

**LAKELAND LIBRARY COOPERATIVE
ADVISORY COUNCIL MINUTES – Official
Thursday, September 12, 2024 at 9:30 a.m.
At the KDL Service Center**

Council Members Present: Mary Cook, Elyshia Hoekstra, Stef Reed, Carol Dawe
Lakeland Staff Present: Amber McLain, Ann Langlois

- 1) **CALL TO ORDER AND ROLL CALL:** The meeting was called to order at 9:56 by Mary Cook.
- 2) **APPROVAL OF AGENDA:** Cierra Bakovka moved, supported by Matt Lubbers-Moore to approve the agenda - *motion carried.*
- 3) **PUBLIC COMMENTS:**
 - a) None
- 4) **APPROVAL OF MINUTES:** Peggy Hemerling moved, supported by Jeffrey Babbit, to approve the Advisory Council minutes from August 8, 2024, with corrections to the budget years (changing 25-26 to 24-25), 7c (LCM retreat taking place in Muskegon at Hackley), 11a (an patron record to a patron record), and 11c (Montague to Montcalm) – *motion carried.*
- 5) **COUNCIL PRESIDENT REPORTS:** Mary discussed council elections and Carol discussed having the candidates on a slate.
- 6) **BOARD REPORT:** Nothing to report.
- 7) **ILS MANAGER'S REPORT:** See report. Ann also shared that Teri Lynn from Unique Management will be visiting us at Georgetown Township on September 19. The next quarterly meeting will be October 17, on Zoom. Ann also shared that LX starter is on hold for now until III resolves an issue with bouncing and blacklisting email lists. Ann also completed the annual patron and charges purge.
- 8) **MEMBER SERVICE MANAGER'S REPORT:** Amber shared updates on technology including BiblioCommons, BiblioSuggest, BiblioApps, and Patron Point. Amber also shared that she is available for training on this technology. Amber also shared that Patron Point's integration with Sierra went down for about a week in August – it was fixed as soon as the issue was identified, the issue was put on our radar for when it may come up again, and all affected patrons were taken care of between Amber and Patron Point.
- 9) **COOPERATIVE DIRECTOR'S REPORT:** Carol offered to do a training on Robert's rules of order, and encouraged all libraries to market the available technology.
- 10) **COMMITTEE REPORTS:**
 - a) None.
- 11) **OTHER REPORTS:**
 - a) **MLA:** The legislature has been on hiatus since June 30. Maggie McKeithan asked for some guidance regarding new PTO guidelines.
- 12) **NEW AND ONGOING BUSINESS**
 - a) Board Elections for Class IV and V libraries
 - i) Maggie McKeithan (OS) was voted in for Class IV
 - ii) Abby Black (OA) was voted in for Class V
 - b) Fall and Winter Programming for CE (Please bring ideas.)
 - i) Lunch and Learns
 - (1) People like that these programs are bundled with the already-scheduled Board and Advisory meetings.
- 13) **PUBLIC COMMENTS:**
 - a) Stef Reed shared that Flat River received five acres of land across the street from their building and they received an LSTA grant for "Baby's first book bags" full of early literacy materials.
 - b) Peggy Hemerling shared that Hastings received a grant from their locals Elks Lodge and hosted an Elks lodge program called "Warm Welcome" which distributed winter coats to needy families.
 - c) Deanna Riggleman shared that they recently had a blind individual recently move into their service area and they were able to crowdsource a braille book collection at Tamarack.

- d) Abby Black shared that Shelly Roossien from KDL or Sax Mahoney from MADL will come to your library to talk to your staff about accessibility.
- 14) **NEXT MEETING:** Thursday October 10, 2024, following the 9:30 a.m. Board Meeting at Kent District Library Service Center.
- 15) **ADJOURNMENT:** Matt Lubbers-Moore moved, supported by Cierra Bakovka, to adjourn at 10:27-
motion carried.

Respectfully submitted by,
Amber McLain