Lakeland Library Cooperative
Continuing Education Committee April 25, 2024 at 1:00 pm
(via Zoom)
https://us02web.zoom.us/j/7407387755
Chair: Alison Anderson
Vice Chair: Ingrid Boyer
Present: Alison Anderson, Ingrid Boyer, Mary Johnson, Matthew Moore, Erin Supri, Cierra Bakovka, Carol Dawe, Amber McLain

Agenda
I.   Call to order and roll call
II. Additions or deletions to the agenda
III. Approval of the agenda (Motion)
IV. Review and Approval of the minutes from March 28, 2023 (Motion)
V.   Updates from the Cooperative Director
VI. Ongoing/New Business
   a. Planned Program Updates
      i. Lunch and Learn
         1. May – Social Media
         2. Next FY Slate Brainstorming – Keep it in mind!
   b. New ideas?
      i. Spring Slate
         1. AI Programs/VR Programs - Program is Scheduled for April 10 at 2 PM - AI in Libraries: A Practical Guide for Non-Techies
            a. How did it go?
         2. Youth Services Program?
         3. Adult Services Group/Program
      ii. Canva
      iii. Newsletters
      iv. After-School Crowd Behavior and other Patron Behavior
   c. Finding existing webinars for the suggested topics in the brainstorming document
      i. These are being compiled in the Brainstorming Document:
         https://docs.google.com/document/d/1EPH81EAu8CrL9VzFm3MVbhjkLGlI6P3tEji723RWPZE/edit?usp=sharing
   d. Categorized List of Member-Suggested Programs
      i. See sheet:
         https://docs.google.com/spreadsheets/d/1yDAmDRUdo1bBpL2nd3M867d3ZdDG87HG06EukAWYMgo/edit?usp=sharing
   e. Getting Support Staff Involved in Programs
VII. Next Meeting Date: May 23, 1 PM
VIII. Adjournment (Motion)

Lakeland Library Cooperative
Continuing Education Committee March 28, 2024 at 1:00 pm
(via Zoom)
https://us02web.zoom.us/j/7407387755
Chair: Alison Anderson
Vice Chair: Ingrid Boyer

Present: Alison Anderson, Ingrid Boyer, Mary Johnson, Matthew Moore, Erin Supri, Cierra Bakovka, Carol Dawe, Amber McLain

Agenda
I. Call to order and roll call
   a. Alison Anderson called the meeting to order at 1:03
II. Additions or deletions to the agenda
   a. Attendance section added
III. Approval of the agenda (Motion)
   a. Erin Supri made the motion to approve the agenda with the addition of attendance and changing of next meeting date, Mary Johnson seconded
IV. Review and Approval of the minutes from February 22, 2023 (Motion)
   a. Mary Johnson made the motion to approve the minutes from the February 22nd meeting, Matt Moore seconded
V. Updates from the Cooperative Director
   a. Carol discussed a possible cross-cooperative program about how to use Canva
VI. Ongoing/New Business
   a. Planned Program Updates
      i. Lunch and Learn
         1. March – Outreach
            a. Went just over an hour
            b. Probably would have benefited from a moderator
         2. May – Social Media
            a. ~~Kerry Fountain~~, Stef Reed, Jackie Roseberry have expressed interest – Amber can also present if necessary
            b. Ingrid mentioned that she may have a staff member with a different perspective from the small business world
            c. Making this program a panel/roundtable
            d. Making a slideshow with discussion questions that are sent out in advance so people can think on their responses

3. Next FY Slate Brainstorming – Keep it in mind!
b. New ideas?
    i. Spring Slate
        1. AI Programs/VR Programs - Program is Scheduled for April 10 at 2 PM - AI in Libraries: A Practical Guide for Non-Techies
            a. We will open this to other cooperatives
            b. Ingrid will be doing the intro and Amber will handle Zoom
            c. Alison will contact Nick to go over the finer details
        2. Youth Services Program?
            a. Ingrid reached out to Kathy at the Library of Michigan and got two names for possible presenters
            b. The consensus for time was late August, Early September.
            c. This would be an in-person program.
            d. For a location, it would need to be somewhere centralized: Zeeland, KDL, Georgetown?
        3. Adult Services Program?
            a. Continuing Education Roundtable: Adult Services Tips and Tricks/Idea Sharing
            b. Need Agenda
            c. Late May Introductory Meeting – May 16th, 2 PM
    ii. Canva
        1. Multi-Cooperative meeting for basics
        2. Amber-led webinar in Fall
    iii. Newsletters
        1. See what is needed for this
    iv. After-School Crowd Behavior and other Patron Behavior
        1. Fall program
        2. Need to get the context of the program nailed down before we begin seeking outside speakers
        3. Looking more at social workers rather than law enforcement
c. Finding existing webinars for the suggested topics in the brainstorming document
    i. These are being compiled in the Brainstorming Document: https://docs.google.com/document/d/1EPH81EAu8CrL9VzFm3MVbhjkLGlI6P3tEji723RWPZE/edit?usp=sharing
d. Categorized List of Member-Suggested Programs
    i. See sheet: https://docs.google.com/spreadsheets/d/1yDAmDRUdo1bBpL2nd3M867d3ZdDG87HG06EukAWYMgo/edit?usp=sharing
e. Getting Support Staff Involved in Programs
VII. Next Meeting Date: April 25, 2024, 1 PM
VIII. Adjournment (Motion)
a. Adjourned at 2:10, motion by Cierra, seconded by Matthew to adjourn