

**LAKELAND LIBRARY COOPERATIVE
BOARD MINUTES – Unofficial
Thursday, January 9, 2025 at 9:30 a.m.
Kent District Library Service Center**

Present: Diane Kooiker (HO), John McNaughton (GRPL), Carol Dawe (LLC), Maggie McKeithan (OS), Ron Suszek (MADL), Jessica Hunt (NG), Dale Parus (IC), Abby Black (OA), Lance Werner (KDL)

Lakeland Staff Present: Amber McLain, Ann Langlois

Absent: Rob Bristow (OG)

- 1) CALL TO ORDER AND ROLL CALL:** The meeting was called to order at 9:30 by John McNaughton.
- 2) APPROVAL OF AGENDA:** Lance Werner moved, supported by Ron Suszek, to approve the agenda as presented - *motion carried*.
- 3) QUESTIONS FROM MEMBERS:** There were no questions from members.
- 4) PUBLIC COMMENTS:** There were no public comments.
- 5) APPROVAL OF MINUTES:** Abby Black moved, supported by Jessica Hunt, to approve the board minutes from November 14, 2024 – *motion carried*.
- 6) FINANCIAL REPORT:**
 - a) November & December Financials and Check Register: Lance Werner moved, supported by Ron Suszek, to approve the November & December Financials as presented - *motion carried*.
- 7) PRESIDENT'S REPORT**
 - a) Nothing to report.
- 8) DIRECTOR'S REPORT**
 - a) The Chapter & Verse podcast from MLA featuring Virginia DeMumbrum and Carol Dawe is now published on all podcast platforms.
 - b) Lakeland's State Aid has been submitted and Carol encouraged all who have not submitted theirs to submit ASAP.
- 9) COUNCIL/COMMITTEE REPORTS**
 - a) Advisory Committee Minutes from October included for Informational purposes.
- 10) ONGOING/NEW BUSINESS:**
 - a) *Budget Amendments* – There was an error in the submitted budget with the amount of state aid LLC would be receiving. The shortfall was reduced to \$6,000 and that deficit was recommended to be taken from the fund balance. Lance Werner moved, supported by Jessica Hunt, to amend the budget re: taking the \$6,000 from the fund balance – *motion carried*.
 - b) *Cooperative Director Evaluation* – Carol received a favorable review and a 5% pay increase. Carol is also looking at succession planning as she plans to retire relatively soon. Lance Werner moved, Maggie McKeithan supported, to adopt a 5% pay raise for Carol Dawe – *motion carried*.
 - c) **PUBLIC COMMENTS: None.**
- 11) BOARD MEMBER COMMENTS:**
 - a) Lance Werner – Lance Werner shared that Michigan Libraries are invited to attend Secret Service led safety and Security training led by the secret service.
 - b) Diane Kooiker – Herrick is mostly done with their renovations!
 - c) Maggie McKeithan – OS is dealing with a patron who is upset that Spring Lake has “too many murder books.”
- 12) NEXT MEETING:** Thursday, February 13, 2025 at 9:30 a.m. at KDL Service Center.
- 13) ADJOURNMENT:** Lance Werner moved, supported by Abby Black, to adjourn at 9:44- *motion carried*.

Respectfully submitted by,
Amber McLain