

**LAKELAND LIBRARY COOPERATIVE**  
**ADVISORY COUNCIL MINUTES – Official**  
**Thursday, April 10, 2025 at 9:30 a.m.**  
**At the KDL Service Center**

Council Members Present: Elyshia Hoekstra (OC), Stef Reed (MG)

Lakeland Staff Present: Amber McLain, Ann Langlois

- 1) **CALL TO ORDER AND ROLL CALL:** The meeting was called to order at 10:15 by **Elyshia Hoekstra**.
- 2) **APPROVAL OF AGENDA:** Karen McKinnon moved, supported by Kevin Meyer to approve the agenda - *motion carried*.
- 3) **PUBLIC COMMENTS:**
  - a) Merri Jo Tuinstra shared that Sparta's budget passed with an increased millage.
- 4) **APPROVAL OF MINUTES:** Ellen Peters moved, supported by Virginia DeMumbrum, to approve the Advisory Council minutes from March 13, 2025 – *motion carried*.
- 5) **COUNCIL PRESIDENT REPORTS:** Elyshia shared that she will be going on maternity leave, so please direct questions to Carol, Stef, or Joe.
- 6) **BOARD REPORT:** Nothing to report.
- 7) **ILS MANAGER'S REPORT:** Ann shared that she is seeing an increase in library consults. We recently upgraded to Sierra 6.3. Some are seeing MeL holds on items that are checked out – this is usually because these holds were placed before the upgrade but if the holds were placed **after** the upgrade, please open a ticket to report. Ann also shared that she attended IUG and learned about the 6.4 upgrade, which should be coming in the next few months. In 6.4, there will be a back button in the record creation screen, web management reports will be “modernized,” and Ill also said the disconnection issue between Sierra and BiblioApps should be resolved with 6.4. Ann also re-emphasized that the inventory project goal end date is March 2026. Ann also shared that the ILS steering committee is being established and will meet soon.
- 8) **MEMBER SERVICE MANAGER'S REPORT:** Amber shared that Bibliocommons, Bibliosuggest, and Biblioapps are functioning as expected. A BiblioApps update is upcoming and will solve a known bug with multiple cards in the app. The Patron Point email issue has been resolved with the issue being isolated as the engineers tinkering around in the backend. There will be a CE Event on May 8 with Sax Mahoney from MADL regarding Accessibility in the Library.
- 9) **COOPERATIVE DIRECTOR'S REPORT:** Carol shared that the upcoming millage program (April 29, 10 AM) mentioned in her report **will not** be recorded, so attend if you are interested or have questions. She also reminded that she does board and staff development. We are also looking at a Unique service that would mail a promotional library postcard to new movers. Amber and Carol are looking into a shared discovery layer with KDL and GRPL within BiblioCommons as well.
- 10) **COMMITTEE REPORTS:**
  - a) CE Committee – no quorum
  - b) Adult services committee minutes included for information
- 11) **OTHER REPORTS:**
  - a) **MLA:** No new information is available at this time. Dale shared that libraries have withstood heavy issues in the past, and they are resilient. A discussion ensued about how to respond to patron questions and concerns.
- 12) **NEW AND ONGOING BUSINESS**
  - a) Committee Officers for Approval – Mary Cook moved, supported by Kevin Meyer, to approve the presented slate of officers.
  - b) Amber shared that she has edited the main LLC GIS to include links to each library's application links.
- 13) **PUBLIC COMMENTS:**

- a) None
- 14) **NEXT MEETING:** Thursday date, following the 9:30 a.m. Board Meeting at Kent District Library Service Center.
- 15) **ADJOURNMENT:** Ellen Peters moved, supported by Cierra Bakovka, to adjourn at 11:00 - *motion carried.*

Respectfully submitted by,  
Amber McLain