

**LAKELAND LIBRARY COOPERATIVE  
BOARD MINUTES –Official  
Thursday, September 12, 2024 at 9:30 a.m.  
Kent District Library Service Center**

**Present:** Ron Suszek (MADL), Maggie McKeithan (OS), Diane Kooiker (HO), Dale Parus (IC), John McNaughton (GRPL), Carol Dawe (LLC), Joe Zappacosta (SM), Rob Bristow (OG), Jessica Hunt (NG)

**Lakeland Staff Present:** Amber McLain, Ann Langlois

**Absent:** Lance Werner (KDL)

- 1) CALL TO ORDER AND ROLL CALL:** The meeting was called to order at 9:29 by John McNaughton.
- 2) APPROVAL OF AGENDA:** Maggie McKeithan moved, supported by Diane Kooiker, to approve the agenda as presented - *motion carried*.
- 3) QUESTIONS FROM MEMBERS:** There were no questions from members.
- 4) PUBLIC COMMENTS:** There were no public comments.
- 5) APPROVAL OF MINUTES:** Rob Bristow moved, supported by Ron Suszek, to approve the board minutes from August 8 2024, *motion carried*.
- 6) FINANCIAL REPORT:**
  - a) August 2024 Financials and Check Register: Diane Kooiker moved, supported by Rob Bristow, to approve the August 2024 Financials as presented - *motion carried*.
- 7) PRESIDENT'S REPORT**
  - a) Lance Werner is absent, no report.
- 8) DIRECTOR'S REPORT**
  - a) Carol shared that her self- evaluation will be completed this week or early next week. She also praised the current Lakeland team for how proactive they are. Carol also reminded everyone that the annual State Aid report opens on October 1 and Lakeland will be hosting training sessions in late September early October. Carol shared that she is helping several libraries with their strategic plans.
- 9) COUNCIL/COMMITEE REPORTS**
  - a) Advisory Council minutes from July 2024 included for information.
- 10) NEW BUSINESS:**
  - a) *FY24-25 Meeting Dates:* Maggie McKeithan moved, supported by Rob Bristow, to approve the FY24-25 Meeting Dates as presented - *motion carried*.
  - b) *FY2024-2025 Health Care Resolution:* Rob Bristow moved, supported by Jessica Hunt, to approve the FY2024-2025 Health Care Resolution as presented - *motion carried*.
  - c) *FY2023-2024 End of Year Budget Amendments:* Dale Parus moved, supported by Ron Suszek, to approve the FY2023-2024 End of Year Budget Amendments as presented - *motion carried*.
  - d) *FY2024-2025 Budgets:* Rob Bristow moved, supported by Dale Parus, to approve the FY2024-2025 Budgets as presented - *motion carried*.
- 11) PUBLIC COMMENTS:**
  - a) None
- 12) BOARD MEMBER COMMENTS:**
  - a) Joe Zappacosta shared that he has chosen not to renew his spot on the board and that he appreciated his time on the board.
- 13) NEXT MEETING:** Thursday, October 10, at 9:30 a.m. at Kent District Library Service Center.
- 14) ADJOURNMENT:** Dale Parus moved, supported by Rob Bristow to adjourn at 9:46 - *motion carried*.

Respectfully submitted by,  
Amber McLains