

**LAKELAND LIBRARY COOPERATIVE
ADVISORY COUNCIL MINUTES – Unofficial
Thursday, July 11, 2024 at 9:30 a.m.
At the KDL Service Center**

Council Members Present: Mary Cook, Elyshia Hoekstra, Stef Reed
Lakeland Staff Present: Amber McLain, Carol Dawe, Ann Langlois

- 1) **CALL TO ORDER AND ROLL CALL:** The meeting was called to order at 9:48 by Mary Cook.
- 2) **APPROVAL OF AGENDA:** Peggy Hemerling moved, supported by Virginia DeMumbrum to approve the agenda as presented - *motion carried*.
- 3) **PUBLIC COMMENTS:**
 - a) Jen Salgat made a program suggestion – having a speech pathologist at storytime.
- 4) **APPROVAL OF MINUTES:** Teresa Kline moved, supported by Virginia DeMumbrum, to approve the Advisory Council minutes from May 9, 2024, as presented – *motion carried*.
- 5) **COUNCIL PRESIDENT REPORTS:** Nothing to report.
- 6) **BOARD REPORT:** Nothing to report.
- 7) **ILS MANAGER'S REPORT:** Ann asked the directors to talk to their circulation staff to remember to fill out patron records fully, as we encountered a few hundred without ptypes while doing system cleanup. Ann also pointed out that we will be doing our annual patron deletion in August. It was also announced that we are getting the Guardian ID field indexed, meaning this field will now be searchable from circulation. Ann also reminded everyone that Lakeland's quarterly meeting will be on July 18 online.
- 8) **MEMBER SERVICE MANAGER'S REPORT:** Amber outlined a small change with how BiblioCommons displays on order digital titles in the catalog. She also shared that the BiblioCommons FAQ page on Lakeland's website is being actively updated with information as Lakeland receives it. That link is <https://lcoop.org/biblioapps-faq/>. She also outlined two upcoming Continuing Education events. See report for more details.
- 9) **COOPERATIVE DIRECTOR'S REPORT:** Carol discussed the issue of board overstepping and roles and offered to host a program on board roles or have another cooperative do the same thing. The cooperative directors are working across the state to address this issue as it is prevalent.
- 10) **COMMITTEE REPORTS:**
 - a) Youth Services Meeting.
- 11) **OTHER REPORTS:**
 - a) **MLA:** The "Act My Tax" group did not submit signatures to abolish property tax millages. There are also movements to move penal fines to new civil measures, which would manifest in crime-detering cameras. State aid was increased by 1mil.
- 12) **NEW AND UNFINISHED BUSINESS:**
 - a) LLC Circulation policy 3.5 regarding overdue fines
 - i) Ann headed a discussion regarding the proposed language and pointed out that it was intentionally general, as we cannot cover every scenario.
 - ii) The proposed language is only for the library's home patron
 - iii) Cierra Bakovka moved, supported by Kevin Meyer, to approve the proposed language addition to LLC Circulation policy 3.5 regarding overdue fines.
 - iv) Voting commenced by show of hands – vote passed, no opposed.
 - b) Adult Services Committee: Inaugural Meeting 8/1/24
 - i) This meeting will be held on zoom to go over what the committee will be and will be recorded. This meeting's purpose will be elastic at the start, and its purpose will be decided as we get things started. The officer roles will be chair, vice-chair, and secretary, serving two-year roles. An agenda will be sent out prior to the meeting.
 - c) Web Accessibility Workshop Discussion
 - i) Amber offered to send out the slides and recording of this webinar.
 - ii) Carol pointed out that archived content on the site is not subject to the new regulations.

iii) Peggy Hemerling appreciated the fact that libraries have 2-3 years to become compliant.

13) **PUBLIC COMMENTS:**

a) None

14) **NEXT MEETING:** Thursday August 8, 2024, following the 9:30 a.m. Board Meeting at Kent District Library Service Center.

15) **ADJOURNMENT:** Matt Lubbers-Moore moved, supported by Cierra Bakovka, to adjourn at 10:25 - *motion carried.*

Respectfully submitted by,
Amber McLain