



**LAKELAND LIBRARY COOPERATIVE  
BOARD MINUTES – Unofficial  
Thursday, January 8, 2026 at 9:30 a.m.  
Kent District Library Service Center**

Present: Matt Lubbers-Moore (SF), Diane Kooiker (HDL), Ron Suszek (MADL), Maggie McKeithan (OS), John McNaughton (GRPL), Carol Dawe (LLC), Rob Bristow (OG), Abby Black (OA), Lance Werner (KDL), Jessica Hunt (NG)

Lakeland Staff Present: Amber McLain, Ann Langlois

Absent:

*Meeting began with a moment of recognition for State Librarian Randy Riley.*

- 1) CALL TO ORDER AND ROLL CALL:** The meeting was called to order at 9:30 by John McNaughton
- 2) APPROVAL OF AGENDA:** Lance Werner moved, supported by Rob Bristow, to approve the agenda as presented - *motion carried.*
- 3) PUBLIC COMMENTS:** There were no public comments.
- 4) APPROVAL OF MINUTES:** Abby Black moved, supported by Jessica Hunt, to approve the board minutes from November 13, 2025 – *motion carried.*
- 5) FINANCIAL REPORT:**
  - a) November & December 2026 Financials and Check Register: Maggie McKeithan moved, supported by Rob Bristow to approve the November & December 2026 Financials as presented - *motion carried.*
- 6) PRESIDENT’S REPORT:** Nothing to report.
- 7) DIRECTOR’S REPORT**
  - a) Carol emphasized that Lakeland has sent out a survey and encouraged directors to encourage their staff to respond. Carol also shared that the Library Cooperatives of MI are meeting and discussing many issues.
- 8) COUNCIL/COMMITTEE REPORTS**
  - a) Advisory Council minutes included for information.
- 9) ONGOING / NEW BUSINESS:**
  - a) *Cataloging and Collections Specialist 1* – this pertains to combining the full-time cataloging I position with the part-time digital services specialist – moved by Lance Werner, supported by Abby Black, to approve the creation of the Cataloging and Collections Specialist I role.
  - b) *Employee Handbook Vacation Policy Update* – Maggie McKeithan moved, supported by Rob Bristow, to approve the proposed policy update.
- 10) PUBLIC COMMENTS:** None.
- 11) BOARD MEMBER COMMENTS:**
  - a) Matt Lubbers-Moore announced that Fruitport’s board president has retired.
  - b) Diane Kooiker announced that HDL had a New Year’s event and had 1,400 attendees.
  - c) Abby Black announced that Allendale’s programming room has been approved for renovation.
  - d) John McNaughton shared that GRPL is hiring a head of HR.
- 12) NEXT MEETING:** Thursday, February 12, 2026, at 9:30 a.m. at Kent District Library Service Center.

**13) ADJOURNMENT:** Lance Werner moved, supported by Abby Black, to adjourn at **9:42** - *motion carried.*

Respectfully submitted by,  
Amber McLain