

LAKELAND LIBRARY COOPERATIVE
BOARD MINUTES – Official
Thursday, 5/9/2024 at 9:30 a.m.
Kent District Library Service Center

Present: Maggie McKeithan (OS), John McNaughton (GRPL), Dale Parus (IC), Joe Zappacosta (SM), Ron Suszek (MADL), Lance Werner (KDL), Carol Dawe (LLC), Jessica Hunt (NG), Diane Kooiker (HO), Rob Bristow (OG)

Lakeland Staff Present: Amber McLain, Ann Langlois

Absent: None

- 1) **CALL TO ORDER AND ROLL CALL:** The meeting was called to order at Lance Werner at 9:30.
- 2) **APPROVAL OF AGENDA:** John McNaughton moved, supported by Rob Bristow, to approve the agenda as presented - *motion carried*.
- 3) **QUESTIONS FROM MEMBERS:** The only question was regarding the status of Muskegon libraries – there will be a joint board meeting of the three Muskegon libraries on May 15 with more information to come following.
- 4) **PUBLIC COMMENTS:** There were no public comments.
- 5) **APPROVAL OF MINUTES:** John McNaughton moved, supported by Ron Suszek, to approve the board minutes from April 11, 2024– *motion carried*.
- 6) **FINANCIAL REPORT:**
 - a) April Financials and Check Register: John McNaughton moved, supported by Rob Bristow, to approve the April Financials as presented - *motion carried*.
- 7) **PRESIDENT'S REPORT**
 - a) Committee assignments included in this packet.
- 8) **DIRECTOR'S REPORT**
 - a) There is currently an issue with one of the delivery trucks.
 - b) Biblioapps is up and running.
 - c) Lakeland's next project is going to be working on policies and standards.
- 9) **COUNCIL/COMMITTEE REPORTS**
 - a) March 13 Official Advisory Minutes included for information.
- 10) **NEW BUSINESS:**
 - a) Committee assignments – Ron Suszek moved, supported by Jessica Hunt, to approve the Committee assignments as presented - *motion carried*.
 - b) Strategic plan updates – the strategic plan is functioning as intended; Lakeland is making progress on goals.
- 11) **PUBLIC COMMENTS:**
 - a) None.
- 12) **BOARD MEMBER COMMENTS:**
 - a) Rob Bristow – Rob praised the new app.
 - b) Diane Kooiker – Construction continues at Herrick.
 - c) Ron Suszek – Muskegon Libraries have released their own Bibliocommons instance and app.
 - d) Joe Zappacosta – Hackley will be using Verdant IT solutions and have hired a new business manager. They are also planning to begin the strategic planning process.
 - e) Dale Parus – Dale's daughter got married!
 - f) John McNaughton – GRPL will be closed for staff in-service to train on de-escalation.
 - g) Maggie McKeithan – Spring Lake's construction is completed, and they have re-opened.

- 13) NEXT MEETING:** Thursday, June 13, at 9:30 a.m. at Kent District Library Service Center.
- 14) ADJOURNMENT:** John McNaughton moved, supported by Ron Suszek, to adjourn at 9:50 - *motion carried.*

Respectfully submitted by,
Amber McLain