

**LAKELAND LIBRARY COOPERATIVE  
BOARD MINUTES – Official  
Thursday, June 12, 2025 at 9:30 a.m.  
Kent District Library Service Center**

Present: Jessica Hunt (NG), Dale Parus (IC), Carol Dawe (LLC), John McNaughton (GRPL), Lance Werner (KDL), Diane Kooiker (HDL), Maggie McKeithan (OS)  
Lakeland Staff Present: Amber McLain, Ann Langlois  
Absent: Rob Bristow (OG), Abby Black (OA), Ron Suszek (MADL)

- 1) **CALL TO ORDER AND ROLL CALL:** The meeting was called to order at 9:30 AM by John McNaughton.
- 2) **APPROVAL OF AGENDA:** Lance Werner moved, supported by Maggie McKeithan, to approve the agenda as presented - *motion carried*.
- 3) **PUBLIC COMMENTS:** There were no public comments.
- 4) **APPROVAL OF MINUTES:** Lance Werner moved, supported by Jessica Hunt to approve the board minutes from April 10, 2025 – *motion carried*.
- 5) **John McNaughton moved to go into closed session to consider material exempt from disclosure under the Michigan Freedom of Information Act, being a privileged memorandum from the Cooperative Board’s attorney, pursuant to Section 8(1)(h) of the Open Meetings Act.**
  - a) **Roll call vote:** Jessica Hunt – Y; Dale Parus – Y; Carol Dawe – Y; John McNaughton – Y; Lance Werner – Y; Diane Kooiker – Y; Maggie McKeithan – Y.
  - b) **Board moved to closed session.**
  - c) **Closed Session Minutes**
    - i) **John McNaughton made the motion, supported by Lance Wener, to return to open session – *motion carried*.**
  - d) **Roll call vote:** Jessica Hunt – Y; Dale Parus – Y; Carol Dawe – Y; John McNaughton – Y; Lance Werner – Y; Diane Kooiker – Y; Maggie McKeithan – Y; Ron Suszek – Y.
- 6) **FINANCIAL REPORT:**
  - a) April and May 2025 Financials and Check Register: **Lance Werner** moved, supported by Ron Suszek, to approve the April and May 2025 Financials as presented - *motion carried*.
- 7) **PRESIDENT’S REPORT**
  - a) Nothing to report.
- 8) **DIRECTOR’S REPORT**
  - a) Nothing to report.
- 9) **COUNCIL/COMMITEE REPORTS**
  - a) Official Advisory Board minutes from March 2025 included for information.
- 10) **ONGOING/NEW BUSINESS:**
  - a) *Review, Discussion and Possible Action on Revised Confidentiality Policy*
    - i) Lance Werner made the motion to approve the proposed revised confidentiality policy under, seconded by Jessica Hunt – *motion carried*.
  - b) *Review, Discussion and Possible Action on Revised Plan of Service*
    - i) Lance Werner made the motion to approve the revised plan of service, seconded by Jessica Hunt – *motion carried*.
  - c) *Review, Discussion and Possible Action on Resolution for Revised Plan of Service*
    - i) Lance Werner made the motion to accept the revised plan of service, seconded by Maggie McKeithan – *motion carried*.
      - (1) Roll call vote: Jessica Hunt – Y; Dale Parus – Y; Carol Dawe – Y; John McNaughton – Y; Lance Werner – Y; Diane Kooiker – Y; Maggie McKeithan – Y; Ron Suszek – Y.
- 11) **PUBLIC COMMENTS:** None
- 12) **BOARD MEMBER COMMENTS:**
  - a) Dale Parus announced that ICL has gained a service contract with Ronald Township.
- 13) **NEXT MEETING:** Thursday, July 10, at 9:30 a.m. at Kent District Library Service Center.

**14) ADJOURNMENT:** Lance Werner moved, supported by Ron Suszek, to adjourn at 10:31 - *motion carried.*

Respectfully submitted by,  
Amber McLain