

**LAKELAND LIBRARY COOPERATIVE
BOARD MINUTES – Unofficial
Thursday, April 11, at 9:30 a.m.
Kent District Library Service Center**

Present: John McNaughton (GRPL), Diane Kooiker (HO), Ron Suszek (MADL), Lance Werner (KDL), Carol Dawe (LLC), Dale Parus (IC), Rob Bristow (OG), Joe Zappacosta (SM)
Lakeland Staff Present: Amber McLain, Ann Langlois, Janet Cornell
Absent: Maggie McKeithan (OS)

- 1) **CALL TO ORDER AND ROLL CALL:** The meeting was called to order at **9:30**. by **Lance Werner**.
- 2) **APPROVAL OF AGENDA:** **John McNaughton** moved, supported by **Rob Bristow**, to approve the agenda as presented - *motion carried*.
- 3) **QUESTIONS FROM MEMBERS:** There were no questions from members.
- 4) **PUBLIC COMMENTS:** There were no public comments.
- 5) **APPROVAL OF MINUTES:** **Dale Parus** moved, supported by **Ron Suszek**, to approve the board minutes from **March 14, 2024**– *motion carried*.
- 6) **AUDIT PRESENTATION:**
 - a) Lakeland received an unmodified opinion, which is ideal.
 - b) The Fund balance is very healthy.
 - c) There is a new checklist for software subscription agreements, so there is a complication with how the agreement cost is reported regarding revenue.
 - d) Rob Bristow moved, supported by John McNaughton, to approve the audit – *motion carried*.
- 7) **FINANCIAL REPORT:**
 - a) **March 2024** Financials and Check Register: **John McNaughton** moved, supported by **Diane Kooiker**, to approve the **March 2024** Financials as presented - *motion carried*.
 - b) **Corrective Action Plan resulting from audit:** **John McNaughton** moved, supported by **Ron Suszek**, to approve the **March 2024** Financials as presented - *motion carried*.
 - c) **2023 Retirement System Report:** John McNaughton moved, supported by Dale Parus, to approve the March 2023 Retirement System Report - *motion carried*.
- 8) **PRESIDENT'S REPORT**
 - a) Nothing to report.
- 9) **DIRECTOR'S REPORT**
 - a) Carol spoke about Advocacy Day and encouraged the members to reach out if they would like her to attend meetings with them.
- 10) **COUNCIL/COMMITEE REPORTS**
 - a) Advisory Council minutes included for information.
- 11) **PUBLIC COMMENTS:**
 - a) None.
- 12) **BOARD MEMBER COMMENTS:**
 - a) Joe shared that is looking into replacing their open IT position with a managed IT position. They are also seeking a business manager.
 - b) Rob Bristow had nothing to report.
 - c) Dale Parus reported that Ionia received a \$2.1 million appropriation.
 - d) Ron Suszek reported that Muskegon is hosting a world-renowned Peleton instructor.
 - e) Diane Kooiker had nothing to report.
 - f) John McNaughton reported that GRPL will be looking at hiring an assistant director soon.
 - g) Lance Werner reported that KDL received an award for client impact, and they are finalists for the IMLS medal.
- 13) **NEXT MEETING:** Thursday, **May 9**, at 9:30 a.m. at Kent District Library Service Center.

14) ADJOURNMENT: John McNaughton moved, supported by Rob Bristow, to adjourn at **9:49** - *motion carried.*

Respectfully submitted by,
Amber McLain