

**LAKELAND LIBRARY COOPERATIVE  
BOARD MINUTES – Official  
Thursday, August 14, 2025 at 9:30 a.m.  
Kent District Library Service Center**

Present: Ron Suszek (MADL), Rob Bristow (OG), Maggie McKeithan (OS), Diane Kooiker (HDL), Lance Werner (KDL), Carol Dawe (LLC), Dale Parus (IC), Jessica Hunt (NG), Abby Black (OA)  
Lakeland Staff Present: Ann Langlois, Amber McLain  
Absent: John McNaughton (GRPL)

- 1) CALL TO ORDER AND ROLL CALL:** The meeting was called to order at **9:33** by **Lance Werner**.
- 2) APPROVAL OF AGENDA:** **Rob Bristow** moved, supported by **Abby Black**, to approve the agenda as presented - *motion carried*.
- 3) QUESTIONS FROM MEMBERS:** There were no questions from members.
- 4) PUBLIC COMMENTS:** There were no public comments.
- 5) APPROVAL OF MINUTES:** **Diane Kooiker** moved, supported by **Jessica Hunt**, to approve the board minutes from **July 10, 2025** – *motion carried*.
- 6) FINANCIAL REPORT:**
  - a) **July Financials and Check Register:** **Rob Bristow** moved, supported by **Ron Suszek**, to approve the **July Financials** as presented - *motion carried*.
- 7) PRESIDENT’S REPORT**
  - a) Nothing to report.
- 8) DIRECTOR’S REPORT**
  - a) Informational piece included in packet. Carol also pointed out that we are currently in the process of creating branding templates for Lakeland documentation. Internally, LLC will be working on job descriptions and the board will have a succession plan from Carol and an additional page for the strategic plan in September.
- 9) COUNCIL/COMMITEE REPORTS**
  - a) Advisory Committee Minutes included for information.
  - b) Financial Committee Minutes included for information.
- 10) NEW BUSINESS:**
  - a) *Vehicle Purchase Discussion and Vote*
    - i) Lance Werner suggested increasing the “not to exceed” bid number to \$65,000 – Dale Parus made the motion, supported by Rob Bristow, to approve increasing the “not to exceed” number to \$65,000 – *motion carried*.
- 11) PUBLIC COMMENTS:**
  - a) None
- 12) BOARD MEMBER COMMENTS:**
  - a) Maggie McKeithan visited the Herrick main library and complimented the renovation.
  - b) Ron Suszek shared that MADL is nearing completion on the purchase of their Norton Shores branch.
  - c) Abby Black shared that this was Allendale’s most successful summer ever.
- 13) NEXT MEETING:** Thursday, **September 11, 2025**, at 9:30 a.m. at Kent District Library Service Center.
- 14) ADJOURNMENT:** **Abby Black** moved, supported by [NAME], to adjourn at **Jessica Hunt** - *motion carried*.

Respectfully submitted by,  
Amber McLain