. Need Agenda
 - c. Late May Introductory Meeting – May 16th, 2 PM
 - ii. Canva
 - 1. Multi-Cooperative meeting for basics
 - 2. Amber-led webinar in Fall
 - iii. Newsletters
 - 1. See what is needed for this
 - iv. After-School Crowd Behavior and other Patron Behavior
 - 1. Fall program
 - 2. Need to get the context of the program nailed down before we begin seeking outside speakers
 - 3. Looking more at social workers rather than law enforcement
 - c. Finding existing webinars for the suggested topics in the brainstorming document
 - i. These are being compiled in the Brainstorming Document:
 - <https://docs.google.com/document/d/1EPH81EAu8CrL9VzFm3MVbhjKLGII6P3tEji723RWPZE/edit?usp=sharing>
 - d. Categorized List of Member-Suggested Programs
 - i. See sheet:
 - <https://docs.google.com/spreadsheets/d/1yDAmDRUdo1bBpL2nd3M867d3ZdDG87HG06EukAWYMgo/edit?usp=sharing>
 - e. Getting Support Staff Involved in Programs
- VII. Next Meeting Date: April 25, 2024, 1 PM
- VIII. Adjournment (Motion)
 - a. Adjourned at 2:10, motion by Cierra, seconded by Matthew to adjourn