

LLC Youth Services Committee
10/7/24 Meeting Minutes
Minutes written by Justine Wiegers

Attending: Alex Larson (IS/IV), Amber McLain (LLC), Ashley Johnson (OA), Barbara Root (IB), Brenda Jones (OC), Carol Dawe (LLC), Chris Stegink (AL), Deb Morrison (IL), Erin Hill-VanHorn (AS), Erin Quada (BH), Ingrid Boyer (AS), Julianne Klumps (IC), Justine Wiegers (AL), Katie Kirk (OH), Liz Emery (OG), Melissa Osickey (OS), Michele Wittkopp (UM- MADL), Stephanie Inglehart (NG), Tiffany Ohman (MG), and Zach Ludge (OC)

1. Greetings- Zach started the meeting.
2. Introductions
3. Approval of agenda:
 - a. Motion to approve: Tiffany
 - b. Seconded: Ingrid
 - c. Motioned passed
4. Approval of May Minutes
 - a. Motion to approve: Katie
 - b. Seconded: Julianne
 - c. Motioned passed
5. Summer Reading Program Workshop Update
 - a. November 22, 2024 at Howard Miller Library (14 S Church St, Zeeland, MI 49464)
 - b. Most everything is figured out.
 - i. Still working on some breakout session and presenters for the showcase.
 - ii. Some breakout sessions will be split up via class size in order have discussions with libraries around the same size.
6. Carol Dawe: Committee Discussion
 - a. We are working on creating consistency over all our committees. This discussion is to highlight what we should continue doing, what we need to edit, and what we need to start doing as a committee.
 - b. We reviewed the bylaws (attached- page 3)
 - i. We fall under Advisory Council
 - ii. Minutes are to be sent to Amber, and she will post them.
 - c. We reviewed the Vision and Mission Statement of the cooperative (attached- page 4)
 - i. We are all working together on this committee and have an equal voice.
 - ii. We have established that we are allowed to have sub committees i.e. Summer Reading Workshop Planning Committee.
 - d. Purpose needs assessment
 - i. We have found the committee members value the following in regards to the purpose of this committee:
 1. Support
 2. Programming ideas and details
 3. Networking
 4. Sharing what has done well at their library
 5. Sounding board and learning from others

- 6. Perspective on what others do
- 7. Problem solving
- e. Expectations and Requirements for the committee and officers
 - i. Officers will meet 2 weeks prior to meeting to discuss agenda, create packet, and discuss any issues that need to be brought up to the group.
- f. Meetings
 - i. Meetings are typically held on the 1st Monday of March, May, and October. We do have permission to add more meetings if we feel like we need them.
 - ii. Summer Reading Workshop is typically held on a Friday towards the end of November
 - iii. We have been asked to make sure we register for these meetings on the Lakeland calendar of events. This information is used by Lakeland for statistic reporting.
 - iv. For those who need to be added to the youth serve email list, please email tech help to be added
- 7. Elections- voted on via blind vote
 - a. Chair- Ashley Johnson
 - b. Vice Chair- Katie Kirk
 - c. Secretary- Justine Wieggers
 - d. Motion to approve: Erin Q
 - e. Seconded: Barbara
 - f. Motioned passed
- 8. Zach mentioned that the Chair should consider someone to be a liaison to Maranda
 - a. This will be discussed amongst the officers on whether would be beneficial or not.
- 9. Round Table
 - a. Discussion ensued
 - b. Topics to note
 - i. Barbara did a school visit where she read a codebreaker picture book and brought along codes for the students to break
 - ii. Barbara hosted a Frankendoll and Zombie Barbie programs
 - iii. Katie did a haunted gingerbread house
 - iv. Liz did a recycled robot building contest where people brought in their own recycled robot and patrons voted on their favorite. This connects well with The Wild Robot movie release.
- 10. Next meetings:
 - a. March 3 at 1:00pm at Flat River Community Library (200 W Judd St, Greenville, MI 48838)
 - i. Motion to approve: Erin Q
 - ii. Seconded: Chris
 - iii. Motioned passed
- 11. Adjournment
 - a. Motion to approve: Barbara
 - b. Seconded: Erin Q
 - c. Motioned passed

1. Council Committees

- All committees are composed of volunteer members from various Class libraries (I-VI). Membership is not term limited. Each committee must have at least 8 members. A simple majority of committee members constitutes a quorum. Officers are elected by a majority of the committee in attendance. Officers shall hold a two-year term. No officer shall serve more than two consecutive terms in the same office. The role of secretary will rotate between committee members or provided by LLC staff. Minutes of each meeting shall be recorded and distributed to the full Lakeland Library Cooperative membership by the Committee Secretary. Membership is open to any paid staff at a member library. Each committee works to promote, educate and support the focus of the group for the member libraries and the cooperative as a whole. All committees shall only have advisory powers.
- Standing committees shall be reviewed at the designated Annual Meeting(s) with chairpersons approved or appointed by the Council Chairperson. Additional standing committees can be formed with approval of the Council membership. The following are existing Advisory Council Standing Committees:
 - Adult Services
 - Circulation
 - Continuing Education
 - Lakeland Digital Library (Overdrive and other vendors)
 - Youth Services
- Ad-Hoc or Special Committees with limited scope and duration may be formed at any time with appointments made by the Chairperson with approval of the Council.

LAKELAND LIBRARY COOPERATIVE

Our Vision: Leading, Learning, Lending. Libraries working together to empower, enhance, and enrich our communities.

Our Mission: We strengthen libraries through expertise, services, and shared resources for the benefit of communities and individuals.

Our Membership: 42 public libraries providing access and services to 1.4 million residents throughout Allegan, Barry, Ionia, Kent, Montcalm, Muskegon, Newaygo, and Ottawa counties in West Michigan.

What is a Cooperative?

Michigan Library Cooperatives work with the Library of Michigan, Michigan Library Association and other partners to develop and coordinate high-quality services for the benefit of Michigan's residents in the most cost-effective manner.

Resource Sharing

The Cooperative provides member libraries with access to an automated circulation system of library materials, centralized cataloging of materials, a shared catalog for patrons of physical and digital resources, online patron registration and library card renewal, and daily delivery between libraries to meet the needs of every individual served by Lakeland.

Continuing Education and Support

Lakeland offers training, professional development, leadership and advocacy training, consulting and board development for trustees, directors and staff.

Advocacy

Guided by the Lakeland Library Cooperative Board, the staff assists in implementing local and statewide advocacy initiatives by working with our members, local groups, organizations and partners throughout the state.