

**LAKELAND LIBRARY COOPERATIVE
ADVISORY COUNCIL MINUTES – Official
Thursday, date at 9:30 a.m.
At the KDL Service Center**

Council Members Present: Stef Reed (MG), Joe Zappacosta (SM), Carol Dawe (LLC)
Lakeland Staff Present: Amber McLain (LLC)

- 1) **CALL TO ORDER AND ROLL CALL:** The meeting was called to order at 10:22 by Stef Reed.
- 2) **APPROVAL OF AGENDA:** Jeffrey Babbitt moved, supported by Karen McKinnon to approve the agenda - *motion carried*.
- 3) **PUBLIC COMMENTS:**
 - a) None
- 4) **APPROVAL OF MINUTES:** Cierra Bakovka moved, supported by Jeffrey Babbitt, to approve the Advisory Council minutes from January 9, 2025 – *motion carried*.
- 5) **COUNCIL PRESIDENT REPORT:** Elyshia absent, nothing to report.
- 6) **BOARD REPORT:** Nothing to report.
- 7) **ILS MANAGER'S REPORT:** See written report. The Sierra update to 6.3 on 3/19 should fix the bug that allowed MeL to page items that are already checked out.
- 8) **MEMBER SERVICE MANAGER'S REPORT:** See written report. App issues are currently being worked on with BiblioCommons' engineering team. Patron Point's email issues seem to be resolved, but their engineering team is investigating to try to find the root cause to prevent it in the future. Amber will continue to monitor in the meantime. The training hub is being filled out – BiblioCommons training has been completed, and Sierra is next. Please complete the emailed survey to help us focus our efforts.
- 9) **COOPERATIVE DIRECTOR'S REPORT:** The ILS evaluation project is underway, with Ann chairing it. Carol will handle the Admin and financial aspects. Amber, Ann, and Carol are going to work with the Advisory officers to develop a "Steering" committee that will help guide the process. The research conducted by this committee will help us move forward, step by step.
- 10) **COMMITTEE REPORTS:**
 - a) Circulation, Continuing Education, and Youth Services minutes included for information
- 11) **NEW/UNFINISHED BUSINESS:**
 - a) **Advocacy Day and MeLCat** – Advocacy Day is April 30, MeLCat is a talking point
 - b) **Director training/support/development discussion**
 - i) Friends of the Library relationships
 - ii) Director – Board relationships
 - iii) Staff – Board relationships
 - iv) Budgeting and HR
 - v) Scheduling – After advisory
- 12) **OTHER REPORTS:**
 - a) **MLA:** Dale shared that MLA is trying to wait for Federal issues to become clearer before deciding the agenda for advocacy day. Libraries that host representative office hours are seeing a vast increase in visitors. MLA and the LoM are also going to work on cleaning up library law regarding smaller things like credit card use.
- 12) **PUBLIC COMMENTS:**
 - a) Merri Jo Tuinstra expressed gratitude for the new training hub.
 - b) Jeffrey Babbitt shared that the Dorr Township Library is putting on a program about Irish mercenaries and the weapons they used – and this program was featured on Fox 17. Jeffrey also has an article coming out in Public Libraries.
 - c) Jen Salgat shared that their local DDA expired and the Lake Odessa library opted out and is seeking legal representation.
- 13) **NEXT MEETING:** Thursday April 10, 2025, following the 9:30 a.m. Board Meeting at Kent District Library Service Center.

- 14) **ADJOURNMENT:** Merri Jo Tuinstra moved, supported by Cierra Bakovka, to adjourn at 11:01 -
motion carried.

Respectfully submitted by,
Amber McLain